INVENTORY OF FEDERAL ARCHIVES IN THE STATES

SERIES III
THE DEPARTMENT OF THE TREASURY
NO. 20
MASSACHUSETTS
PART III

NATIONAL ARCHIVES PROJECT
WORKS PROGRESS ADMINISTRATION

INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

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SERIES III THE DEPARTMENT OF THE TREASURY
NO. 20 MASSACHUSETTS

PART III
BUREAU OF INTERNAL REVENUE
BUREAU OF NARCOTICS
PROCUREMENT DIVISION
BUREAU OF PUBLIC HEALTH SERVICE
SECRET SERVICE DIVISION

Boston, Massachusetts
The National Archives Project
1938

PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued in Massachusetts since that date as a state project of that Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, is each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Massachusetts the work of the Survey has been under the direction of Mr. J. W. McElroy. This inventory of the records of the Department of Commerce in Massachusetts was prepared in the Boston office of the Survey, and was edited before final typing by Dr. Erik Achorn of the Washington office.

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Boston, Massachusetts
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PART III

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BUREAU OF INTERNAL REVENUE

BOSTON

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF COLLECTOR
Post Office and Court House Bldg., Post Office Sq.

This agency was established in 1862 as headquarters for the third district, since 1920 known as the Massachusetts district. Located first in the Old Post Office Building, it thereafter successively occupied offices at 45 Milk Street, in the Unity Building, Little Building, Park Square Building, and Federal Reserve Bank Building; and since 1933 has occupied its present quarters.

Administrative Division

4523. BUREAU CORRESPONDENCE, Aug. 1934 to date. Pertaining to all office activities. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 826. (4978)

4524. REQUISITIONS AND CORRESPONDENCE, Jan. 1, 1935 to date. Forms 4, 9, 2E, 733, and 16, requisitions for office supplies, with pertinent correspondence. Filed chronologically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 826. (4993)

Cashier's Division

4525. UNIDENTIFIED MISCELLANEOUS TAXES, Mar. 1, 1913 to date. Record of miscellaneous tax payments (all except income taxes) which because of lack of identification cannot immediately be assigned to the proper division. Filed alphabetically. (Daily, official.) 3 x 5 cards and 4 x 9 bundles, 18 ft. 4 in., in 5 drawers of wooden filing case and in 2 drawers of metal filing case. R. 801. (5772, 6124)

4526. ORDERS FOR STAMPS FOR FERMENTED LIQUOR, Jan. 2, 1918 - Dec. 31, 1919; Jan. 1, 1934 - Dec. 31, 1935. Record of orders, showing name of brewing company, amount of liquor to be taxed, number of stamp, amount paid, and date of sale. Filed chronologically and alphabetically. (Never.) $3\frac{1}{2}$ x 8 bundles and 9 x 11 packages, 6 ft. 10 in., on open steel shelf and on 2 metal shelves in vault. Rs. 1418, 1420 and 801. (7737, 5936)

4527. CERTIFICATES OF DEPOSIT, Jan. 2, 1920 - Dec. 31, 1923; Jan. 1 - Dec. 31, 1929; July 15, 1933 - July 15, 1935. Forms 15 and 6599, receipts for deposits made in the Federal Reserve Bank, showing by whom made (duplicates). Filed chronologically. (1920 - 1929, seldom; 1933 - 1935, occasionally; official.) Variously sized bundles, 3 ft., on open steel shelves. Rs. 1418, 1420 and 801. (7748, 7879, 5822)

4528. UNIDENTIFIED DOCUMENTS, May 4, 1926 - Mar. 31, 1935. Record of income tax payments received from persons who did not supply sufficient information as to the account to be credited. Filed numerically. Index. (Never.) 11 x 14 packages, 5 ft., on 2 enclosed steel shelves. Rs. 805 and 807. (5940)

4529. ORDERS FOR STAMPS, OLEOMARGARINE, Jan. 1, 1928 - Dec. 1, 1934. Form 11, orders from manufacturers for special tax stamps for labeling oleomargarine. Arranged alphabetically. (Never.) 5 x 9 packages, 3 in., on metal shelf in vault. R. 801. (5779)

4530. REMITTANCE REGISTER, July 1, 1929 - Nov. 20, 1932. Register of amounts received in cash, money orders, and checks. Arranged numerically. (Occasionally, official.) 11 x 14 packages and 10½ x 14½ loose-leaf books, 9 ft. 8 in., on 3 enclosed metal shelves. Rs. 805 and 807. (5799)

4531. DAILY JOURNAL, Nov. 1, 1929 - Jan. 22, 1931; Jan. 1 - Dec. 1935. Form 768, daily report to bookkeeper, showing all money received and deposited, segregated as to source; also memoranda of returned checks and adjustments of unidentified items. Filed chronologically. (Rarely, official.) 8½ x 10 and 8 x 11 bundles, 10 in., on enclosed and on open steel shelf. R. 801. (5731, 5720)

4532. ORDERS FOR STOCK TRANSFER STAMPS, Jan. 2, 1930 to date. Form 743, requisitions for stamps to be used in the sale or transfer of shares of stock: name of purchaser, number of stamps ordered, amount paid. Filed chronologically and alphabetically. (1930, never; 1932 to date, occasionally; official.) Variously sized packages and bundles, 10 ft. 1 in., on open metal shelf and on 2 metal shelves in vault. Rs. 1418, 1420 and 801. (7735, 5666)

4533. MISCELLANEOUS DOCUMENT REGISTER, May 1, 1931 - Sept. 1, 1935. Record of returns passing into the accounts of the collector. Arranged chronologically. (Rarely, official.) 11 x 14 packages and papers, 3 ft. 11 in., on enclosed metal shelf. Rs. 805 and 807. (5778)

4534. FOREIGN ORDERS FOR STAMPS, TOBACCO, Jan. 1, 1932 - Dec. 31, 1934. Form 923, orders for revenue stamps to be used by foreign manufacturers for the importation of tobacco (copies). Filed alphabetically and chronologically. (Occasionally, official.) 7 x 10 packages, 1 ft. 8 in., on open steel shelf. R. 801. (5824)

4535. ORDERS FOR DOCUMENTARY STAMPS, Jan. 1, 1932 to date. Form 427, showing number and denomination of stamps wanted and date, with signature and address of taxpayer. Filed alphabetically and chronologically. (Occasionally, official.) 9 x 14 packages, 7 ft. 9 in., on 5 open steel shelves. R. 801. (5713)

4536. MISCELLANEOUS COMPROMISE OFFERS, June 1, 1932 - July 31, 1934. Record of offers in compromise accepted from taxpayers for tax violations or because of lack of assets. Filed alphabetically. (Rarely, official.) 11 x 12½ loose papers and 11 x 14 bundle, 6 in., on enclosed metal shelf. Rs. 805 and 807. (5707)

4537. PROCESSING TAX REGISTER, July 15, 1933 - Mar. 1, 1935. Record of money received on account of items subject to processing tax. Filed alphabetically. (Rarely, official.) 12 x 13½ loose-leaf books and 11 x 14 package, 6½ in., on enclosed metal shelf. Rs. 805 and 807. (5709)

4538. ORDER FOR STAMPS FOR WINES, CORDIALS, ETC., Jan. 1, 1934 - Dec. 31, 1935. Form 427-B, orders for strip stamps, showing number and denomination of stamps, and date, with signature and address of taxpayer. Filed alphabetically and chronologically. (Never.) 5 x 11 bundles, 11 in., on metal shelf in vault. R. 801. (5769)

4539. DAILY WORK SHEETS, Jan. 1, 1934 - June 30, 1936. Work sheets of cashier and teller for balancing daily deposits. Filed chronologically. (Occasionally, official.) 15 x 18 bundles, 8 ft. 4 in., on 2 open steel shelves. R. 801. (5825)

4540. ORDERS FOR STAMPS, Jan. 1, 1934 to date. Orders for stamps for tobacco, snuff, fermented liquors, wines, fermented fruit juices, oleomargerine, silver, document stock transfers, and playing cards. Filed chronologically. (Daily, official.) 3½ x 8 papers, 7 ft. 6 in., in 9 drawers of wooden card cabinets. R. 801. (5817)

4541. ORDERS FOR LIQUOR STRIP STAMPS, Feb. 1, 1934 to date. Form 428, from druggists, wholesalers, rectifiers, and distillers, showing number and kind of stamps wanted. Filed alphabetically. (Daily, official.) 4½ x 8 papers, 3 ft. 6 in., in 4 drawers of wooden filing case. R. 801. (6119)

4542. RETURN RECEIPTS, Feb. 1, 1934 to date. Form 3811, for distilled spirit bottle strip stamps mailed to registered gagers. Filed numerically. (Rarely, official.) 3 x 5 cards, 1 ft., in drawer of metal filing case. R. 801. (6127)

4543. STRIP STAMP REQUISITIONS, Feb. 16 - Dec. 31, 1934. Form 428, from liquor dealers. Filed alphabetically. (Never.) 9 x 12 bundles, 7 ft. 7 in., on 2 enclosed steel shelves. Rs. 805 and 807. (5649)

4544. RETAIL AND WHOLESALE STRIP STAMP ORDERS, July 1 - Dec. 31, 1934. Record of orders for liquor strip stamps from wholesalers, retailers, and druggists, showing name and address of purchaser, date and amount of purchase, and denomination of stamps. Filed alphabetically. (Never.) 5 x 8 cards, 1 ft. 8 in., in 2 drawers of wooden filing case. R. 801. (5770)

4545. UNIDENTIFIED PAYMENTS, July 1, 1935 to date. Suspense account of tax payments, made by individuals and corporations, awaiting allocation to proper accounts; additional taxes assessed. Arranged alphabetically and numerically. 3 x 5 card index, 6 in. (Daily, official.) 4 x 9 envelopes, 3 ft. 2 in., in 2 drawers of wooden filing case. R. 801. (5583)

Claims Division

4546. SCHEDULE OF ABATEMENTS, Jan. 1, 1918 - Dec. 31, 1922. Form 7220, showing abatements and credits to individuals and corporations on income and miscellaneous taxes. Filed numerically. Index. (Rarely, official.) 8½ x 12 vols., 3 in., on enclosed metal shelf. R. 801. (5610)

4547. BONDS, SETTLED, Apr. 10, 1919 to date. Bonds filed by taxpayers quaranteeing payment of taxes, showing name and address of taxpayer, name of surety, amount of bond, and amount of tax covered by bond. Filed alphabetically. (Daily, official.) 4½ x 10½ envelopes, 4 ft. 8 in., in safe. R. 801. (5935)

4548. COLLECTOR'S VOUCHERS, Oct. 1, 1919 - Oct. 31, 1921. Form 751, list of collector's vouchers for refunding excess collections. Entered chronologically. Index. (Rarely, official.) 12 x 12½ vols., 3 in., on enclosed metal shelf. R. 801. (5781)

4549. EXTENSION APPLICATIONS, Mar. 1, 1921 - Dec. 15, 1933. Form 1127, applications for extension of time in which to pay income taxes; correspondence between Commissioner and taxpayer relative to grants of extension. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 801. (5316)

4550. SCHEDULE OF REFUNDS, Jan. 1, 1922 - Dec. 31, 1926. Forms 7809 and 7777A, received from Washington, listing refunds of excess collections and overassessments of income taxes, allowed by Commissioner. Entered numerically. 3 x 5 card index, 16 ft. 4 in. (Rarely, official.) 14½ x 18 vols., 4 in., in safe. R. 801. (5970)

4551. SCHEDULE OF REFUNDS OF INCOME TAXES, Mar. 2, 1922 - June 21, 1926. Form 7809-A, list of individuals who have received refunds up to $20 on income tax returns. Filed numerically. Index. (Rarely, official.) 8½ x 11½ vols., 1 ft. 4 in., on enclosed metal shelf. R. 801. (5592)

4552. INCOME TAX REDUCTION SCHEDULES, Mar. 2, 1922 to date. Forms 7805 and 7805-A, record of allowances on income taxes made by Commissioner to individuals and corporations. Filed numerically. Index. (Rarely, official.) 14½ x 18 vols., 1 ft. 3 in., on 3 enclosed metal shelves. R. 801. (5609)

4553. MISCELLANEOUS REJECTION SCHEDULE, Oct. 10, 1923 to date. Form 7800, record of rejection of claims for refund on miscellaneous taxes, other than regular income taxes; letters from Commissioner to taxpayers stating reasons for rejections (copies). Filed numerically. Index. (Daily, official.) 9 x 12 folders, 1 ft. 8 in., in drawer of metal filing case. R. 801. (5533)

4554. LIST OF REFUND CHECKS, Jan. 1, 1924 to date. Record of refund checks on income, processing, capital stock, and miscellaneous taxes. Filed numerically. (Weekly, official.) 9 x 12 folders, 4 ft. 3 in., in 3 drawers of metal filing case. R. 801. (5387)

4555. CHECKS, Jan. 1, 1924 to date. Record of refund checks on excess payments of income taxes. Filed alphabetically. (Jan. 1, 1924 - Dec. 31, 1934, rarely; Jan. 1, 1935 to date, daily; official.) 9 x 12 folders and bundles, 90 ft. 6 in., on top of filing cases, in 38 metal transfer cases, and in 16 drawers of metal filing cases. Rs. 1418, 1420 and 801. (7908, 5358, 5386)

4556. BONDS PENDING, July 8, 1925 to date. Bonds filed by taxpayers guaranteeing payment of their taxes, showing name and address of taxpayer, name of surety, amount of bond, and amount of tax covered by bond. Filed alphabetically. (Daily, official.) 4½ x 10½ envelopes, 4 in., in safe. R. 801. (5712)

4557. SCHEDULE OF ASSESSMENTS ABATED, Dec. 29, 1925 to date. Form 7805B, list of assessments abated as erroneous, other than taxes on income and estates. Filed numerically. Index. (Daily, official.) 9 x 11 loose-leaf books, 3 in., in safe. R. 801. (5747)

4558. DAILY JOURNAL, Jan. 1, 1926 to date. Form 769, showing, by list and classification, collections on items previously assessed, used as an accounting check against Forms 767 and 768. Arranged chronologically. Index. (Daily, official.) 8½ x 11 loose-leaf books, 3 ft., on 3 enclosed metal shelves. R. 801. (5309)

4559. SCHEDULES OF REFUNDS AND CREDITS ON INCOME TAX, June 21, 1926 to date. Forms 7805, 7805A, and 7920, schedules of reductions allowed by the Commissioner and outstanding tax liabilities of taxpayers. Filed numerically. Index. (Daily, official.) 14½ x 18 vols., 1 ft. 4 in., in safe. R. 801. (5729)

4560. BLANKET ABATEMENTS PENDING, Aug. 3, 1928 to date. Record of claims by taxpayers for abatements on miscellaneous and processing taxes and recommendations to Commissioner by collector relative to such abatements. Filed chronologically. 3 x 5 card index, 6 in. (Daily, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. R. 801. (5300)

4561. INCOME TAX REJECTION SCHEDULE, Jan. 1, 1929 to date. Form 7800, record of rejected claims for refunds on income taxes, with pertinent correspondence. Filed numerically. Index. (Occasionally, official.) 9 x 12 folders, 4 ft. 2 in., in 3 drawers of metal filing case. R. 801. (5531)

4562. SCHEDULE OF OVERASSESSMENTS, Apr. 5, 1929 to date. Form 7776, record of refunds through claims or on information from the auditing department. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 18 ft., in 9 drawers of metal filing cases. R. 801. (5466)

4563. MISCELLANEOUS TAX REDUCTION SCHEDULE, Sept. 1, 1929 to date. Forms 7924B and 7802, lists of all miscellaneous refunds on over-assessments. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 4 in., in 2 drawers of metal filing case. R. 801. (5444)

4564. PENDING CLAIMS FOR REFUNDS, Sept. 27, 1930 to date. Forms 844 and 7809-A, record of claims filed by taxpayers for refund on income taxes; Form 844 used for claims over $20 and Form 7809-A for amounts under $20. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 801. (5335)

4565. REFUNDS ALLOWED, Jan. 1, 1931 to date. Form 7809-A, record of refunds allowed by claims section on the basis of claims made by taxpayers and corrections by Auditing Section. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 8 ft. 2 in., in 5 drawers of metal filing cases. R. 801. (5377)

4566. SCHEDULE OF ESTATE TAXES, Jan. 19, 1931 to date. List of schedules, received from the Bureau, for adjustment of estate taxes. Filed numerically. Index. (Daily, official.) 11 x 16½ loose-leaf book, 1 in., in safe. R. 801. (5746)

4567. REFUNDS, Jan. 1, 1932 to date. Record of refunds initiated and allowed by Income Tax Division on account of overpayment of income tax and reduction of tax liability. Filed alphabetically. (Daily, official.) 3 x 5 cards, 13 ft. 4 in., in 4 drawers of metal filing case. R. 801. (5827)

4568. SCHEDULE OF REFUNDS OF INCOME TAXES, Sept. 12, 1932 to date. Form 7809A, schedule of refunds of income taxes amounting to $20 or less, initiated in the office of the collector (quadruplicates). Filed numerically. Index. (Daily, official.) 9 x 11 loose-leaf books, 6 in., in safe. R. 801. (5761)

4569. ABATEMENTS, Jan. 1, 1933 to date. Form 843A, record of abatements allowed on income taxes: name and address of taxpayer, account number, amount of abatement, date, and year of income. Filed alphabetically. (Daily, official.) 3 x 5 cards, 4 ft., in 2 drawers of metal filing case. R. 801. (5717)

4570. PROCESSING TAX CERTIFICATION LIST, Aug. 1, 1933 - Mar. 31, 1936. List of payments by exporters on processing taxes. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 801. (5361)

4571. INTENT TO EXPORT, DUPLICATES, Aug. 1, 1933 to date. Record of intent to export merchandise; claims filed by exporters for refunds on payments of processing tax and related correspondence. Filed chronologically. (Daily, official.) 9 x 12 folders, 13 ft. 2 in., in 5 metal and 2 wooden filing cases. R. 801. (5567)

4572. PROCESSING TAX CORRESPONDENCE, Aug. 1, 1933 to date. Correspondence relative to refunds allowed. Filed alphabetically. (Monthly, official.) 9 x 12 folders, 2 ft. 5 in., in 2 drawers of metal filing case. R. 801. (5447)

4573. PROCESSING TAX INTENT, Aug. 1, 1933 to date. Forms P.T.27A, 7511A, and 7511B, record of intention to file claims for refunds, submitted by exporters. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft. 7 in., in 3 drawers of metal filing case. R. 801. (5308)

4574. CORRESPONDENCE, Sept. 1, 1933 to date. Correspondence relative to claims filed by taxpayers for refunds on processing taxes; also, letters of transmittal sent to Washington, D.C., listing names of claimants and amount of each claim. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft. 7 in., on 3 metal shelves. R. 801. (5341)

4575. OFFICE ABATEMENT CLAIMS, Jan. 1, 1934 - July 31, 1935. Form 843, claims for abatement of taxes erroneously or illegally assessed; claims for refund of taxes erroneously or illegally collected; and claims for refund of amounts paid for stamps used in error or excess. Filed chronologically. (Daily, official.) 8 x 10½ bundles, 3 ft. 4 in., in 2 drawers of metal filing cases. R. 801. (5983)

4576. LETTERS OF REJECTION, Jan. 1, 1934 to date. Form P.T.27, claims for refunds on processing tax made by exporters (copies); letters from Washington to taxpayers, rejecting claims (copies). Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of wooden filing case. R. 801. (5757)

4577. PROCESSING TAX SCHEDULE, Jan. 1, 1934 to date. Record of refunds on claims; also list of tax abatements. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 6 ft. 10 in., in 4 drawers of metal filing case. R. 801. (5414)

4578. PROCESSING TAX REJECTION SCHEDULE, Jan. 1, 1934 to date. Record of rejected claims for refund. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. R. 801. (5612)

4579. CORRESPONDENCE, Jan. 1 - Dec. 31, 1935. Correspondence between taxpayers and the claims section; also between claims section and the Commissioner regarding claims. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 4 ft., in 2 drawers of metal filing case. R. 801. (5456)

4580. CORRESPONDENCE, Jan. 1, 1935 to date. Interoffice correspondence and correspondence with taxpayers and Washington relative to overassessments, erroneous payments on bottle strip stamps, and other matters. Arranged alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in 2 drawers of metal filing case. R. 801. (5826)

4581. DAILY REPORT ON EMPLOYEES OF CLAIMS DIVISION, Jan. 1, 1935 to date. Report on amount and type of work performed by each employee. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. R. 801. (5311)

4582. CORRESPONDENCE, Jan. 1, 1936 to date. Correspondence with taxpayers and the Bureau regarding claims for refunds; also transmittal letters, listing names of taxpayers and the amounts of claims. Filed chronologically. (Daily, official.) 9 x 12 folders, 4 ft. 8 in., in 3 drawers of metal filing case. R. 801. (5310)

4583. REFUNDS, Jan. 1, 1936 to date. Record of reductions in tax liabilities and of overpayment of accounts. Filed numerically. Index. (Daily, official.) 8 x 10½ papers, 10 in., in drawer of metal filing case. R. 801. (5767)

4584. PENDING CHECKS, Jan. 1, 1936 to date. List of refund checks received, to be mailed to taxpayers after investigation of refund requests. Filed numerically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. R. 801. (5611)

4585. PROCESSING TAX CLAIMS, May 1, 1936 to date. Form 24 (superseded), claims filed by exporters for refunds, based on stock taking inventory as of Jan. 1, 1936. Filed alphabetically. (Daily, official.) 9 x 12 folders, 10 in., in drawer of metal filing case. R. 801. (5448)

4586. CORRESPONDENCE, July 1, 1936 to date. Correspondence regarding claims filed by taxpayers. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of metal filing case. R. 801. (5461)

Excise Tax Division

4587. APPLICATIONS FOR REGISTRY, TAX ON ADMISSIONS, July 1, 1917 to date. Form 752, applications for registration by individuals, corporations, partnerships, or associations as required by provisions of act of 1926, as amended by Revenue Act of 1928, to collect tax on admissions. Filed numerically. 3 x 5 card index, 8 ft. 9 in. (Daily, official.) 5 x 8 cards, 7 ft. 6 in., in 6 drawers of wooden filing cases. R. 800. (5758)

4588. RULINGS ON ADMISSIONS, CLUB DUES, ETC., Nov. 2, 1917 to date. Rulings sent to places of amusement where an admission tax is charged (copies). Filed numerically. 3 x 5 card index, 11 ft. 3 in. (Daily, official.) 9 x 12 folders, 24 ft. 6 in., in 14 drawers of wooden filing cases. R. 800. (5765)

4589. RETURNS FOR ELECTRICAL ENERGY, June 30, 1932 to date. Form 727, monthly reports from vendors furnishing electrical energy for telephones, telegraph, cable, radio services, etc. Filed geographically. 3 x 5 card index, 11 ft. 3 in. (Daily, official.) 5 x 8 cards, 8 ft. 4 in., in 6 drawers of wooden card cabinets. R. 800. (5818)

4590. EXCISE TAX RETURNS, June 30, 1932 to date. Form 728, monthly returns from manufacturers, producers, or importers on the use, sale, or lease of articles enumerated in section 600, Revenue Act of 1926, and sections 602, 611, 613, and 614, Revenue Act of 1932. Filed alphabetically. (Daily, official.) 5 x 8 cards, 27 ft. 6 in., in 16 drawers of wooden card cabinets. R. 800. (5710)

4591. ADMISSION AND DUES RETURN, June 30, 1932 to date. Form 729, monthly returns by persons or organizations receiving admissions or dues, or by clubs having taxable life members. Filed alphabetically. (Daily, official.) 5 x 8 cards, 61 ft. 3 in., in 51 drawers of steel card cabinets. R. 800. (5763)

4592. AFFIDAVITS CLAIMING EXEMPTION FROM COLLECTION OF TAX ON ADMISSIONS, June 1932 to date. Form 755. Filed chronologically and geographically. (Daily, official.) 5 x 8 cards, 7 ft. 6 in., in 6 drawers of wooden card cabinets. R. 800. (7188)

4593. TAX RETURNS FOR LUBRICATING OILS, BREWERS WORT, MALT AND GRAPE PRODUCTS, MATCHES, AND GASOLINE, May 1, 1934 to date. Form 726, monthly tax returns from manufacturers, producers, or importers, as provided by Revenue Act of 1932. Filed geographically. (Daily, official.) 5 x 8 cards, 2 ft. 5 in., in 2 drawers of wooden card cabinet. R. 800. (5715)

4594. NOTIFICATIONS TO COLLECTOR BY LESSOR WHERE LESSEE IS RESPONSIBLE FOR COLLECTION AND RETURN OF TAX ON ADMISSION, Jan. 1, 1936 to date. Notices filed by lessors of theaters, halls, parks, or other places where tax on admissions is to be collected. Filed geographically. (Daily, official.) 5 x 8 cards, 9 ft. 10 in., in 8 drawers of wooden card cabinets. R. 800. (5764)

4595. CORRESPONDENCE, Jan. 1, 1936 to date. Outgoing letters (copies). Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft. 3 in., in 3 drawers of wooden filing case. R. 800. (5762)

Field Division

4596. PERSONNEL RECORD, Jan. 1, 1917 - Dec. 31, 1932. Name, address, occupation, and salary. Filed alphabetically. (Monthly, official.) 4 x 5 cards, 8 ft., in 6 drawers of wooden card cabinets and on enclosed steel shelf. R. 818. (5266)

4597. RECORD OF CLAIMS, Jan. 15, 1917 to date. Form 815, record of abatement, credit, and refund claims. Filed alphabetically. (Daily, official.) 3 x 5 cards, 70 ft. 6 in., in 20 double drawers of steel card cabinets. R. 812. (5768)

4598. RETURNED CHECK RECORD, Jan. 1, 1921 - Dec. 31, 1934. Record of checks received, deposited in Federal Reserve Bank, Boston, and returned because payor had insufficient funds in bank. Filed numerically. (Weekly, official.) 3 x 5 cards, 8 ft., in 6 drawers of wooden card cabinets. R. 818. (5374)

[illegible]

[illegible]

[illegible]

4599. ABSENCE RECORD, Jan. 1, 1921 - Dec. 31, 1935. Form 2152. Filed alphabetically. (Weekly, official.) 5 x 8 bundles, 2 ft. 8 in., on enclosed steel shelf. R. 818. (5345)

4600. PERSONNEL FILE OF THE CHIEF, July 1, 1925 to date. Correspondence, rulings, decisions, etc., relating to matters under the jurisdiction of the Division Chief. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. Rs. 812 and 814. (5408)

4601. CHECK STUBS, Dec. 1, 1925 - Dec. 31, 1927; Feb. 1, 1928 - Feb. 15, 1930. Stubs of checks for salaries and expenses. Filed numerically. (Never.) 8½ x 17 bundles, 1 ft. 4 in., on enclosed steel shelf. R. 818. (5346, 5418)

4602. WARRANTS, Jan. 2, 1929 - Dec. 31, 1933. Form 69, with related correspondence. Filed alphabetically. 3 x 5 card index, 37 ft. 6 in. (Seldom, official.) 9 x 12 folders, 32 ft., in 16 drawers of steel filing cases. Rs. 812 and 814. (5465)

4603. RECEIPTS FOR COMPROMISE CHECKS, Jan. 1, 1930 - Dec. 31, 1935. Receipts issued to taxpayers upon payment of compromise amount of taxes due (copies). Filed alphabetically. (Weekly, official.) 11 x 18 envelopes, 4 in., on enclosed steel shelf. R. 818. (5608)

4604. DAILY REPORTS OF DEPUTY FIELD COLLECTORS, Jan. 1 - Dec. 31, 1930; Jan. 2, 1935 to date. Form 795, showing work done on investigations. Filed chronologically and alphabetically. (Jan. 1 - Dec. 31, 1930, rarely; Jan. 2, 1935 to date, daily; official.) 9 x 12 packages and folders, 8 ft. 10 in., on open steel shelf and in 11 drawers of steel filing cases. Rs. 1418, 1420 and 812. (7863, 5716)

4605. RETURNED CHECKS, Jan. 1, 1930 to date. Checks issued to employees, cashed, and returned. Filed chronologically. (Monthly, official.) 6½ x 10 envelopes, 2 ft. 4 in., on enclosed shelf. R. 818. (5421)

4606. REPORTS TO THE COMMISSIONER, July 1, 1930 to date. Report from the Collector to the Commissioner summarizing daily activities of this unit (copies). Filed chronologically. (Daily, official.) 9 x 12 folders, 9 ft. 7 in., in 5 drawers of steel filing cases. Rs. 812 and 814. (5603)

4607. NONCOLLECTIBLE TAX LIST, July 1, 1930 to date. Form 53, list of individuals and business houses from whom, for various reasons, the Bureau has been unable to collect income taxes. Filed alphabetically. (Daily, official.) 9 x 12 folders, 11 ft. 3 in., in 6 drawers of steel filing cases. Rs. 812 and 814. (5404)

4608. TRAVEL VOUCHERS, Jan. 1, 1932 - Dec. 31, 1933. Form 1012, record of travel vouchers submitted by deputy collectors. Filed chronologically. (Monthly, official.) 9 x 12 folders, 2 ft. 2 in., on enclosed steel shelf. R. 818. (5547)

4609. MONTHLY REPORT, Jan. 2, 1932 - Dec. 15, 1934. Monthly report to the Bureau, concerning activities of deputy collectors (duplicates). Filed chronologically. (Monthly, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Rs. 812 and 814. (5687)

4610. SPECIAL CASES, Jan. 21, 1932 - June 30, 1933. All cases other than routine, usually handled by the head of the field division. Filed alphabetically. 3 x 5 card index, 1 ft. 1 in. (Seldom, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing cases. Rs. 812 and 814. (5468)

4611. SKELETON CHECKS, July 1, 1933 to date. Checks from taxpayers covering back taxes or compromise offers, accepted in this district but doubtful of acceptance in Washington, D.C. (duplicates). Filed numerically. (Weekly, official.) 12 x 17 bundle, 8 in., on enclosed steel shelf. R. 818. (5546)

4612. FOREIGN CASES, Jan. 2, 1934 to date. Reports on income taxpayers who moved to some other district without filing income tax returns, the reports being forwarded to new office and returned with notations as to disposition of cases. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 812. (5695)

4613. REPORTS OF DELINQUENCY OR ADDITIONAL TAX DUE, Jan. 2, 1934 to date. Form 807, reports to Chief of Field Division from deputy collectors on all cases of delinquencies or additional taxes. Filed alphabetically. (Daily, official.) 9 x 12 folders, 27 ft. 6 in., in 16 drawers of steel filing cases. R. 812. (5835)

4614. CALLING LIST, June 30, 1934. List of all Boston residents 21 years of age or over on July 1, 1934; used as part of plan to ascertain whether or not income taxes had been paid. Filed alphabetically. (Never.) 3 x 5 cards, 5 ft. 4 in., on 2 open steel shelves. Rs. 812 and 814. (5572)

4615. ABATEMENT SCHEDULE, June 30, 1934 to date. Reports from the Bureau regarding special cases in the Boston area. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 812. (5808)

4616. LEAVE CARDS, Jan. 1, 1935 to date. Form 2217, record of leaves. Filed alphabetically. (Weekly, official.) 5 x 8 bundles, 1 ft. 6 in., on enclosed steel shelf. R. 818. (5344)

4617. RECAPITULATION OF WORK PERFORMED BY FIELD DEPUTY COLLECTORS, Jan. 2, 1935 to date. Form 796, monthly recapitulation of daily activity; reports (Form 795) of deputies. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Rs. 812 and 814. (5360)

4618. CORRESPONDENCE, WARRANT, Jan. 5, 1935 to date. Correspondence concerning warrants issued to delinquent taxpayers. Filed alphabetically. 3 x 5 card index, 2 ft. 6 in. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. Rs. 812 and 814. (5409)

4619. MONTHLY RETURNS BY MANUFACTURERS OR IMPORTERS OF PLAYING CARDS, Jan. 6, 1935 to date. Form 749, showing quantities produced and removed and number of stamps purchased or used. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft. 3 in., in 2 drawers of steel filing case. Rs. 812 and 814. (5436)

4620. WARRANTS, DUPLICATE, Jan. 17, 1935 to date. Form 69, in process of service by deputy collectors (duplicates). Filed alphabetically. 3 x 5 card index, 1 ft. 3 in. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Rs. 812 and 814. (5464)

4621. INFORMATION RETURNS FOR INCOME PAYMENTS, June 30, 1935 to date. Form 1099, submitted by individuals, partnerships, fiduciaries, or corporations employing single persons earning $1,000 or more and married persons earning $2,500 or more. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 7 in., in drawer of steel filing case. R. 812. (5807)

4622. PAYMENTS, Oct. 18, 1935 to date. Form 863, record of installment payments by delinquent taxpayers who have been served with warrants. Filed alphabetically. 3 x 5 card index, 1 ft. 2 in. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Rs. 812 and 814. (5462)

4623. RECORD OF DELINQUENT SALES AND TAXPAYERS, Jan. 2, 1936 to date. Form 837, Sales Tax Section record of taxpayers failing to file a return. Filed chronologically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 812. (5751)

Finance and Accounting Division

4624. ALLOTMENTS, Jan. 1, 1920 - Dec. 31, 1932. Form 7369, record of allotments made by Bureau subdivisions, Washington, D.C., for all subdivisions in Massachusetts. Filed chronologically. (Monthly, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 822. (4888)

4625. SPECIAL DEPOSIT SLIPS, Jan. 1, 1924 - Dec. 31, 1926. Forms 767 and 768, for deposits made with this agency on account of compromise offers. Filed chronologically. (Monthly, official.) 9 x 12 packages, 1 in., in safe. R. 822. (5435)

4626. GENERAL CORRESPONDENCE, Jan. 1, 1925 - Dec. 31, 1930. Correspondence with the Department, Washington, D.C., pertaining to salaries of employees and regulations. Filed chronologically. (Monthly, official.) 9 x 12 folders, 1 ft. 7 in., on enclosed shelf. R. 822. (5443)

4627. ABSTRACT OF COLLECTIONS, Jan. 1, 1926 - Dec. 31, 1934. Form 22, record of collections from every subdivision in Boston. Filed chronologically. (Monthly, official.) 10½ x 16½ folders, 1 ft. 2 in., on enclosed steel shelf. R. 822. (5606)

4628. JOURNAL, Jan. 1, 1929 - Dec. 31, 1935. Forms 768 and 769, daily record of financial transactions of the Miscellaneous Tax, Processing Tax, Income Tax, Social Security, and Distilled Spirit Divisions. Arranged chronologically. (Weekly, official.) 9 x 12 folders, and 8½ x 11 loose-leaf books, 29 ft. 6 in., on 4 enclosed steel shelves. R. 822. (5298)

4629. CHECK STUBS, Mar. 15, 1930 - Dec. 31, 1932. Checks issued for salaries and expenses. Filed numerically. (Never.) 8½ x 17 bundle, 6 in., on enclosed steel shelf. R. 822. (5317)

4630. SCHEDULES, Jan. 1 - Dec. 31, 1931. Forms 7879 and 7778, record of rejected and accepted compromise offers. Filed chronologically. (Monthly, official.) 9½ x 11 loose-leaf books, 8 in., on enclosed steel shelf. R. 822. (5495)

4631. CORRESPONDENCE ON RETURNED CHECKS, Jan. 1, 1931 to date. Correspondence with the Federal Reserve Bank of Boston pertaining to checks returned to this agency marked "no funds". Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 822. (4928)

4632. GENERAL CORRESPONDENCE, Jan. 1, 1932 to date. Correspondence with the Bureau, relative to collection reports on Forms 820, 820B,79, and 1021, and disbursing reports on Forms 1070, 1044, and 1064. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 822. (5070)

4633. TRANSPORTATION REQUESTS, Jan. 1, 1932 to date. Forms 1029 and 1030, requests for transportation expenses submitted by deputy collectors. Filed chronologically. (Daily, official.) 4 x 11 packages, 3 in., in safe. R. 822. (5605)

4634. REPORTS ON TRANSPORTATION REQUESTS, July 2, 1932 to date. Forms 1029 and 1030, weekly reports on transportation requests of deputy collectors. Filed chronologically. (Daily, official.) 8 x 11 bundles, 1½ in., in safe. R. 822. (5623)

4635. CHECK RECORD, Dec. 1, 1932 - Dec. 31, 1934. Stubs of checks for salaries. Entered numerically. (Yearly, official.) 9 x 17 package and vols. (12), 9 in., in safe. R. 822. (5412)

4636. DISBURSING LEDGER, Jan. 1, 1933 - Dec. 31, 1934. Form 1014M, record of disbursements for telegrams, stamps, and travel expenses incurred by deputy collectors. Arranged chronologically. (Monthly, official.) 10½ x 15½ loose-leaf book, ½ in., in safe. R. 822. (5336)

4637. OFFERS IN COMPROMISE, Jan. 1, 1933 - June 30, 1936. Form 762, daily record of offers tendered to delinquent or dissatisfied taxpayers. Arranged chronologically. (Daily, official.) 10 x 12 loose-leaf books, 1 ft. 3 in., on enclosed steel shelf. R. 822. (5375)

4638. REPORT OF EXCEPTIONS, Jan. 2, 1933 - July 30, 1934. Relative to exceptions taken by General Accounting Office, concerning expense accounts submitted. Filed chronologically. (Daily, official.) 9 x 12 folders, 7 in., in drawer of steel filing case. R. 822. (5110)

4639. PERSONNEL RECORD, Jan. 7, 1933 - June 30, 1934. Name of employee, length of time employed, and amount of money earned during year. Filed alphabetically. (Yearly, official.) 5 x 8 cards, 1 ft. 2 in., in 2 drawers of wooden card cabinet. R. 822. (5182)

4640. ADVANCE COLLECTIONS, Oct. 1, 1933 to date. Forms 820B and 79, record of payments made by individuals for stamps to be used on products and merchandise. Arranged chronologically. (Daily, official.) 12 x 12 loose-leaf book, 1 in., on enclosed steel shelf. R. 822. (5242)

4641. STAMP INVOICES, Jan. 2, 1934 - May 29, 1935. Kind, denomination, quantity, and value of stamps ordered, and amount on hand (duplicates). Filed chronologically. (Daily, official.) 8 x 10½ vols., 10 in., on top of wooden cabinet. R. 822. (5083)

4642. RECORD OF EXCESS TAX, July 1, 1934 to date. Record of all manufacturers against whom excess process tax has been levied, showing amount of earnings and amount of tax. Filed chronologically. (Daily, official.) 5 x 8 cards, 1 ft, 3 in., in drawer of metal filing case. R. 822. (5050)

4643. STATISTICAL REPORT, July 1, 1934 to date. Form 22, record of collections received by each subdivision and transferred to Accounts and Collections Unit. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 822. (5157)

4644. RECORD OF DAILY JOURNALS, Jan. 1, 1935 to date. Forms 765 and 766. Arranged chronologically. (1935, monthly; 1936, daily; official.) 14 x 18 loose-leaf books, 3½ in., on enclosed steel shelf. R. 822. (5339, 5295)

4645. REPORTS ON ABSENCES, Jan. 1, 1935 to date. Form 2242, daily report of absent employees; Form 2243, monthly report of absentees. Filed chronologically. (Weekly, official.) 9 x 12 package, 8 in., on enclosed steel shelf. R. 822. (5338)

4646. CONSOLIDATED RETURNS, Jan. 1, 1917 - Dec. 31, 1926. Form 23-A, assessment lists for the consolidation of outstanding income tax returns from 1917 to 1926. Entered alphabetically and chronologically. Index. (Occasionally, official.) 12 x 13 vols., 1 ft. 9 in., on enclosed metal shelves. R. 801. (5613)

4647. OUTSTANDING ACCOUNTS, Jan. 1, 1918 - Dec. 31, 1934. Form 23-A, record of outstanding taxes, indicating name and address of person and amount of taxes due. Filed numerically and chronologically. 3 x 5 card index, 2 ft. 4 in. (Daily, official.) 12 x 13 loose-leaf books, 7 in., on open steel shelf. R. 801. (5467)

4648. DOCUMENT AND REMITTANCE REGISTERS, Jan. 1, 1920 - Dec. 31, 1921; Jan. 1, 1929 - Dec. 31, 1930; Aug. 1, 1934 - May 31, 1935; Jan. 1, 1936 to date. Form 815, record of all income tax payments received by cashier; also, present liability as shown on face of return. Jan. 1, 1920 - May 31, 1935, filed chronologically; current records, numerically. Index, current records. (Jan. 1, 1920 - Dec. 31, 1930, never; Aug. 1, 1934 - May 31, 1935, rarely; current records, daily; official.) 12 x 13½ packages, 8 x 11 envelopes, 11 x 14½ loose-leaf books, 11 ft. 7 in., on 10 open steel shelves. Rs. 1418, 1420 and 801. (7812,7853, 7851, 7861, 7855, 7865, 7769, 5347)

4649. DOCUMENT REGISTERS, Nov. 11, 1921 - June 25, 1929. Record of accepted compromise offers and of transfers of names of persons from the unidentified list to the regular identified list, the unidentified list containing names of remittors who have not indicated the specific application to be made of money sent by them for tax payments. Filed chronologically. (Never.) 12 x 13 loose-leaf book, 2 in., on open steel shelf. Damaged by faulty containers; dirty. Rs. 1418 and 1420. (7934)

4650. MISCELLANEOUS TAXES, Jan. 1, 1922 - Dec. 31, 1928. Standard Forms 7777, 7777-A, 7805, 7809, and 7920, schedules of refunds of miscellaneous, prohibition, and narcotic taxes. Filed numerically. Index. (Occasionally, official.) 14½ x 18 vols., 3 in., on enclosed metal shelf. R. 801. (5385)

4651. DAILY JOURNAL OF MISCELLANEOUS TRANSACTIONS, Jan. 5, 1922 - June 30, 1923; Jan. 2, 1934 - June 30, 1935. Form 769, showing types of transactions, amounts of money involved, and total daily amount. Filed chronologically. (1922 - 1923, seldom; 1934 - 1935, daily; official.) 8 x 10 packages and 9 x 12 folders and loose-leaf books, 3 ft. 7 in., on open steel shelf, and in 3 drawers of steel filing case. Rs. 1418, 1420 and 801. (7923, 4578)

4652. CAPITAL STOCK TAX RETURNS, Jan. 2 - Dec. 31, 1923; July 1, 1935 to date. Record of amounts paid for capital stock taxes, including Forms 707 and 708, returns of domestic and foreign corporations relative to their capital stock. Filed chronologically and numerically. (Daily, official.) 15 x 17 packages and $8\frac{1}{2}$ x $11\frac{1}{2}$ bundles, 37 ft. 8 in., on open steel shelf, in 16 drawers of metal filing cases and on top of filing cases. Rs. 1418, 1420 and 801. (7742, 5851)

4653. REVENUE GENERAL LEDGER, Jan. 1, 1935 to date. Form 765, record of business transactions of all subdivisions in Boston. Filed chronologically. (1935, weekly; 1936, daily; official.) 11 x 18 loose-leaf books, $3\frac{1}{2}$ in., on enclosed steel shelf. R. 822. (5343, 5312)

4654. STAMP REPORT, Jan. 1, 1935 to date. Form 68, record of monthly sales of revenue stamps. Filed chronologically. (Daily, official.) 11 x 18 loose-leaf books, 2 in., on enclosed steel shelf. R. 822. (5340)

4655. TAX REPORT, Jan. 10, 1935 to date. Form 820, record of business transactions, including collections, returns filed, excess returns, and differences in daily balance sheets of the various units. Filed chronologically. (Weekly, official.) 11 x 18 loose-leaf books, 3 in., on enclosed steel shelf. R. 822. (5280)

4656. ASSESSMENT CERTIFICATES, Jan. 1, 1936 to date. Form 23C, daily reports by each unit showing number of returns filed and excess collections made. Filed chronologically. (Daily, official.) $12\frac{1}{2}$ x $12\frac{1}{2}$ loose-leaf books, 4 in., on enclosed steel shelf. R. 822. (5604)

4657. CURRENT ACCOUNTS, Jan. 1, 1936 to date. Form 1021, monthly control schedule, showing amount of money available in Boston office; also, number of regular schedules listed in this subdivision. Filed chronologically. (Daily, official.) $9\frac{1}{2}$ x 11 loose-leaf book, 1 in., on enclosed steel shelf. R. 822. (5624)

4658. SPECIAL DEPOSITS, Jan. 1, 1936 to date. Form 765, record of deposits made of amounts received under compromise agreements on tax assessments. Arranged chronologically. (Daily, official.) 11 x 18 loose-leaf books, 2 in., on enclosed steel shelf. R. 822. (5376)

Income Tax Division

4659. INDIVIDUAL INCOME TAX RECORD, INDEX, Jan. 2 - Dec. 31, 1931. Form 649-A, index to individuals filing returns, showing name and address of person, tax return number, and place of filing. Filed chronologically. (Daily, official.) 5 x 8 cards, 152 ft. 7 in., in 120 drawers of steel card cabinets. R. 801. (4561)

4660. MASTER RECORD, Jan. 1, 1917 - July 31, 1925. Form 715, record of corporation who paid capital stock tax for a period of 10 years, showing name, amount of tax paid each year, value of capital stock, and additional tax assessed. Filed alphabetically. (Daily, official.) 5 x 8 cards, 23 ft. 8 in., in 21 drawers of metal filing cases. R. 801. (5832)

4661. CORPORATION INCOME TAX RETURNS, Jan. 1, 1924 - Dec. 31, 1935. Form 1120, income tax returns filed by delinquent corporations in answer to letters. Filed alphabetically and chronologically. (Daily, official.) 9½ x 16 bundles, 1 ft. 3 in., on top of filing case. R. 801. (4872)

4662. CAPITAL STOCK TAXES, July 1, 1924 to date. Form 23A, assessment lists of taxpayers (duplicates). Filed alphabetically. Index. (Occasionally, official.) 12 x 13 vols., 10 in., on enclosed metal shelf. R. 801. (5410)

4663. COMPROMISE OFFERS, Feb. 7, 1925 - June 18, 1926. Form 783, daily tabulations of offers in compromise received. Filed chronologically. (Never.) 11 x 14 packages, 1 ft., on open steel shelf. R. 801. (5163)

4664. MASTER RECORD, Jan. 1, 1926 - Dec. 31, 1935. Form 649, record compiled from Form 1120, containing information pertinent to tax returns filed by corporations and incorporated associations. Filed alphabetically. (Daily, official.) 5 x 8 cards, 21 ft. 10 in., in 23 drawers of metal card cabinets. R. 801. (4965)

4665. MASTER RECORD, DEAD, Jan. 1, 1926 - Dec. 31, 1935. Form 649, record containing information pertinent to tax returns filed by corporations which were subsequently dissolved or which have changed their corporate names, also, information concerning returns filed by foreign corporations. Filed alphabetically. (Daily, official.) 5 x 8 cards, 16 ft., in 16 drawers of metal card cabinets. R. 801. (5139)

4666. CORRESPONDENCE, Jan. 1, 1927 to date. Confidential correspondence with the collector and headquarters, Washington, D.C. Filed alphabetically. (Daily, official.) 9 x 12 folders, 9 ft. 5 in., in 7 metal filing cases. R. 801. (4563)

4667. COMMISSIONERS' LETTERS, Jan. 1, 1928 - Dec. 31, 1933. Confidential correspondence with the Commissioner, also, miscellaneous letters to taxpayers relative to rulings on various subjects not covered by law. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 10 in., in 3 drawers of metal filing case. R. 801. (4563)

4668. ASSESSMENT LISTS, Jan. 1, 1928 - Dec. 31, 1934. Form 23-A, record of individuals and corporations listed for assessments of income taxes. Filed alphabetically and chronologically. Index. (Occasionally, official.) 12 x 13 vols and loose-leaf books, 45 ft. 8 in., on 41 enclosed and 6 open metal shelves. R. 801. (5301, 5299)

4669. CORRESPONDENCE, Jan. 1, 1928 - Dec. 31, 1934. Correspondence with taxpayers seeking information or filing complaints. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in metal filing case. R. 801. (4494)

4670. DELINQUENT NONTAXABLE RETURNS, Jan. 1, 1929 - Dec. 31, 1934. Form 1040A, delinquent nontaxable returns, secured by field division. Filed numerically. 3 x 5 card index, 667 ft. (Monthly, official.) 8 x 10½ bundles, 1 ft. 3 in., in drawer of metal filing case. R. 801. (4660)

4671. OFFERS IN COMPROMISE CLOSED, Jan. 1, 1930 to date. Forms 656 and 879, returns from individuals claiming nonliability to pay (copies). Filed alphabetically. 3 x 5 card index, 1 ft. 6 in. (Occasionally, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of metal filing case. R. 801. (4072)

4672. MISCELLANEOUS TAXES, Jan. 1, 1931 - Jan. 1, 1934. Form 23-A, record of miscellaneous taxes listed for assessment and not fully paid paid in advance. Filed alphabetically. (Occasionally, official.) 12 x 13 vols., 4 ft. 3 in., on 3 enclosed metal shelves. R. 801. (5706)

4673. AUDITED CASES, CLOSED, Jan. 1, 1931 - Dec. 31, 1934. Audited accounts of income tax cases closed either by full payment or exemption. Filed alphabetically. Index. (Occasionally, official.) 9 x 12 folders, and 8½ x 11 bundles, 108 ft., in 36 drawers of wooden filing cases and in 18 drawers of metal filing cases. Rs. 1418, 1420 and 801. (7835, 7834, 7833, 4828)

4674. COMMISSIONER'S LISTS, Jan. 1, 1932 - Dec. 31, 1934. Standard Form 23-A, list of taxes, sent from Washington for collection, not fully paid in advance, showing name and address of taxpayer and amount assessed. Arranged alphabetically. (Daily, official.) 12 x 13 loose-leaf books, 2 in., in drawer of metal filing case. R. 801. (4913)

4675. SECOND NOTICE AND DEMAND FOR INCOME TAXES, Jan. 1, 1932 - Dec. 31, 1934. Standard Form 7659. Filed alphabetically. (Occasionally, official.) 11 x 12 bundle, 1 in., in drawer of metal filing case. R. 801. (4938)

4676. PENDING OFFERS IN COMPROMISE, Apr. 13, 1932 to date. Form 656, offers made by persons and corporations claiming nonliability; used for all except prohibition cases. Filed alphabetically. 3 x 5 card index, 2 in. (Daily, official.) 9 x 12 folders, 10 in., in drawer of metal filing case. R. 801. (4887)

4677. COLLECTIONS RECEIVED, Jan. 1, 1933 - Dec. 31, 1933. Standard Forms 1123 and 23, record of tax collections received, listing corporation returns. Filed numerically and alphabetically. Index. (Weekly, official.) 6½ x 9½ bundles, and 12 x 13 loose-leaf books, 54 ft. 3 in., in pasteboard boxes and on open metal shelf. R. 801. (5607, 5591)

4678. RETURN CHECK CORRESPONDENCE, Apr. 1933. Correspondence regarding checks returned to taxpayers during the bank holiday. Arranged alphabetically. (Rarely, official.) 9 x 12 package, 4 in., on enclosed metal shelf. R. 801. (5708)

4679. CAPITAL STOCK TAXPAYER RECORD, July 16, 1933 to date. Name and address of taxpayer, district, page and line on which assessment appears, and reference to any Department ruling relating to status of taxpayer. (Daily, official.) 3 x 5 cards, 16 ft. 3 in., in 15 drawers of wooden card cabinets. R. 801. (5794)

4680. AGENTS' REPORTS CLOSED, Jan. 1 - Dec. 31, 1934. Form 844, reports by agents on closed cases pertaining to additional assessments on original tax returns; related correspondence. Filed numerically. 3 x 5 card index, 15 ft. 5 in. (Frequently, official.) 9 x 11 bundles, 3 ft. 1 in., in 3 drawers of metal filing case. R. 801. (5175)

4681. AGENTS' REPORTS PENDING, Jan. 1 - Dec. 31, 1934. Form 844, reports by agents on pending cases pertaining to additional assessments on original tax returns with related correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of metal filing case. R. 801. (4972)

4682. ANNUAL INFORMATION RETURNS, Jan. 1 - Dec. 31, 1934. Form 1096, filed by employers, showing names, addresses, and incomes of single persons earning over $1,000 and of married persons earning over $2,500 in their employ. Filed alphabetically. Index. (Frequently, official.) 9 x 12 folders, 7 ft. 6 in., in 4 drawers of metal filing case. R. 801. (5079)

4683. AUDITORS' LETTERS, Jan. 1 - Dec. 31, 1934. Letters to taxpayers requesting further information to substantiate exemptions claimed (copies). Filed alphabetically. (Daily, official.) 8½ x 11 bundles, 5 ft., in 3 drawers of metal filing case. R. 801. (4910)

4684. INCOME RETURNS NOT AUDITED, Jan. 1 - Dec. 31, 1934. Form 1040A. Filed numerically. Index. (Daily, official.) 8½ x 11 bundles, 2 ft., in drawer of metal filing case. R. 801. (4890)

4685. INDIVIDUAL RETURNS BY ALIENS, Jan. 1 - Dec. 31, 1934. Form 1040C, returns of aliens about to leave the country, showing income up to time of departure. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of filing case. R. 801. (4973)

4686. PRELIMINARY EXAMINATIONS, Jan. 1 - Dec. 31, 1934. Record of preliminary examinations for verification of returns relative to mathematical errors in computation. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 ft. 6 in., in 5 drawers of metal filing cases. R. 801. (4886)

4687. FULL PAID TAXES, Jan. 1, 1934 - Dec. 31, 1935. Form 1040A, returns on income taxes paid in full on filing. Filed numerically. Index. (Daily, official.) 9 x 12 envelopes, 62 ft., in 31 drawers of metal filing cases. R. 801. (4924, 4500)

4688. NONTAXABLE RETURNS, Jan. 1, 1934 - Dec. 31, 1935. Forms 1040 and 1040A, returns for incomes from salaries and wages under $5000. Filed numerically. 3 x 5 card index, 359 ft. (Daily, official.) Variously sized folders, envelopes and bundles, 106 ft. 6 in., in 68 drawers of metal filing cases. R. 801. (4953, 4677, 5406)

4689. PART PAID TAXES, Jan. 1, 1934 - Dec. 31, 1935. Form 1040A, record of quarterly income tax payments by persons agreeing to pay in installments. Filed numerically. Index. (Daily, official.) 9 x 12 envelopes, 29 ft. 4 in., in 15 drawers of metal filing cases. R. 801. (4778, 4775)

4690. SUPPLEMENTARY LISTS, Jan. 1, 1934 - Dec. 31, 1935. Form 1040A, list of additional tax assessments made by auditing section, and Form 1040C, returns from aliens who have applied for permission to leave country. Filed numerically. Index. (Daily, official.) 9 x 12 envelopes, 15 ft. 8 in., in 8 drawers of metal filing cases. R. 801. (4729, 4727)

4691. ASSESSMENT CERTIFICATES, Jan. 1, 1934 to date. Forms 23c, 23-1, and 23D, record of tax liability on income tax returns filed for years 1933 - 1935. Filed chronologically. (Daily, official.) 12½ x 13 loose-leaf book, 3 in., on open steel shelf. R. 801. (5437)

4692. GENERAL CORRESPONDENCE, Jan. 1, 1934 to date. General correspondence with taxpayers, pertaining to problems of income tax payments; also, correspondence with Washington. Filed alphabetically. (Daily, official.) 8½ x 11 bundles and 9 x 12 folders, 29 ft. 6 in., in 19 drawers of metal filing cases. R. 801. (4796, 5714)

4693. TRANSFERS, Jan. 1, 1934 to date. Form 514, record of transfer of outstanding taxes between various collection districts. Filed alphabetically. 3 x 5 card index, 1 ft. 9 in. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of metal filing case. R. 801. (5760)

4694. CORRESPONDENCE ON ADDITIONAL TAXES, Jan. 1, 1934 to date. Correspondence relating to additional assessments on original returns; copies of letters to taxpayers; reports of agents on investigations. Filed alphabetically. (Monthly, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 801. (5694)

4695. MISCELLANEOUS CORRESPONDENCE, June 15 - Aug. 14, 1934. Mimeograph letters to taxpayers and returned with necessary information pertinent to corrections on payments. Filed alphabetically. (Occasionally, official.) 9 x 12 envelopes, 2 in., on metal shelf. R. 801. (4776)

[illegible]

4696. MASTER FILE, Aug. 1, 1934 to date. Form 715, complete income tax history of corporations within the district, including taxes paid each year and value of capital stock. Filed alphabetically. (Daily, official.) 5 x 8 cards, 19 ft. 10 in., in 17 drawers of wooden card cabinets. R. 801. (5833)

4697. PREEXAM AUDITS, Jan. 1 - Dec. 31, 1935. Record of tax returns on incomes for 1934 examined by audit section prior to making assessment; notes of corrections; correspondence with taxpayers relative to corrections. Filed alphabetically. (Daily, official.) 9 x 12 folders, 7 ft. 2 in., in 4 drawers of metal filing case. R. 801. (5430)

4698. FIDUCIARY RETURNS OF INCOME, Jan. 1 - Dec. 31, 1935. Form 1041, filed by fiduciary when net taxable income is $1,000 or over or if gross income is over $5,000 and currently distributable. Filed alphabetically. (Daily, official.) 8 x 9½ bundles, 13 ft., in 7 drawers of metal filing cases. R. 805 and 807. (5805)

4699. INDIVIDUAL INCOME TAX RETURNS, Jan. 1 - Dec. 31, 1935. Record of income tax returns transcribed from Form 1040-A, for incomes of less than $5,000. Filed alphabetically. (Occasionally, official.) 8 x 10½ papers, 4 ft. 2 in., in 7 drawers of metal filing cases. Rs. 805 and 807. (5732)

4700. CORPORATION INCOME AND EXCESS PROFITS TAX RETURNS, Jan. 1 - Dec. 31, 1935. Form 1120, filed by all corporations, joint stock companies, associations, or insurance companies, other than life, and all foreign corporations doing business in Massachusetts. Filed numerically. Index. (Daily, official.) 9½ x 16 bundles, 4 ft. 8 in., in 6 drawers of metal filing cases. R. 801. (4562)

4701. PARTNERSHIP RETURNS, Jan. 1 - Dec. 31, 1935. Form 1065, income tax returns of domestic and foreign partnerships, syndicates, pools, and joint ventures receiving income from or doing business within the United States. Filed alphabetically and numerically. (Daily, official.) 8 x 9½ and 9½ x 16 bundles, 10 ft., in 9 drawers of metal filing cases. Rs. 805, 807 and 801. (5759, 4647)

4702. AUDIT RETURNS PENDING, Jan. 1 - Dec. 31, 1935. Form 1040-A, list of returns checked by auditors to determine correct amount of assessment for incomes under $5,000; also, correspondence with taxpayers relative to correct assessments. Filed alphabetically. 3 x 5 card index, 3 ft. 4 in. (Daily, official.) 9 x 12 folders, 3 ft. 9 in., in 4 drawers of metal filing case. R. 801. (5548)

4703. INCOME TAX LISTS, 1935 and 1936, Jan. 1, 1935 to date. List of all classes of collections and returns entered on Forms 1040, 1040A, 1015, 1042, and 1120, including penalty and interest returns, compromise offers, reports of revenue agents, and additional assessments. Filed numerically. Index. (Daily, official.) 12 x 13 loose-leaf books, 9 ft. 8 in., on 11 open steel shelves. R. 801. (5432, 5357)

4704. STATEMENTS OF INCOME TAXES DUE, July 1 - Sept. 30, 1935. Form 1123, notice for third installment of income tax returns for calendar year 1935 and demand for quarterly installment. Filed numerically. Index. (Daily, official.) 8½ x 15 papers, 4 ft., in 2 drawers of metal filing case. R. 801. (5388)

4705. CAPITAL STOCK CORRESPONDENCE, DELINQUENT TAXES, July 1, 1935 to date. Correspondence with corporations pertaining to delinquent tax payments on capital stock. Filed alphabetically. (Daily, official.) 8 x 10½ papers, 1 ft. 5 in., in drawer of metal filing case. R. 801. (5711)

4706. CAPITAL STOCK CORRESPONDENCE, Jan. 1, 1936 to date. Correspondence with taxpayers on proper method of filing tax returns; also, correspondence between collector and the Commissioner. Filed alphabetically. (Daily, official.) 8 x 10½ papers, 3 ft., in 2 drawers of metal filing case. R. 801. (5771)

4707. INDIVIDUAL INCOME TAX RETURNS UNDER $5,000, Jan. 7, 1936 to date. Form 1040-A, taxable and nontaxable income tax returns filed by individuals with an income of less than $5,000 per year. Filed alphabetically. (Daily, official.) 8 x 9½ papers, 72 ft., in 36 drawers of metal filing cases. R. 807. (5793)

4708. CORPORATION INCOME TAX RETURNS, Jan. 7, 1936 to date. Form 1120, filed by corporations, taxable and nontaxable (duplicates). Filed alphabetically. (Daily, official.) 8 x 9½ papers, 40 ft., in 20 drawers of metal filing cases. R. 807. (5792)

4709. INDIVIDUAL INCOME TAX RETURNS OVER $5,000. Jan. 7, 1936 to date. Form 1040, returns of persons receiving income of $5,000 or more (duplicates). Filed alphabetically. (Daily, official.) 8 x 9½ papers, 8 ft. 8 in., in 44 drawers of metal filing cases. R. 807. (5724)

Miscellaneous Tax Division

4710. TOBACCO BONDS, Jan. 1, 1901 to date. Certified bonds issued by bonding companies to those manufacturing or dealing in tobacco. Filed alphabetically. (Seldom, official.) 4 x 11 folded documents, 43 ft. 6 in., in 29 folded document holders. R. 800. (5949)

4711. CASE REPORTS, Aug. 1, 1919 - Dec. 31, 1928. Reports on investigations by Alcohol Tax Unit investigators of alleged violations of internal revenue laws. Filed alphabetically. (Never.) 9 x 12 bundles, 1 ft. 6 in., in drawer of metal filing case. R. 800. (5656)

4712. PROHIBITION CASES, Aug. 1, 1919 to date. Form 656A, record of violations of sections of the prohibition laws enforced by this agency. Filed numerically. 3 x 5 card index, 12 ft. (Daily, official.) 9 x 12 folders, 18 ft., in 8 drawers of steel filing cases. R. 800. (5740)

4713. REPORTS ON LAW SUITS, Jan. 1, 1925 to date. Reports and correspondence relative to claims and suits, open and closed, against bankrupts, estates of decedents, and others. Filed alphabetically. (Daily, official.) 9 x 12 folders, 33 ft. 10 in., in 17 drawers of wooden filing cases. R. 800. (5675)

4714. COMPROMISE OFFERS, July 17, 1925 to date. Record of compromise offers accepted or rejected by Bureau in Washington, and of payments on miscellaneous taxes, with correspondence relative to offers. Filed alphabetically. (Daily, official.) 11½ x 12 letter file cases, 9 in., on top of desk. R. 800. (5650)

4715. CASE REPORTS, Jan. 1, 1929 to date. Reports by field workers of Alcohol Tax Unit on alleged violations; used in connection with offers in compromise. Filed alphabetically. (Occasionally, official.) 8½ x 10 papers, 8 in., in drawer of metal filing case. R. 800. (5655)

4716. CORRESPONDENCE ON REFUNDS, Feb. 1, 1929 to date. Correspondence with Washington pertaining to refunds on payments of miscellaneous taxes; cases closed. (Occasionally, official.) 11½ x 12 letter file cases (2), 6 in., on top of desk. R. 800. (7189)

4717. CORRESPONDENCE, INACTIVE, Jan. 25, 1930 to date. Correspondence with taxpayers regarding their liability for miscellaneous taxes. Arranged alphabetically and chronologically. (Never.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 800. (7269)

4718. PROCESSING TAX RETURNS ON PAPER, JUTE, AND HARD FIBRES, Dec. 31, 1930 - Jan. 6, 1936. Forms P.T. 2, A.P.T. 12A, P.T. 32, and P.T. 42A, filed by producers, wholesalers, and retailers. Filed chronologically. 3 x 5 card index, 1 ft. 5 in. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 800. (5944)

4719. RECORD OF COMPROMISE OFFERS, Jan. 1, 1931 - Dec. 30, 1934. Form 656B, list of persons who have submitted offers in compromise of miscellaneous tax assessments. Filed alphabetically. (Daily, official.) 5 x 8 cards, 2 ft. 10 in., in 4 drawers of wooden card cabinet. R. 800. (5658)

4720. CORRESPONDENCE, Jan. 1, 1931 to date. Correspondence with taxpayers regarding phases of law on miscellaneous taxes, such as those concerning prohibition, narcotics, estates, petroleum, spirits, gifts, firearms, admissions, and dues. Filed by subject. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 800. (5648)

4721. WARRANTS, July 1, 1931 to date. Form 69, issued to field workers, for service upon delinquent taxpayers. (Daily, official.) 8 x 11 bundle and 11½ x 12 letter files, 1 ft. 1 in., on desk. R. 800. (5836)

4722. TAX ACCOUNTS, CLOSED, Jan. 1, 1932 to date. Record of individuals and firms paying taxes after warrants had been served. Filed alphabetically. (Daily, official.) 3 x 5 cards, 3 ft. 11 in., in 2 drawers of wooden card cabinet. R. 800. (5753)

4723. STOCKBROKER RETURNS, Jan. 1, 1933 - Dec. 31, 1934. Monthly returns by stockbrokers for all taxable transactions, both on and off the exchanges. Filed alphabetically. (Occasionally, official.) 8½ x 12 packages, 3 ft., on top of filing case. R. 800. (5830)

4724. GENERAL CORRESPONDENCE, Jan. 1, 1933 to date. Correspondence with producers of tobacco, sugar, and hogs. Filed alphabetically. (Daily, official.) 9 x 12 folders, 20 ft. 10 in., in 10 drawers of steel filing cases. R. 800. (5728)

4725. PROCESSING TAX RETURNS ON HOGS, Jan. 5 - Nov. 5, 1933. PT. Forms 4, 4A, 4B, 4X, 14, 34, and 44, filed by manufacturers of food products and of merchandise made from hides and bristles of hogs. Filed chronologically. 3 x 5 card index, 2 ft. 10 in. (Daily, official.) 9 x 12 folders, 6 ft. 3 in., in 3 drawers of steel filing case. R. 800. (5750)

4726. BALE TAG REPORTS, Jan. 5, 1933 - Jan. 5, 1936. Form G.T. 109, record of tags that were attached to bales of raw products delivered to factories for manufacture. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 1 in., in drawer of steel filing case. R. 800. (5744)

4727. CREDITS, Jan. 5, 1933 to date. Form 23A, record of money credited to taxpayers who had been overassessed on their income taxes. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft. 1 in., in drawer of steel filing case. R. 800. (5774)

4728. UNIDENTIFIED ACCOUNTS, July 9, 1933 - Jan. 5, 1936. Record of overpayments and underpayments by taxpayers. Filed chronologically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 800. (5829)

4729. ASSESSMENT LISTS, July 9, 1933 - Jan. 5, 1936. Form P.T. 23A, record of account number of each individual or corporation paying taxes. Filed numerically. (Daily, official.) 12 x 13 loose-leaf books, 2 ft. 8 in., in counter cabinet. R. 800. (5898)

4730. RETURNS OF PROCESSORS, July 9, 1933 - Jan. 5, 1936. Monthly record of returns by processors of raw materials. Filed alphabetically and chronologically. (Daily, official.) 5 x 8 cards, 2 ft., in 2 drawers of wooden card cabinet. R. 800. (5899)

4731. MAILING LIST, July 9, 1933 to date. Record of names of all taxable individuals, manufacturers, and producers. Filed alphabetically. (Daily, official.) 3 x 5 cards, 62 ft. 4 in., in 44 drawers of steel card cabinets. R. 800. (5939)

4732. PROCESSING TAX RETURNS ON WHEAT, July 9, 1933 to date. P.T. Forms 1, 11, 31, and 41, filed by manufacturers of wheat products to cover processing tax. Filed chronologically. 3 x 5 card index, 8 ft. 6 in. (Daily, official.) 9 x 12 folders, 4 ft. 2 in., in 2 drawers of steel filing case. R. 800. (5749)

4733. PROCESSING TAX RETURNS ON COTTON, Aug. 1, 1933 - Jan. 5, 1936. Forms P.T. 2, P.T. 12, P.T. 32, and P.T. 42, filed by manufacturers of cotton fabrics; necessary for assessment of processing tax on cotton. Filed chronologically. 3 x 5 card index, 9 ft. 11 in. (Daily, official.) 9 x 12 folders, 22 ft. 11 in., in 11 drawers of steel filing cases. R. 800. (5748)

4734. COMPENSATING TAX RETURNS ON IMPORTS, Aug. 9, 1933 - Jan. 6, 1936. Forms P.T. 11, P.T. 12, and P.T. 12A, filed by importers of cotton, paper, jute, wheat, corn, rice, sugar, and peanuts. Filed chronologically. 3 x 5 card index, 2 ft. 10 in. (Daily, official.) 9 x 12 folders, 4 ft. 2 in., in 2 drawers of steel filing case. R. 800. (5801)

4735. NONTAXABLE RETURNS, Sept. 1, 1933 to date. Form P.T. 2, record of individuals whose returns were determined to be nontaxable. Filed chronologically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 800. (5743)

4736. PROCESSING TAX RETURNS ON TOBACCO, Oct. 1, 1933 - Jan. 5, 1936. P.T. Forms 6, 6A, 6B, 16, 36, 36A, and 46, filed by producers, wholesalers, and retailers. Filed chronologically. 3 x 5 card index, 14 ft. 2 in. (Daily, official.) 9 x 12 folders, 8 ft. 4 in., in 4 drawers of steel filing case. R. 800. (5931)

4737. INVESTIGATIONS, Nov. 1, 1933 - Feb. 28, 1935. Record of investigations by deputy collectors relative to hog processors. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 800. (5919)

4738. PROCESSING TAX RETURNS ON FIELD CORN, Nov. 5, 1933 - Jan. 5, 1936. Forms P.T. 3, 13, 33, and 43, filed by manufacturers of food products from field corn. Filed chronologically. 3 x 5 card index, 2 ft. 10 in. (Daily, official.) 9 x 12 folders, 4 ft. 2 in., in 2 drawers of steel filing case. R. 800. (5776)

4739. TOBACCO CORRESPONDENCE, Jan. 1 - Dec. 31, 1934. Correspondence from manufacturers of tobacco products, relative to internal revenue laws governing tobacco industry. Filed chronologically. (Never.) 8½ x 11 packages, 1 ft. 6 in., on top of filing case. R. 800. (5952)

4740. PROCESSING TAX RETURNS ON SUGAR BEETS AND SUGAR CANE, Jan. 1, 1934 - Jan. 6, 1936. P.T. Forms 8, 8X, 18, 38, 38A, and 48, filed by producers, wholesalers, and retailers. Filed chronologically. 3 x 5 card index, 2 ft. 10 in. (Daily, official.) 9 x 12 folders, 10 ft. 5 in., in 5 drawers of steel filing cases. R. 800. (5795)

[illegible]

[illegible]

[illegible]

4741. GENERAL CORRESPONDENCE, Jan. 1, 1934 to date. Correspondence with individuals seeking information on taxes. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft. 9 in., in 11 pasteboard letter files. R. 800. (5722)

4742. SILVER RETURNS, MONTHLY, Jan. 1, 1934 to date. Form 1, silver, filed by transferors, manufacturers, and dealers of silver bullion. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of wooden filing case. R. 800. (5657)

4743. INVENTORIES ON LIQUORS, Jan. 1934. Inventories made by liquor manufacturers and distillers listing liquors on hand as of Jan. 1, 1934, for purposes of income tax returns. Filed alphabetically. (Never.) 8 x 11 papers, 8 ft., in 4 drawers of metal filing case. R. 800. (5955)

4744. DOCUMENT REGISTER, MISCELLANEOUS, July 1, 1934 to date. Form 813, showing daily receipts from taxes other than income, processing, and capital stock taxes. Filed chronologically. (Daily, official.) $10\frac{1}{2}$ x $14\frac{1}{2}$ papers, 1 ft. 2 in., in metal basket, on filing case. R. 800. (5897)

4745. REGISTRY OF STILLS, Jan. 1 - Mar. 31, 1935. Lists of distillers authorized by Alcohol Tax Unit to operate still. Filed alphabetically. (Never.) 9 x 13 packages, 3 in., on filing case. R. 800. (5783)

4746. CORRESPONDENCE, Jan. 1, 1935 to date. Filed alphabetically. (Daily, official.) 9 x 12 folders, 10 ft., in 5 drawers of wooden filing cases. R. 800. (5755)

4747. RECORD OF AUTHORIZATIONS, Jan. 1, 1935 to date. Authorizations to manufacturers of distilled spirits to move stills. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in 2 drawers of steel filing case. R. 800. (5893)

4748. ASSESSMENT CERTIFICATES AND STATEMENT OF DIFFERENCES, Jan. 1, 1935 to date. Forms 23C and 23 D, assessment certificates, submitted by collector to Commissioner, and statement of differences sent by Commissioner to collector (quadruplicates). Filed chronologically. (Daily, official.) 14 x 14 loose-leaf books, 5 ft. 10 in., in steel safe. R. 800. (5766)

4749. CUSTOMS WINE LIQUIDATION, Jan. 2 - Sept. 11, 1935. Record of returns filed and taxes paid by importers of wine. Filed alphabetically. (Never.) 9 x 12 packages, 4 in., on top of filing case. R. 800. (5960)

4750. INJUNCTIONS, Jan. 5, 1935 - Jan. 5, 1936. Forms D.C. 46 and D.C. 106, record of injunctions against producers and manufacturers who refused to pay processing tax. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in 1 drawer of steel filing case. R. 800. (5796)

4751. PROCESSING TAX RETURNS ON RICE, Apr. 1, 1935 - Jan. 5, 1936. Form P.T. 15, returns on the manufacture or production of rice. Filed chronologically. (Daily, official.) 9 x 12 folders, ½ in., in drawer of steel filing case. R. 800. (5934)

4752. DISTILLED SPIRITS, Nov. 1, 1935 to date. Forms 179, 237, 1440, and 1520, record of returns and payments of income taxes by distillers and rectifiers of distilled spirits. Filed alphabetically. (Never.) 9 x 10 packages, 3 ft. 7 in., on filing cases. R. 800. (5674)

4753. RECORD OF OUTSTANDING TAXES, Nov. 30, 1935 to date. Record of individuals and firms who have not paid overdue taxes. Filed alphabetically. (Daily, official.) 3 x 5 cards, 5 in., in drawer of wooden card cabinet. R. 800. (5754)

4754. RECEIPTS FOR TAXES, Dec. 1, 1935 - May 30, 1936. Form 1, receipts issued to taxpayers for payments on penalty and interest assessments pertaining to miscellaneous spirits and sales; not including payments on estate taxes and taxes evidenced by stamps. Filed chronologically. (Rarely, official.) 9 x 12 packages, 7 in., on filing case. R. 800. (5800)

4755. SALES TAX DELINQUENTS, Jan. 1, 1936 to date. Form 837, record of merchants and manufacturers tardy in payment of taxes. Filed alphabetically. (Daily, official.) 3 x 5 cards, 6 in., in drawer of wooden card cabinet. R. 800. (5819)

4756. UNIDENTIFIED CARD RECORD, Apr. 1 - Apr. 30, 1936. Record of unidentified miscellaneous tax payments which were subsequently identified. Filed alphabetically. (Never.) 12 x 12 packages, 7 in., on filing case. R. 800. (5816)

4757. SALES TAX STAMP REPORTS, Apr. 1, 1936 to date. Forms 236, 179, 1440, 1519, and 1520, record of sales tax stamps sold for use on rectified and distilled spirits. Filed chronologically. (Daily, official.) 4 x 10 papers, 9 ft. 11 in., in 7 wooden vertical filing cases. R. 800. (5752)

4758. ASSESSMENT LISTS, Aug. 1, 1936 to date. Lists of miscellaneous taxes paid, indicating names and addresses, amounts and dates of payments. Filed chronologically. (Daily, official.) 11½ x 12½ loose papers, 1 in., in drawer of metal filing case. R. 800. (5654)

4759. MISCELLANEOUS INCOME TAX RETURNS, Aug. 1, 1936 to date. Record of miscellaneous taxes on dues and admissions, including clubs, theatres, and amusement places. Filed chronologically. (Daily, official.) 4½ x 10½ bundles, 1 ft. 7 in., in drawer of metal filing case. R. 800. (5653)

Narcotic Division

4760. RECORD 10, July 1, 1925 to date. Form 10, compiled from information given on Form 678, comprising registrations by druggists, physicians, hospitals, dealers, and manufacturers for permission to

deal in narcotics. Filed alphabetically. (Daily, official.) 3 x 5 cards, 45 ft., in 54 drawers of steel card cabinets. R. 800. (5741)

4761. REQUISITIONS FOR BLANK ORDER FORMS, OPIUM, ETC., July 1, 1930 - June 30, 1931. Form 679, applications by individuals, firms, or corporations. Filed chronologically. (Seldom, official.) 9 x 12 packages, 2 ft. 4 in., on floor. R. 800. (5803)

4762. RECORD OF SUITS AND PROCEEDINGS ON ACCOUNT OF VIOLATIONS, July 1, 1933 to date. Form 868, record of cases in litigation, including those settled by compromise. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 1 ft. 2 in., in drawer of wooden card cabinet. R. 800. (5726)

4763. APPLICATIONS FOR REREGISTRATION AND SPECIAL TAX STAMPS, OPIUM, ETC., July 1, 1934 to date. Form 678, applications for reregistration by dealers in narcotics. Filed chronologically and numerically. (Older records, seldom; later records, daily, official.) 9 x 12 packages and 5 x 8 cards, 29 ft. 7 in., on floor, and in 16 drawers of wooden card cabinets. R. 800. (6109, 5798)

4764. INVENTORIES OF OPIUM, ETC., July 1, 1934 to date. Form 713, inventories of narcotic drugs and preparations in the possession of individuals, firms, and corporations, sworn to by person making inventory. Filed chronologically. (Daily, official.) 9 x 12 bundles, and packages, 5 ft. 6 in., in drawer of wooden filing case and on floor. R. 800. (6105, 5802)

4765. REQUISITIONS FOR NARCOTIC ORDER BLANK BOOKS, July 1, 1934 to date. All information regarding issuance of blank order books to applicants authorized to deal in narcotics. Filed numerically. (Daily, official.) 3 x 5 cards, 11 ft. 4 in., in 17 drawers of wooden card cabinets. R. 800. (5742)

4766. INVENTORIES OF OPIUM, Jan. 2, 1935 to date. Form 713, inventories of taxpayers engaged in more than one class of business in narcotics, stating class of registration. Filed numerically. (Daily, official.) 9 x 12 folders, 14 ft., in 7 drawers of steel filing cases. R. 800. (5838)

4767. LIST OF NARCOTIC REGISTRATIONS, July 1, 1935 to date. Form 924, list of yearly registrations under the Harrison Narcotic Law; also, list of discontinued registrations with reasons for discontinuance. Filed alphabetically. (Daily, official.) 9 x 12 envelopes, 6 in., in drawer of wooden filing case. R. 800. (5797)

4768. CORRESPONDENCE, Sept. 1, 1935 to date. Outgoing letters (copies). Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 800. (5804)

4769. RECORD OF RECEIPT AND DISPOSAL OF MONTHLY NARCOTIC RETURNS, Jan. 2, 1936 to date. Form 836, individual receipt and disposal record for each monthly narcotic return. Filed alphabetically. (Daily, official.) 5 x 8 cards, 4 in., in drawer of steel card cabinet. R. 800. (5837)

4770. PENALTY CASES, July 1, 1936 to date. Record of data relative to penalties imposed on narcotic registrants who failed to reregister in time or failed to send notification of change of address. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of steel filing case. R. 800. (5727)

Social Security Division

4771. BUFF CARDS, SOCIAL SECURITY ELIGIBLES, July 1, 1936 to date. Mailing lists submitted by employers, showing number of employees eligible for benefits under Social Security Act. (Daily, official.) 3 x 5 cards, 31 ft. 6 in., in 4 drawers of metal filing case. R. 801. (4839)

4772. SOCIAL SECURITY LIST, July 1, 1936 to date. Record of those eligible for social security, showing names and addresses and forwarded to Washington, D.C. upon completion. Filed alphabetically. (Daily, official.) 3 x 5 cards, 34 ft. 8 in., in 7 drawers of steel card cabinets. R. 801. (4575)

Special Tax Division

4773. SPECIAL TAX RETURNS, July 1, 1928 to date. Form 11, filed by persons or firms engaged in a business or occupation upon which a special tax is imposed. Filed geographically. 3 x 5 card index, 63 ft. 9 in. (Daily, official.) 5 x 8 cards, 69 ft. 10 in., in 56 drawers of steel card cabinets. R. 800. (5693)

4774. PRELIMINARY ESTATE NOTICES AND RETURNS FOR ESTATE TAX, July 1, 1930 to date. Forms 704 and 706, containing information and data filed for estates exceeding $50,000; also, included are returns for Federal estate tax. Filed numerically. 3 x 5 card index, 19 ft. 6 in. (Daily, official.) 9 x 12 folders, 124 ft., in 62 drawers of metal filing cases. R. 800. (5691)

4775. GIFT TAX RETURNS AND DONEE OR TRUSTEE INFORMATION RETURNS ON GIFTS, July 1, 1932 to date. Forms 709 and 710, containing data required of donors and recipients of gifts in excess of $5,000. Filed alphabetically. 3 x 5 card index, 2 ft. 6 in (Daily, official.) 9 x 12 folders, 16 ft., in 8 drawers of steel filing cases. R. 800. (5930)

4776. OFFERS IN COMPROMISE, Jan. 1, 1934 to date. Form 656, submitted by taxpayers other than prohibition violators; also, recommendations of Collector. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 800. (6126)

4250. SUMMONS OF MONTHLY-AND DAILY-RECORDS OF DAILY INDUSTRY REPORTS. Jan. 1, 1938 to date. Boxes 224, individual monthly and daily record for each industry separate volume. Filed alphabetically. (Daily, official.) (6217) 2 v 5 cubic feet. 4 in., in drawer of steel and cabinet. H. 224.

4251. DAILY DIARY, July 1, 1938 to date. Record of data relative to positive imposed on monthly registrants who failed to report in time or failed to send notification of change of address. Filed alphabetically. (Daily, official.) 2 v 12 folders, 3 ft, 6 in., in 4 drawers of steel filing case. B. 600. (6220)

Social Security Division

4252. DATE SLIPS, SOCIAL SECURITY EMPLOYERS, July 1, 1938 to date. Cards, later substituted by employers, showing number of employees eligible for benefits under Social Security Act. (Daily, official.) 5 x 8 cards, 22 ft., 3 in., in 2 drawers of steel filing case. B. 603. (6222)

4253. SOCIAL SECURITY LIST, July 1, 1938 to date. Record of those eligible for social security, showing wages and deductions and forwarding to Washington, D.C. Work completed. Filed alphabetically. (Daily, official.) 2 v 3 cubic feet, 34 ft., 8 in., in 2 drawers of steel case. H. 601. (6223)

Bureau for Birdlike

4254. BUREAU I.R. BUREAU, July 1, 1938 to date. Form 1.1, Other by persons or firms engaged in a business or occupation who is liable or in dispute. Filed geographically. 3 x 5 card index, 22 ft., 3 in., alphabetical. 2 x 2 cards, 34 ft., 4 in., in 2 drawers of steel case. B. 604. (6225)

4255. INTERNATIONAL BOARDS NOTICES AND RETURNS FOR [illegible] July 1, 1938 to date. Forms 706 and 706, containing information [illegible] estate. Filed alphabetically. 8 x 5 card index, 10 ft., 3 in., [illegible] 2 x 12 folders, 120 ft., in 24 drawers of steel filing cabinet. B. 600. (6227)

4256. GIFT TAX RETURNS AND DOCKS OF [illegible] July 1, 1938 to date. Forms 709 and 710. Form [illegible] or donors and [illegible]. 2 x 5 card index, 2 ft., 3 in., in drawer of [illegible]. Filed [illegible] 2 ft., in drawer of [illegible]. B. [illegible] (6228)

4777. RETURNS FOR REGISTRY, TOBACCO DEALERS AND PEDDLERS, July 1, 1934 to date. Form 277, executed by dealers in leaf tobacco, peddlers and manufacturers of tobacco, cigars, or playing cards, before engaging in business. Filed alphabetically. (Daily, official.) 5 x 8 cards, 4 ft. 10 in., in 5 drawers of steel card cabinets. R. 800. (5784)

4778. ACKNOWLEDGMENTS, June 30, 1935 to date. Post cards returned by liquor dealers acknowledging receipt of copies of new laws and regulations. Filed alphabetically. (Daily, official.) $3\frac{1}{2}$ x $5\frac{1}{2}$ cards, 11 ft. 10 in., in 7 drawers of wooden cards cabinets. R. 800. (5777)

4779. STOCKBROKER RETURNS FOR TAXABLE TRANSACTIONS, Dec. 10, 1935 to date. Monthly returns by brokers on all transactions in shares of both listed and unlisted stocks. Filed alphabetically. (Daily, official.) 5 x 8 cards, 9 ft. 8 in., in 8 drawers of steel cabinets. R. 800. (5652)

4780. DAILY JOURNAL, Jan. 1, 1936 to date. Form 769, reports from Special Tax Division to bookkeeper, listing and classifying all collections of items previously assessed(copies). Filed chronologically. (Daily, official.) 9 x 12 envelopes, 1 ft., in safe. R. 800. (6117)

4781. CORRESPONDENCE, Jan. 1, 1936 to date. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in 2 drawers of steel filing case. R. 800. (5651)

Supply Room Records

4782. INVENTORY OF EQUIPMENT, Jan. 1, 1930 to date. Record of equipment, including typewriters, Elliott-Fisher equipment, file cases, baskets, binders, form sheets, etc. Arranged chronologically. (Occasionally, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of wooden filing case. R. 804. (5668)

4783. REQUISITIONS FOR SUPPLIES, Jan. 1, 1934 to date. Requests from Division offices. Filed geographically. (Never.) 9 x 12 folders, 1 ft., in drawer of wooden filing case. R. 804. (5669)

4784. CORRESPONDENCE, Jan. 1, 1935 to date. Letters from individuals and corporations requesting forms to be used in filing income tax returns. Filed alphabetically. (Occasionally, official.) $11\frac{1}{2}$ x 12 letter file boxes, 6 in., on top of desk. R. 804. (5667)

Miscellaneous Records

4785. INDEX CARDS, DUPLICATE, Jan. 2 - Dec. 31, 1934. For all income tax returns, showing name, address, and number of income tax account. (Never.) 3 x 5 bundles, 182 ft., in 7 canvas postoffice mailbags. Rs. 1418 and 1420. (7731)

4786. RECORD OF DISBURSEMENTS, Nov. 1, 1900 - May 31, 1928. Record of disbursements to storekeepers and to storekeeper-gagers. Entered chronologically. (Never.) 11 x $17\frac{1}{2}$ vols., 1 in., on open steel shelf.

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Damaged by careless handling and faulty containers; dirty. Rs. 1418 and 1420. (3143)

4787. RECORD OF DISBURSEMENTS, Feb. 1, 1907 - June 30, 1908. Record of disbursements to deputies and clerks, and for miscellaneous expenses. Entered alphabetically. (Never.) 11 x 16 vols., 1 ft. 4 in., on open steel shelf. Rs. 1418 and 1420. (3233)

4788. DEPOSIT SLIPS, Jan. 1, 1911 - June 15, 1918; July 1 - Dec. 31, 1918. Form R.T. 12, for deposits in the Federal Reserve Bank of Boston. Filed chronologically. (Never.) 12 x 17 and 12 x 18 packages, 1 ft. 4 in., on open steel shelves. Dirty, torn. Rs. 1418 and 1420. (7877, 7895, 7876)

4789. INDIVIDUAL INCOMES, Jan. 1, 1913 - Dec. 31, 1916. Record of incomes of individuals. Filed alphabetically. (Yearly, official.) 5 x 8 cards, 45 ft., in 36 pasteboard boxes. Rs. 1418 and 1420. (7758)

4790. INCOME AND MISCELLANEOUS TAX LEDGERS, Jan. 1, 1913 - Dec. 31, 1927. Record of income tax assessments, sales tax on alcoholic beverages, and excise taxes on utilities, manufacturers, and dealers. Entered chronologically and alphabetically. 3 x 5 card index, 3053 ft. (Daily, official.) 14½ x 17½ vols., 147 ft., on 144 open steel shelves. Rs. 1418 and 1420. (7890)

4791. RECORD OF COLLECTIONS AND DEPOSITS, Apr. 1, 1913 - Sept. 2, 1923. Form 9, record of daily collections and deposits to the credit of the Treasury. Entered chronologically. (Never.) 13½ x 16½ vols., 5 in., on open steel shelf. Damaged by careless handling, faulty containers; dirty. Rs. 1418 and 1420. (3176)

4792. RECORD OF SEIZURES, Nov. 22, 1913 - June 22, 1927. Record of seizure and sale of personal property. Entered chronologically. Indexed. (Never.) 10½ x 16 vols., 2 in., on open steel shelf. Rs. 1418 and 1420. (7891)

4793. DISBURSING CHECKS, Dec. 1, 1913 - Nov. 26, 1925. Record of checks issued to employees. Entered numerically. (Never.) 9 x 17 vols., 6 ft. 10 in., on 4 open steel shelves. Rs. 1418 and 1420. (7942)

4794. INCOME TAX ACCOUNT, Jan. 2, 1914 - June 30, 1931. Form 766, confidential tabulation of all income tax returns. Filed chronologically. (Monthly, official.) 14 x 17 loose-leaf books, 1 ft. 11 in., on 2 open steel shelves. Rs. 1418 and 1420. (7904)

4795. BONDS OF PERSONNEL, Jan. 1914 - June 1, 1933. Bonds of former employees. Arranged alphabetically. (Never.) 4 x 9½ bundles, 5 ft. 6 in., on open steel shelf. Rs. 1418 and 1420. (7881)

4796. BANKRUPTCY CORRESPONDENCE, Jan. 1, 1915 - Dec. 31, 1926. Correspondence between bankrupts and the collector or referee. Filed alphabetically. (Never.) 9 x 12 packages, 8 ft. 6 in., on 4 metal shelves. Rs. 1418 and 1420. (7821)

4797. CLUB DUES, Jan. 1, 1917 - Dec. 31, 1921. Form 756, transcript of Form 729, for office reference. Filed geographically. (Never.) 6½ x 8 packages, 1 ft. 3 in., on metal shelf. Rs. 1418 and 1420. (7838)

4798. RECEIPTS FOR SPECIAL TAX STAMPS, Jan. 2 - Dec. 31, 1917. Name of person or company purchasing stamps, date of purchase, and serial number of stamps issued. Filed chronologically. (Never.) 12 x 14 bundles, 1 ft. 10 in., on open steel shelf. Rs. 1418 and 1420. (7734)

4799. LICENSE RECORD, Jan. 1, 1918 - Dec. 31, 1926. Forms 10 and 11, record of licenses granted to wholesale and retail liquor dealers. Filed alphabetically. (Never.) 5 x 9 and 6 x 11 packages, 1 ft. 5 in., on open steel shelf. Rs. 1418 and 1420. (7840)

4800. PENALTY AND ASSESSMENT RECORD, Jan. 1, 1918 - Dec. 31, 1926. Record compiled from information given on Form 10 relative to penalties and assessments against clubs and social organizations. Filed alphabetically. (Never.) 5 x 8 packages, 2 ft. 10 in., on open steel shelf. Rs. 1418 and 1420. (7777)

4801. SPECIAL TAXES ON AUTOMOBILES, Jan. 1, 1918 - Dec. 31, 1926. Form 10. Filed alphabetically. (Never.) 10 x 16 and 5 x 12 packages, 2 ft. 6 in., on open steel shelf. Rs. 1418 and 1420. (7773)

4802. COMPROMISE OFFERS, Jan. 1, 1918 - Dec. 31, 1928. Record of accepted offers. Filed alphabetically. (Never.) 9 x 11¾ folders, 12 ft., in 6 metal transfer cases. Dirty. Rs. 1418 and 1420. (7859)

4803. LETTERS OF TRANSMITTAL, Jan. 1, 1918 - Dec. 31, 1932. Transmittal letters sent to Washington with groups of claims for refund on income tax payments (duplicates). Filed chronologically. (Rarely, official.) 9 x 12 folders, 2 ft., in metal transfer case. Rs. 1418 and 1420. (7914)

4804. CHECK INVESTIGATIONS AND CORRESPONDENCE, Jan. 2, 1918 - Dec. 10, 1919. Forms and correspondence regarding investigation of questionable returns, including all correspondence of the claims and refund sections. (Never.) 9 x 12 packages, 31 ft. 6 in., on 16 open steel shelves. Rs. 1418 and 1420. (7939)

4805. ASSESSMENT CERTIFICATES, Jan. 1, 1919 - Dec. 31, 1923. Itemized lists of taxes, penalties, and adjustments imposed. Filed chronologically. (Occasionally, official.) 12 x 13 vols., 4 in., on open steel shelf. Rs. 1418 and 1420. (3919)

4806. SETTLED CLAIMS CORRESPONDENCE, Jan. 1, 1919 - Dec. 31, 1923. Correspondence on refund claims. Filed alphabetically. (Never.) 10 x 12 bundles, 8 ft. 7 in., on 8 open shelves. Rs. 1418 and 1420. (7786)

4807. PRELIMINARY NOTICES, Jan. 1, 1919 - Dec. 31, 1924. Preliminary notices from Washington, advising taxpayer as to an allowance or reduction in connection with his claim. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 4 ft., in 2 metal transfer cases. Rs. 1418 and 1420. (7816)

4808. SCHEDULE OF ALLOWANCES ON CAPITAL STOCK, Jan. 1, 1919 - Apr. 30, 1929. Record of refunds and abatements on overpaid taxes. Filed numerically. Index. (Rarely, official.) 9 x 12 folders, 2 ft., in metal transfer case. Rs. 1418 and 1420. (7888)

4809. MISCELLANEOUS RECORDS, Jan. 1, 1919 - Dec. 31, 1933. See addenda for itemized list of activities covered. (Seldom, official.) 9 x 12 bundles, 9 ft., on 5 open steel shelves. Rs. 1418 and 1420. (7948)

4810. SETTLED CLAIMS, Jan. 1, 1919 - Dec. 31, 1933. Record of all claims relative to income tax payments. Filed alphabetically. (Never.) 10 x 12 packages, 8 ft. 6 in., on 8 open steel shelves. Rs. 1418 and 1420. (7893)

4811. ABSTRACT OF CHECKS PAID, Jan. 2 - Dec. 31, 1919. Form 5215-A, tabulated register of checks: check number, name of payee, and amount. Filed chronologically. (Never.) 9 x 14 packages (2), 1 ft., on open steel shelf. Rs. 1418 and 1420. (7732)

4812. GENERAL TAX LIST REPORT, MONTHLY, Jan. 2, 1919 - Dec. 31, 1921. Report of tax collections. Filed chronologically. (Monthly, official.) $11\frac{1}{2}$ x $12\frac{1}{2}$ loose-leaf books, 4 in., on open steel shelf. Rs. 1418 and 1420. (7870)

4813. BLOCK NUMBER CONTROL, Feb. 21, 1919 - Aug. 30, 1930. Record of numbering system assigned to returns and remittances. Filed numerically. (Never.) $8\frac{1}{2}$ x 14 vols., 1 ft. 7 in., on metal shelf. Rs. 1418 and 1420. (7768)

4814. DAILY JOURNAL, Mar. 1, 1919 - July 30, 1932. Form 768, revised 1921, daily record of amounts abated and credited. Filed chronologically. (Never.) 9 x $11\frac{3}{4}$ folders, 24 ft., in 11 metal transfer cases. Rs. 1418 and 1420. (7850)

4815. REPORT OF REVENUE ACCOUNTS, Mar. 25, 1919 - Mar. 1, 1931. Record of tax returns on property. Filed chronologically. (Rarely, official.) $14\frac{1}{2}$ x 17 loose-leaf books, 1 ft. 5 in., on open steel shelf. Rs. 1418 and 1420. (3224)

4816. CASHIER'S DAILY JOURNAL OF TRANSACTIONS, Sept. 1, 1919 - Sept. 1, 1928. Form 768, showing amount of stamp sales, cash or checks received, and total of daily collections. Filed chronologically. (Never.) 9 x 12 folders, 27 ft. 10 in., on 11 open steel shelves. Rs. 1418 and 1420. (7872)

4817. SCHEDULE OF REFUND ALLOWANCES, Jan. 1, 1920 to date. Record of original tax payment and refund allowed by claims section. Filed numerically. 3 x 5 card index, 138 ft. 10 in., in R. 801. (Rarely, official.) 9 x 12 folders, 40 ft. 3 in., in 21 metal transfer cases. Rs. 1418 and 1420. (7815)

4818. MONTHLY TAX REPORT, Jan. 2, 1920 - Dec. 31, 1922. Form 820, recapitulation of all tax returns (duplicates). Filed chronologically. (Monthly, official.) 14 x 17 loose-leaf book and 14 x 17 bundles, 10 in., on open steel shelves. Rs. 1418 and 1420. (7922, 7875)

4819. ASSESSMENT CERTIFICATES, Dec. 15, 1920 - Dec. 31, 1921. Form 23-C. Arranged chronologically. (Monthly, official.) 11½ x 12½ loose-leaf book, 1½ in., on open steel shelf. Rs. 1418 and 1420. (7871)

4820. DEPOSIT SLIPS AND TELLERS' DAILY WORK SHEETS, Jan. 1 - Dec. 31, 1921. Form R.T. 12, record of deposits made in the Federal Reserve Bank. Filed chronologically. (Never.) 12 x 17 packages, 7 in., on open steel shelf. Rs. 1418 and 1420. (7810)

4821. DISTRIBUTION OF COLLECTIONS, Jan. 1, 1921 - Mar. 31, 1932. Record showing to which division income tax collections have been allocated. Filed chronologically. (Rarely, official.) 12 x 14½ vols., 16 ft. 1 in., on 14 open steel shelves. Rs. 1418 and 1420. (3177)

4822. GENERAL CORRESPONDENCE, Jan. 2, 1921 - Dec. 31, 1927. Mostly letters between deputy collectors and various offices. Filed chronologically. (Rarely, official.) 9 x 12 bundles, 7 ft. 7 in., on 3 open steel shelves. Rs. 1418 and 1420. (3924)

4823. REMITTANCE REGISTER, Jan. 2, 1921 - Dec. 31, 1930. Form 783, tabulated daily report of all transactions other than income. Filed chronologically. (Seldom, official.) 10½ x 14 packages, 9 ft. 4 in., on 6 open steel shelves. Rs. 1418 and 1420. (7800)

4824. UNIDENTIFIED ACCOUNTS NO. 9, Jan. 2, 1921 - Dec. 31, 1933. Record of taxes not identified at time received as to the account to be credited. Filed chronologically. (Never.) 3 x 5 packages, 21 ft., on 2 open steel shelves. Rs. 1418 and 1420. (7729)

4825. UNIDENTIFIED ACCOUNTS, Nov. 19, 1921 - Nov. 25, 1922; Jan. 1, 1924 - Dec. 31, 1935. Forms 815 and 769, record of persons who forwarded income taxes without stating to which account it is to be applied. Some filed chronologically, some numerically. (Nov. 19, 1921 - Nov. 25, 1922, never; Jan. 1, 1924 - Dec. 31, 1935, monthly, official.) 8 x 10 and 11 x 12 packages, 4 ft., on 2 open steel shelves. Rs. 1418 and 1420. (7944, 7727)

4826. DOCUMENT REGISTER, CAPITAL STOCK, Dec. 6, 1921 - June 30, 1926. Daily report of money received. Filed chronologically. (Never.) 10½ x 14 packages, 9 in., on open steel shelf. Rs. 1418 and 1420. (7741)

4827. DEPOSIT SLIPS, Jan. 1 - July 31, 1922. Form R.T. 1V, record of daily deposits in the Federal Reserve Bank of Boston. Filed chronologically. (Never.) 13 x 18 packages, 6 in., on open steel shelf. Rs. 1418 and 1420. (7943)

4828. DOCUMENT REGISTER, UNIDENTIFIED, Jan. 1 - Dec. 31, 1922. Record of all unidentified payments; also, information pertinent thereto on envelope in which money was received. Filed chronologically. (Never.) 10 x 12 packages, 7 ft., on open steel shelf. Rs. 1418 and 1420. (7730)

4829. REMITTANCE REGISTER, INCOME, Jan. 2, 1922 - Dec. 31, 1930. Daily report on income tax returns from field agents. Filed chronologically. (Rarely, official.) 10½ x 14 packages, 6 ft. 4 in., on 5 open steel shelves. Rs. 1418 and 1420. (7843)

4830. DOCUMENT REGISTER, Jan. 3, 1922 - Mar. 31, 1925; July 1, 1932 - July 31, 1934. Form 783, daily record of revenue from sale of stamps, showing kind, amount, and value of each denomination. Filed chronologically. (Jan. 3, 1922 - Mar. 31, 1925, never; July 1, 1932 - July 31, 1934, rarely; official.) Variously sized packages, loose-leaf book and bundles, 1 ft. 8½ in., on open steel shelf. Rs. 1418 and 1420. (7811, 7814, 3234, 7785)

4831. UNIDENTIFIED JOURNAL, Jan. 27 - Jan. 28, 1922. Form 769 and envelopes, comprising a record of money received without a statement as to which tax account was to be credited. Filed chronologically. (Never.) 7 x 10 packages, 4 in., on open steel shelf. Dirty. Rs. 1418 and 1420. (7733)

4832. UNIDENTIFIED RETURNS, Mar. 1, 1922 - Dec. 31, 1932. Unidentified income tax payments eventually credited to proper account. Filed chronologically and alphabetically. 3 x 5 card index, 21 ft. 3 in. (Never.) 12 x 14½ loose-leaf books, 1 ft., on 2 open steel shelves. Rs. 1418 and 1420. (7867)

4833. DOCUMENT REGISTER OF SUSPENSE ACCOUNT, Mar. 1, 1922 - June 30, 1934. Record of income tax payments suspended for lack of identity of payee. Arranged chronologically, and alphabetically. Index. (Never.) 11 x 14 loose-leaf books, 1 ft., on open steel shelf. Rs. 1418 and 1420. (7907)

4834. UNIDENTIFIED DOCUMENTS, Mar. 1, 1922 - June 30, 1934. Confidential documentary record of unidentified income tax payments. Filed chronologically, and numerically. Index. (Yearly, official.) 4 x 9 envelopes, 31 ft., on 11 open steel shelves. Rs. 1418 and 1420. (7760)

4835. INCOME REJECTION SCHEDULE, Mar. 15, 1922 - Dec. 31, 1925. Schedule of rejected claims for refunds. Filed numerically. Index. (Never.) 9 x 12 envelopes, 2 ft., in metal transfer case. Rs. 1418 and 1420. (7784)

4836. SALES REGISTER OF STAMPS, Apr. 21 - Dec. 30, 1922. Form 813, record of sale of miscellaneous revenue stamps for tobacco, liquor, narcotics, and automobiles. Filed chronologically. (Never.) 11 x 14 packages, 4 in., on open steel shelf. Rs. 1418 and 1420. (7913)

4837. STATEMENT OF TRANSACTIONS AND BALANCES, July 1, 1922 - Nov. 1, 1925. Forms 51-B and 79; also reports of transactions and balances sent in by corporations. Filed chronologically. (Monthly, official.) 12 x 18 loose-leaf books, 5 in., on open steel shelf. Rs. 1418 and 1420. (7738, 7940)

4838. REGISTER OF PAYMENTS, Jan. 1, 1923 - Dec. 31, 1924. Form 813, daily record of payments received on narcotic and prohibition taxes. Filed chronologically. (Never.) 10½ x 14 packages, 1 ft. 3 in., on open steel shelf. Rs. 1418 and 1420. (7901)

4839. ESTATE TAX RECEIPTS, Jan. 1, 1923 - Dec. 31, 1926. Record of receipts. Filed numerically. (Never.) 9 x 12 packages, 2 ft. 4 in., on open steel shelf. Rs. 1418 and 1420. (7781)

4840. ESTATE TAX RETURNS, Jan. 1, 1923 - Dec. 31, 1926. Form 706, record of returns and supplementary data on estates of deceased persons. Filed numerically. (Monthly, official.) 9 x 12 packages, 30 ft. 6 in., on 16 open steel shelves. Rs. 1418 and 1420. (7745)

4841. BANKRUPTCY LIST, Jan. 1, 1923 - Dec. 31, 1930. Notations from bankruptcy cases, showing name, address, occupation, assets and liabilities of bankrupt, and whether or not tax was due. Filed chronologically. (Never.) 4 x 8 packages, 3 ft. 8 in., in metal shelf. Rs. 1418 and 1420. (7819)

4842. REPORTS OF INVESTIGATORS RELATIVE TO ISSUANCE OF REFUND CHECKS, Jan. 15, 1923 - Dec. 6, 1924. Name and address of taxpayer, amount and reason for refund; letters from taxpayers relative to refund requests. Filed chronologically. (Never.) 9 x 12 packages, 4 ft. 5 in., on 5 open steel shelves. Rs. 1418 and 1420. (7791)

4843. CASHIERS' CONTROL, June 6, 1923 - July 1, 1930. Daily report on total amount of money turned over to cashier by tellers, money from various districts, and total receipts. Filed chronologically. (Never.) 10½ x 16 vols., 5 in., on metal shelf. Rs. 1418 and 1420. (7912)

4844. ORDNANCE INVENTORY, July 1, 1923 - July 18, 1927. Monthly inventory of firearms and ammunition, showing number, calibre, and make of guns on hand. Arranged chronologically. (Never.) 10 x 12 bundles, 2 in., on open steel shelf. Rs. 1418 and 1420. (7882)

4845. INFORMATION ON 25% REFUND, Jan. 1 - Dec. 31, 1924. List of names and occupations of those entitled to a refund. Filed chronologically. (Never.) 9 x 12 packages, 8 in., on open steel shelf. Rs. 1418 and 1420. (7805)

4846. RECAPITULATION SHEETS, BANK DEPOSITS, Jan. 1, 1924 - Dec. 31, 1926. Record of money deposited in Federal Reserve Bank. Filed chronologically. (Never.) 12 x 18 packages, 3 ft., on 2 open steel shelves. Rs. 1418 and 1420. (7911)

4847. GIFT TAXES, Jan. 1, 1924 - Dec. 31, 1925. Record of gifts and gift taxes collected. Filed numerically. (Never.) 9 x 12 folders, 2 ft., in metal transfer case. Rs. 1418 and 1420. (7866)

4848. DAILY DEPOSITS, Jan. 1 - Mar. 7, 1924; June 16 - July 10, 1924; Jan. 1 - Dec. 31, 1928; Jan. 2 - Mar. 1, 1930. Recapitulation sheets, showing total deposits made by cashier in the Federal Reserve Bank. Filed chronologically. (Never.) 10 x 14½ and 13 x 16 packages, 1 ft., on open steel shelf. Rs. 1418 and 1420. (7909, 7910)

4849. CORRESPONDENCE, CLAIMS DIVISION, Jan. 1, 1924 - Dec. 31, 1934. Correspondence between individual taxpayers and the Claims Division of the collector's office relative to adjustment of claims. Filed chronologically, and alphabetically. (Occasionally, official.) 10 x 12 folders, 60 ft., in 30 metal transfer cases. Rs. 1418 and 1420. (7916)

4850. INCOME TAX REFUNDS, Jan. 2 - June 30, 1924. Form 7809. Filed chronologically. (Monthly, official.) 14 x 17 loose-leaf books, 1 ft. 5 in., on 3 open steel shelves. Rs. 1418 and 1420. (7789)

4851. TELLERS' ACCOUNTS, Jan. 4, 1924 - Apr. 6, 1930. Daily record of money received from cashier. Entered chronologically. (Never.) 10½ x 16 vols., 7 in., on metal shelf. Rs. 1418 and 1420. (7899)

4852. DOCUMENTARY REGISTER, Jan. 22 - Mar. 6, 1924. Form 783, daily register of all money received by cashier. Filed chronologically. (Never.) 11 x 14 packages, 6 in., on open steel shelf. Rs. 1418 and 1420. (7794)

4853. RETURNED CANCELLED PRIVATE CHECKS, INSUFFICIENT FUNDS, Jan. 1924 - Dec. 1929. Checks from taxpayers not having sufficient funds. Filed chronologically. (Rarely, official.) 10 x 12 packages, 1 ft. 2 in., on open steel shelf. Rs. 1418 and 1420. (7941)

4854. SNUFF STAMP STUBS, Feb. 16, 1924 - Oct. 23, 1927. Stubs of stamps issued to sellers of snuff, showing name of purchaser, number of stamp, and amount purchased. Entered chronologically. (Never.) 10½ x 16 vols., 2 in., on open steel shelf. Rs. 1418 and 1420. (7736)

4855. MISCELLANEOUS TRANSACTIONS, July 1, 1924 - June 30, 1925; Jan. 1 - Dec. 31, 1930. Record of transactions of Miscellaneous Tax Division, showing amount of tax paid and from whom received; also, other transactions not related to income tax returns. Filed chronologically. (Never.) 8½ x 11 and 9 x 12 bundles, 10 in., on open steel shelf. Rs. 1418 and 1420. (7750, 7880)

4856. SPECIAL DEPOSIT LEDGER, Aug. 14, 1924 - Dec. 31, 1932. Form 765, record of bank deposits. Arranged chronologically. (Daily, official.) 10 x 16 papers, 2½ in., on open steel shelf. Rs. 1418 and 1420. (7740)

4857. MONTHLY REPORTS OF FIELD INVESTIGATORS, Aug. 1924 - Dec. 1928. Forms 794 and 795, monthly reports of field investigations made by deputy

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collectors. Filed chronologically. (Rarely, official.) 9 x 12 packages, 1 ft., on 2 open steel shelves. Rs. 1418 and 1420. (7928, 3232)

4858. INCOME ALLOWANCES, Jan. 1 - Dec. 31, 1925. Record of allowances made after auditing accounts, not because of claims filed. Filed alphabetically. (Never.) 9 x 12 folders, 12 ft., in 6 metal transfer cases. Rs. 1418 and 1420. (7783)

4859. REDUCTION ALLOWANCES, Jan. 1 - Dec. 31, 1925. Record of reductions in paid income taxes by claims section. Filed numerically. Index. (Rarely, official.) 9 x 12 folders, 2 ft., in metal transfer cases. Rs. 1418 and 1420. (7836)

4860. REDUCTION ALLOWANCES, Jan. 1, 1925 - Dec. 31, 1926. Form 844, record of 25% reduction on 1923 taxes, authorized by Act of Congress. Filed numerically. Index. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of metal transfer case. Rs. 1418 and 1420. (7892)

4861. WITHHOLDING CORRESPONDENCE, Jan. 1, 1925 - Dec. 31, 1933. Alien income tax returns (duplicates), with related correspondence. Filed alphabetically. (Never.) 12 x 12 file cases, 1 ft. 3 in., on open steel shelf. Rs. 1418 and 1420. (7848)

4862. UNIDENTIFIED REMITTANCES, Jan. 2 - Dec. 31, 1925. Questionnaires returned by individuals to help identify the account to which money, previously paid, should be applied. Filed chronologically. (Rarely, official.) 8 x 12 packages, 3 ft., on open steel shelf. Rs. 1418 and 1420. (7728)

4863. REFUNDS ON EXCESS COLLECTIONS AND REDUCTIONS BY OFFICE AUDIT, Feb. 10, 1925 - Dec. 10, 1930. Record of voluntary refunds to taxpayers who paid an excess amount of tax, with pertinent correspondence. Filed numerically. Index. (Never.) 9 x 11½ loose-leaf books, 6 in., on open steel shelf. Rs. 1418 and 1420. (7802)

4864. ASSESSMENT LISTS, Mar. 21, 1925 - Jan. 20, 1931. Form 69, showing disposition of warrants for nonpayment of taxes subsequently paid. Filed numerically. Index. (Never.) 11½ x 13 packages, 6 in., on open steel shelf. Rs. 1418 and 1420. (7803)

4865. FORM LETTERS, July 1 - July 30, 1925. Mimeographed letters sent to manufacturers, accompanying incorrect Form 11 which had been submitted by them on account of their taxable products. Filed alphabetically. (Never.) 9 x 12 packages, 4 in., on open steel shelf. Rs. 1418 and 1420. (7762)

4866. BROKER RECORD, Jan. 1 - Dec. 31, 1926. Record compiled from Form 10, listing taxes paid by brokers for licenses. Filed alphabetically. (Never.) 5 x 8 packages, 1 ft., on open steel shelf. Rs. 1418 and 1420. (7822)

4867. INCOME TAX PAID ON INTEREST BEARING BONDS, Jan. 1, 1926 - Dec. 31, 1929. Record of income taxes paid on interest derived from bonds. Filed alphabetically. (Never.) 5 x 9 packages, 1 ft. 8 in., on open steel shelf. Rs. 1418 and 1420. (7844)

4868. ESTATE TAXES, Jan. 1, 1926 - Dec. 31, 1930. Record of taxes paid on estates of deceased persons, with related correspondence. Filed alphabetically, and numerically. Index. (Rarely, official.) 9 x 12 folders, 185 ft., in 93 metal transfer cases. Rs. 1418 and 1420. (7926, 7887)

4869. REPORTS ON UNCOLLECTABLE TAXES, Jan. 1, 1926 - Dec. 31, 1930. Form 53, daily reports submitted by chief field deputy collector and his subordinates relative to uncollectable taxes. Filed chronologically. (Rarely, official.) 10 x 12 packages, 11 ft. 9 in., on 7 open steel shelves. Rs. 1418 and 1420. (7858, 3226)

4870. SYNOPSES OF FORM 1040-A, PERSONAL INCOME TAX UNDER $5000, Jan. 1, 1926 - Dec. 31, 1930. Information from Form 1040a filed by taxable individuals. Filed alphabetically. (Never.) 5 x 8 packages, 2 ft., on open steel shelf. Rs. 1418 and 1420. (7798)

4871. REVIEWERS' WORK SHEETS, Jan. 1, 1926 - Dec. 31, 1930. Form 878, reports by deputy collectors after examination of a tax account. Filed alphabetically. (Never.) 8 x 11 packages, 30 ft., on 19 open steel shelves. Rs. 1418 and 1420. (7898)

4872. EXEMPTION CORRESPONDENCE, Jan. 1, 1926 - Dec. 31, 1933. Correspondence with Bureau concerning exemption from taxes on admissions and dues. Filed alphabetically. (Never.) 9 x 12 packages, 27 ft. 4 in., on open steel shelves. Rs. 1418 and 1420. (7782)

4873. APPLICATIONS FOR SPECIAL TAX STAMPS, Jan. 1, 1926 - June 30, 1934. Form 678, applications for reregistry and special tax stamps to be used on narcotics by druggists, dentists, physicians, hospitals, and private institutions. Arranged numerically. (Occasionally, official.) 10 x 12 packages, 24 ft. 2 in., on 7 open steel shelves. Rs. 1418 and 1420. (7921)

4874. NEW APPLICATIONS FOR NARCOTIC STAMPS, Jan. 1, 1926 - June 30, 1934. Form 678-A, applications for special tax stamps for narcotics from unregistered persons. (Occasionally, official.) 10 x 12 packages, 20 ft., on 5 open steel shelves. Rs. 1418 and 1420. (7823)

4875. CERTIFICATES OF DEPOSIT FOR COLLECTIONS, Jan. 15 - Nov. 30, 1926. Form 15, for deposits of taxes showing name of deputy collector making deposit, amount of same, and name of division to be credited. Filed chronologically. (Never.) 4 x 8 packages, 1 ft., on open steel shelf. Rs. 1418 and 1420. (7747)

4876. SCHEDULE OF INCOME TAX REFUNDS, Feb. 25, 1926 - Dec. 10, 1930. Form 7809-A, tabulation of all income tax refunds amounting to $20 or less. Filed chronologically. (Seldom, official.) 9 x 11 loose-leaf books, 6 in., on open steel shelf. Rs. 1418 and 1420. (7937)

4877. JOURNAL OF MISCELLANEOUS TRANSACTIONS, May 1, 1926 - July 31, 1928. Cashier's copies of record of unidentified transactions subsequently identified. Filed chronologically. (Seldom, official.) 12 x 15 packages, 1 ft., on open steel shelf. Rs. 1418 and 1420. (7751)

4878. DOCUMENT REGISTER, STAMPS, July 1, 1926 - July 30, 1927. Form 813, daily register, showing amount collected from sales of tobacco and liquor stamps. Filed chronologically. (Never.) 10½ x 14 packages, 7 in., on open steel shelf. Rs. 1418 and 1420. (7929)

4879. NARCOTIC CONTROL INDEX LISTS, July 1, 1926 - June 30, 1934. Form 924, record of new narcotic registrants, discontinuances, changes in ownership, transfers, and changes in addresses. Filed chronologically. (Rarely, official.) 8½ x 13 packages, 6 ft., on 2 open steel shelves. Rs. 1418 and 1420. (7902)

4880. MISCELLANEOUS SALES OF STAMPS, Sept. 3, 1926 - Mar. 31, 1928. Form 813, record of stamps for tobacco, liquor, and narcotics. Filed chronologically. (Never.) 11 x 14 packages, 7 in., on open steel shelf. Rs. 1418 and 1420. (7935)

4881. ABATEMENT CLAIMS, Jan. 1, 1927 - Dec. 31, 1929. Record of claims for abatement of income taxes by individuals and corporations. Filed alphabetically. (Never.) 9 x 12 packages, 2 ft., on open steel shelf. Rs. 1418 and 1420. (7818)

4882. FIELD CORRESPONDENCE, Jan. 1, 1927 - Dec. 31, 1930. Correspondence with taxpayers regarding delinquencies in payment of income and other taxes. Filed alphabetically and chronologically. Index. (Occasionally, official.) 9 x 12 packages, 7 ft. 6 in., on 4 open metal shelves. Rs. 1418 and 1420. (7763, 7792)

4883. NOTICES, Jan. 1, 1927 - Dec. 31, 1930. Forms 168, 170, 173, and 485, notices from towns to the effect that proprietors had been granted licenses to sell beer. Filed alphabetically. (Never.) 9 x 12 packages, 1 ft. 4 in., on open steel shelf. Rs. 1418 and 1420. (7827)

4884. SPECIAL TAX CORRESPONDENCE, Jan. 1, 1927 - Dec. 31, 1928; Jan. 1, 1931 - Dec. 31, 1932; Jan. 1 - Dec. 31, 1934. Correspondence from manufacturers and owners concerning special taxes, such as tobacco, oleomargerine, liquor, automobiles, narcotics, etc. Filed alphabetically. (Never.) Variously sized packages, 4 ft., on 3 open steel shelves. Rs. 1418 and 1420. (7761, 7774, 7830)

4885. MISCELLANEOUS SCHEDULE CERTIFICATES, Jan. 15, 1927 - Dec. 31, 1929. Certificates of miscellaneous payments of all kinds of income taxes. Filed chronologically. (Never.) 9 x 12 envelopes, 2 ft., in metal transfer case. Rs. 1418 and 1420. (7759)

4886. REFUND SCHEDULE, Mar. 12, 1927 - Mar. 31, 1929. Schedule of accepted claims and refunds paid. Filed numerically. Index. (Never.) 9 x 12 envelopes, 8 ft., in 4 metal transfer cases. Rs. 1418 and 1420. (7837)

4887. DEPOSIT SLIPS, July 1 - Dec. 31, 1927. Form T. 21, showing amount deposited daily in Federal Reserve Bank. Filed chronologically. (Seldom, official.) 12 x 18 packages, 7 in., on open steel shelf. Rs. 1418 and 1420. (7746)

4888. NARCOTIC INVENTORIES, July 1, 1927 - June 30, 1934. Form 713, submitted by registrants. Filed numerically. Index. (Occasionally, official.) 10 x 12 packages, 15 ft. 10 in., on 6 open steel shelves. Rs. 1418 and 1420. (7903)

4889. REQUISITIONS, July 1, 1927 - June 30, 1934. Form 679, for order blanks for drugs. Filed numerically. (Occasionally, official.) 10 x 12 packages, 16 ft. 8 in., on 4 open steel shelves. Rs. 1418 and 1420. (7920)

4890. MONTHLY REPORTS OF FIELD INVESTIGATORS, Jan. 1, 1928 - Dec. 31, 1929. Form 863, submitted to Chief of Filed Division. Filed alphabetically. (Never.) 9 x 12 packages, 1 ft. 3 in., on open metal shelf. Rs. 1418 and 1420. (7764)

4891. PART PAYMENTS, CLOSED, Jan. 1, 1928 - Dec. 31, 1933. Record of part payments on taxes, after warrants were issued for nonpayment; subsequently paid in full. Filed chronologically. (Never.) 9 x 10 packages, 4 in., on open steel shelf. Rs. 1418 and 1420. (7752)

4892. UNCOLLECTABLE TAXES, Jan. 1, 1928 - Dec. 31, 1933. Form 53, report on taxpayers unable to pay taxes. Filed alphabetically and chronologically. Index. (Occasionally, official.) 8 x 10 packages, 2 ft. 6 in., on 2 metal shelves. Rs. 1418 and 1420. (7945)

4893. TOBACCO CORRESPONDENCE, Jan. 1928 - Dec. 31, 1931. Requests from manufacturers for stamps. Filed alphabetically. (Never.) 5 x 7 and 9 x 12 packages, 2 ft. 6 in., on open steel shelf. Rs. 1418 and 1420. (7829)

4894. PROHIBITION AND NARCOTIC DOCUMENT REGISTER, Apr. 2 - Aug. 6, 1928. Daily register of all money received from prohibition and narcotic tax units. (Never.) 11 x 14 package, 1 in., on open steel shelf. Rs. 1418 and 1420. (7806)

4895. PAY VOUCHERS, July 1, 1928 - Sept. 17, 1931. Forms 379-A and 1012A, for travel, food, and hotel accomodations. Filed chronologically. (Monthly, official.) 8 x 12 packages, 4 ft. 3 in., on 4 open steel shelves. Rs. 1418 and 1420. (7790)

4896. WARRANTS, Jan. 1 - Dec. 31, 1929. Form 69, warrants for distraint, with related correspondence. Filed alphabetically. (Never.) 9½ x 12 packages, 8 in., on open metal shelf. Rs. 1418 and 1420. (7778)

4897. NONTAXABLE INDIVIDUALS, Jan. 1, 1929 - Dec. 31, 1930. Form 23-A, record of nontaxable individuals during 1929. Filed chronologically, and alphabetically. Index. (Never.) 12 x 12 packages, 1 ft. 4 in., on open steel shelf. Rs. 1418 and 1420. (7754, 7799)

[illegible] INDUSTRY GUIDE, [illegible] - [illegible] 1, 1970. Part [illegible] [illegible] [illegible]

4898. COMPROMISE OFFERS, Jan. 1, 1929 - Dec. 31, 1931. Compromise offers made by manufacturers and owners of taxable goods and materials. Filed alphabetically. (Never.) 10 x 16 packages, 7 in., on open steel shelf. Rs. 1418 and 1420. (7766)

4899. INDIVIDUAL INCOME TAX RETURNS, Jan. 1, 1929 - Dec. 31, 1931. Form 1040-A. Filed chronologically. Index. (Occasionally, official.) 9 x 12 bundles, 96 ft., on 27 metal shelves. Rs. 1418 and 1420. (7770)

4900. CORRESPONDENCE, Jan. 1, 1929 - Dec. 31, 1932. General correspondence with individual taxpayers relative to payment of income taxes. Filed alphabetically and chronologically. Index. (Occasionally, official.) 9 x 12 packages, 7 ft. 7 in., on 4 metal shelves. Rs. 1418 and 1420. (7884)

4901. WITHHOLDING TAX CREDITS AND NONTAXABLE DUPLICATE RETURNS, INACTIVE, Jan. 1, 1929 - Dec. 31, 1932. Record of credits allowed on payments on nontaxable bonds. Filed alphabetically. (Never.) 10 x 12 packages, 4 in., on open steel shelf. Rs. 1418 and 1420. (7845)

4902. MISCELLANEOUS ACCOUNTS, SECTION CONTROL LEDGER, Jan. 2 - Dec. 31, 1929. Form 766. Filed chronologically. (Monthly, official.) 14 x 17 loose-leaf books, 5 in., on open steel shelf. Rs. 1418 and 1420. (7873)

4903. F.S. ATWOOD, DAILY REPORT, Feb. 19, 1929 - Feb. 28, 1930. Daily tabulation of money received by teller, F.S. Atwood, showing total for each type of tax. Filed chronologically. (Never.) 8 x 11 envelopes, 3 in., on open steel shelf. Rs. 1418 and 1420. (7739)

4904. OFFICIAL EXEMPTIONS, July 1, 1929 - June 30, 1935. Annual report of credentials filed by city, state, and federal hospitals in lieu of payment of taxes. Filed alphabetically. (Rarely, official.) 12 x 15 bundles, 7 ft. 6 in., on open steel shelf. Rs. 1418 and 1420. (3653)

4905. ORDERS FOR DRUGS, July 1, 1929 - June 30, 1935. Record of requests from importing companies for drug orders, called certificates of exemption. Filed alphabetically. (Semiannually, official.) 10 x 12 bundles, 6 ft. 8 in., on open steel shelf. Rs. 1418 and 1420. (3178)

4906. NARCOTIC CORRESPONDENCE, Aug. 1, 1929 - Nov. 15, 1932. Correspondence with registrants and collectors of other districts. Filed alphabetically. (Rarely, official.) 10 x 12 packages, 4 ft., on open steel shelf. Rs. 1418 and 1420. (7897)

4907. STAMP STUBS, DOCUMENTARY, Sept. 15, 1929 - June 28, 1933. Stubs of $1,000 documentary stamps. Filed chronologically. (Never.) 8 x 13 packages, 6 in., on open steel shelf. Rs. 1418 and 1420. (7931)

4908. ACCOUNTS AUDITED, Jan. 1 - Dec. 31, 1930. Record of audited accounts of income tax returns, compiled from Form 1040. Filed alphabetically. (Rarely, official.) 10 x 12 packages, 16 ft., on 10 open steel shelves. Rs. 1418 and 1420. (7852)

4898. DOMESTICATED GOODS, Jan. 1, 1953 - Dec. 31, 1953. Manufacture of [illegible] made of textiles, yarn and fabrics of various fibers and materials. Filed alphabetically. [illegible] 25 x 18 folding, 7 lb., on open steel shelf. Mr. Ellis and Jack. (1953)

4899. EXPLORING AMONG THE SCRIBES, Jan. 1, 1953 - Dec. 31, 1953. Mr. [illegible]. Files alphabetically. Index. (Generally, original.) 2 x 32 folding, 14 lb., on dry metal shelves. Mr. Ellis and Jack. (1953)

4900. CONSUMPTIONER, Jan. 1, 1953 - Dec. 31, 1953. Operations with [illegible] and [illegible] relating to payment of income taxes. Files alphabetically and chronologically. Index. (Generally, original.) 2 x 32 folding, 7 lb., on a metal shelves. Mr. Ellis and Jack. (1953)

4901. METHODOLOGY FOR CONVERTING LTD NONCLAIMING DEFALCATOR RECORDS INVENTORY, Jan. 1, 1953 - Dec. 31, 1953. Record of trends observed on nonexistent books. Files alphabetically. (Merry.) 12 x 32 folding, 4 lb., on open metal shelf. Mr. Ellis and Jack. (1953)

4902. ANNUAL ROOD ACCOUNTS, SERVICE CHECKS INCOME, Jan. 1, 1953 - Dec. 31, 1953. Mr. Ellis. Filed chronologically. (Generally, original.) 12 x 32 folding-left books, 5 lb., on open metal shelf. Mr. Ellis and Jack. (1953)

4903. B. L. LEGGO, DAILY REPORT, Jan. 12, 1953 - Feb. 26, 1953. Daily tabulation of money received by policy. Mr. Ellis. Filed chronologically for each type of tax. (Generally, original.) 6 x 32 folding, 5 lb., on open metal shelf. Mr. Ellis and Jack. (1953)

4904. SPECIAL ENTERPRISE, July 1, 1953 - June 30, 1954. Annual report of consolidation filed by city, county, and School Districts in lieu of payment of taxes. Filed alphabetically. (Generally, original.) 12 x 32 folding, 7 lb., 6 lb., on open metal shelf. Mr. Ellis and Jack. (1953)

4905. CHECKS PER MONTH, July 1, 1953 - June 30, 1954. Monthly report from disposition accounts for each office. Filed by [illegible] or employee. Filed alphabetically. (Continuously, original.) 12 x 32 folding, 3 lb., 2 lb., on open metal shelf. Mr. Ellis and Jack. (1953)

4906. MONTHLY CHECKING ACCOUNT, Jan. 1, 1953 - June 30, 1953. Mr. [illegible] [illegible] Filed alphabetically. (Generally, original.) 12 x 32 folding, [illegible] lb., on open metal shelf. Mr. Ellis and Jack. (1953)

4907. ROLL BOOK, DOCUMENTARY, Jan. 31, 1953 - June 30, 1954. Mr. [illegible] Brake or [illegible] documentary change. Filed alphabetically. (Generally, original.) 2 x 32 folding, 8 lb., on open metal shelf. Mr. Ellis and Jack. (1953)

4908. ACCOUNTS DUNNING, Jan. 1 - Dec. 31, 1953. Mr. [illegible] Accounts of income tax returns, compiled from [illegible]. Filed alphabetically. (Generally, original.) 12 x 32 folding, 10 lb., on open metal shelves. Mr. Ellis and Jack. (1953)

4909. FIDUCIARIES, Jan. 1 - Dec. 31, 1930. Form 23A, record of nontaxable fiduciaries during 1930. Filed chronologically and alphabetically. (Never.) 12 x 12 packages, 3 in., on open steel shelf. Rs. 1418 and 1420. (7860)

4910. FOREIGN CASES, Jan. 1 - Dec. 31, 1930. Form 1099, employer's information returns, filed by individuals, partnerships, fiduciaries, or corporations, listing single persons in their employe who received $1000 or more per year or married persons who received $2500 or more and giving name and address of each person listed. Filed alphabetically. (Never.) 8 x 12 package, 3 in., on open metal shelf. Rs. 1418 and 1420. (7765)

4911. GENERAL CORRESPONDENCE OF DEPUTIES, Jan. 1 - Dec. 31, 1930. Confidential notices and correspondence between chief deputy collector and deputies. Arranged chronologically. (Never.) 9 x 11 packages, 1 ft. 4 in., on open steel shelf. Rs. 1418 and 1420. (3397)

4912. INCOME TAX RECORD, Jan. 1 - Dec. 31, 1930. Form 1040, record of questionable income tax returns. Filed alphabetically. (Never.) 10 x 13 packages, 6 in., on open steel shelf. Rs. 1418 and 1420. (7917)

4913. NONTAXABLE CORPORATIONS, Jan. 1 - Dec. 31, 1930. Form 23A, record of corporations that were nontaxable in 1930. Arranged alphabetically. (Never.) 12 x 12 bundle, 4 in., on open steel shelf. Rs. 1418 and 1420. (3160)

4914. NONTAXABLE PARTNERSHIPS, Jan. 1 - Dec. 31, 1930. Form 23A, record of partnerships that were nontaxable in 1930. Filed alphabetically. Index. (Monthly, official.) 12 x 12 package, 3 in., on open steel shelf. Rs. 1418 and 1420. (7804)

4915. RECORD OF AUDITED ACCOUNTS, Jan. 1 - Dec. 31, 1930. Record of audited tax returns and any increase or decrease recommended by auditing section. Filed alphabetically. (Rarely, official.) 5 x 8 cards, 6 ft. 10½ in., in 7 drawers of wooden card cabinets. Rs. 1418 and 1420. (7883)

4916. INCOME CORRESPONDENCE, Jan. 1, 1930 - Dec. 31, 1931. Correspondence between income taxpayers and Auditing Division. Filed alphabetically. (Rarely, official.) 10 x 12 packages and 9 x 12 folders, 18 ft. 4 in., on 5 open steel shelves and in 6 drawers of wooden filing cases. Rs. 1418 and 1420. (7854, 7801)

4917. MISCELLANEOUS RECEIPTS, Jan. 1, 1930 - Dec. 31, 1931. Turned in by cashiers. Arranged numerically. (Never.) 8 x 12 packages, 1 ft. 6 in., on open steel shelf. Rs. 1418 and 1420. (7826)

4918. PREEXAMINATIONS AND CORRESPONDENCE, Jan. 1, 1930 - Dec. 31, 1931. Information relative to errors in computation of tax accounts. Filed alphabetically and chronologically. (Rarely, official.) 9 x 11 folders, 24 ft., in 12 drawers of wooden filing cases. Rs. 1418 and 1420. (7753)

4919. RETAIL AND WHOLESALE LIQUOR DEALER RECORD, Jan. 1, 1930 - Dec. 31, 1931. Forms 10 and 11, record of licenses granted. Filed alphabetically. (Never.) 9 x 11 packages, 10 in., on open steel shelf. Rs. 1418 and 1420. (7779)

4920. SPECIAL CORRESPONDENCE, Jan. 1, 1930 - Dec. 31, 1931. Accepted offers in compromise from individuals taxed for possession or sale of pool tables, boats, automobiles, and oleomargarine. Filed alphabetically. (Never.) 12 x 13 packages, 11 in., on open steel shelf. Rs. 1418 and 1420. (7807)

4921. MISCELLANEOUS AUDITED ACCOUNTS, Jan. 1, 1930 - Dec.31, 1935. Record of accounts audited by Miscellaneous Division. Filed alphabetically. (Rarely, official.) 10 x 12 packages, 10 in., on open steel shelf. Rs. 1418 and 1420. (7906)

4922. CAPITAL STOCK TAX JOURNAL, Jan. 7, 1930 - May 15, 1933. Individual reports of capital stock collections, showing name of broker or bank making payment and total amount paid. Filed chronologically. (Never.) 8 x 10 packages, 4 in., on open steel shelf. Rs. 1418 and 1420. (7744)

4923. RECEIPTS FROM FIELD DIVISION, Apr. 1, 1930 - Nov. 31, 1933. Form 516-C, receipts for money received by Field Division and sent to cashier. Filed chronologically. (Quarterly, official.) 9 x 12 envelopes, 4 in., on open metal shelf. Rs. 1418 and 1420. (7846)

4924. INFORMATION SLIPS, FOREIGN CASES, Jan. 1 - Dec. 31, 1931. Information returns on taxpayers listed in other districts but now living in Massachusetts district. Arranged alphabetically. (Rarely, official.) 9 x 11 packages, 2 in., on steel shelf. Rs. 1418 and 1420. (7878)

4925. DOCUMENT REGISTER, INCOME, Jan. 1 - Dec. 31, 1931. Form 813, daily tabulation of income tax receipts. Filed chronologically. (Yearly, official.) 10½ x 14 packages, 13 ft. 8 in., on 10 open steel shelves. Rs. 1418 and 1420. (7924)

4926. STOCK TRANSFERS, Jan. 1 - Dec. 31, 1931. Record of the amount and value of stocks transferred by corporations or persons to other corporations or persons. Arranged alphabetically. (Rarely, official.) 8 x 12 packages, 9 in., on open steel shelf. Rs. 1418 and 1420. (7930)

4927. TRANSFER ORDERS, Jan. - Dec. 1931. Form 713, record of orders for transfers of stocks from one person to another. Filed chronologically. (Monthly, official.) 9 x 12 packages, 8 in., on open steel shelf. Rs. 1418 and 1420. (7900)

4928. ANNUAL INFORMATION RETURNS, Jan. 1, 1931 - Dec. 31, 1932. Form 1096, summary of dividend payments of over $500 by corporations to shareholders; also, other income payments of over $1000 to single persons or $2500 to married persons. Filed alphabetically. (Rarely, official.) 8 x 10½ packages and bundles, 8 ft. 4 in., in 2 metal transfer cases and on filing cases. Rs. 1418 and 1420. (7832, 7831)

4929. FIDUCIARY RETURNS ON INCOME, Jan. 1, 1931 - Dec. 31, 1933. Reports of fiduciaries on incomes of persons under their guardianship. (Occasionally, official.) 9 x 12 bundles, 31 ft. 10 in., on 2 open steel shelves. Rs. 1418 and 1420. (7896)

4930. APPLICATIONS FOR LEAVE, Jan. 1, 1931 - Dec. 31, 1935. Record of applications for leave of absence; includes daily reports on leaves given, on absences without leave, and on tardiness of employees. Filed chronologically. (Monthly, official.) 10 x 16 packages, 5 ft. 9 in., on 2 open steel shelves. Rs. 1418 and 1420. (7743)

4931. RECORD OF TAX PAID, EXPORT, AND RECTIFIED SPIRIT STAMPS, Jan. 2 - Dec. 31, 1931. Form 4, register of monthly account of sales of tax stamps. Filed chronologically. (Seldom, official.) 14 x 17 packages, 1 ft., on open steel shelf. Rs. 1418 and 1420. (7749)

4932. LIST OF CHECKS RECEIVED FROM FIELD AGENTS, Jan. 2, 1931 - Dec. 31, 1932. Filed chronologically. (Seldom, official.) 8 x 10½ package, 4 in., on open steel shelf. Rs. 1418 and 1420. (7918)

4933. QUARTERLY PAYMENT BILLS, Jan. 2, 1931 - June 30, 1934. Income tax bills returned with payment from persons paying tax in quarterly installments. Filed chronologically, and numerically. Index. (Weekly, official.) 8 x 10 packages, 71 ft. 8 in., on 18 open steel shelves. Rs. 1418 and 1420. (7925)

4934. REQUISITIONS FOR DOCUMENTARY STAMPS, Jan. 1 - July 31, 1932. Record of requests for stamps to be used on wills, deeds, legacies, etc. Filed alphabetically. (Never.) 8 x 12 packages, 1 ft. 4 in., on open steel shelf. Rs. 1418 and 1420. (7793)

4935. APPLICATIONS FOR REGISTRY OF SOFT DRINKS, Jan. 1 - Dec. 31, 1932. Form 848, from persons seeking permission to manufacture soft drinks. Filed geographically. (Never.) 5½ x 8½ packages, 4 ft., on metal shelf. Rs. 1418 and 1420. (7889)

4936. INFORMATION SLIPS, Jan. 1 - Dec. 31, 1932. Form 1099, reports from various companies and employers of labor giving annual salaries of employees. Filed alphabetically. Index. (Occasionally, official.) Variously sized packages, 13 ft. 4 in., on 3 open metal shelves. Rs. 1418 and 1420. (7868, 7796)

4937. BEVERAGE REGISTRATIONS, Jan. 1 - Dec. 31, 1932. Form 637A, registrations for the manufacture of soft drinks. Filed alphabetically. (Never.) 5 x 8 packages, 2 ft. 6 in., on metal shelf. Rs. 1418 and 1420. (7820)

4938. MISCELLANEOUS CORRESPONDENCE, Jan. 1 - Dec. 31, 1932. Correspondence with manufacturers, wholesalers, and retailers of tobacco concerning taxes. Filed alphabetically. (Never.) 9 x 12 packages, 9 in., on metal shelf. Rs. 1418 and 1420. (7757)

4939. MISCELLANEOUS STOCK TRANSFERS, Jan. 1 - Dec. 31, 1932. Form 838, monthly record of all stock transactions. Filed alphabetically. (Never.) 8 x 12 packages, 2 ft., on metal shelf. Rs. 1418 and 1420. (7825)

4940. MISCELLANEOUS STOCK TRANSFER CORRESPONDENCE, Jan. 1 - Dec. 31, 1932. Correspondence with taxpayers. Filed chronologically. (Rarely, official.) 9 x 12 packages, 9 in., on open steel shelf. Rs. 1418 and 1420. (7919)

4941. NONTAXABLE INDIVIDUAL INCOME, Jan. 1 - Dec. 31, 1932. Form 1040A, for individual incomes under $5000, which are exempt from taxation. Filed numerically. Index. (Occasionally, official.) 8 x 10½ folders, and bundles, 86 ft., in 43 metal transfer cases. Rs. 1418 and 1420. (7813, 7809)

4942. PAID IN FULL INCOME TAX RETURNS, Jan. 1 - Dec. 31, 1932. Record of individuals reporting on Form 1040A. Filed alphabetically. (Never.) 9½ x 12 envelopes, 24 ft., in 13 metal transfer cases. Rs. 1418 and 1420. (7857)

4943. PART PAYMENT ON INCOME TAXES, Jan. 1 - Dec. 31, 1932. Record of 1932 taxes reported on Form 1040A. Filed numerically. (Monthly, official.) 9 x 12 envelopes, 20 ft., in 10 metal transfer cases. Rs. 1418 and 1420. (7874)

4944. REQUESTS FOR FORMS, Jan. 1 - Dec. 31, 1932. Correspondence from manufacturers of soft drinks requesting forms for excise tax returns. Filed alphabetically. (Never.) 9 x 12 package, 3 in., on metal shelf. Rs. 1418 and 1420. (7780)

4945. INCOME TAX CORRESPONDENCE, Jan. 1, 1932 - Dec. 31, 1933. Correspondence with individuals regarding extent of their taxable property. Filed alphabetically. Index. (Occasionally, official.) 9 x 12 folders, 22 ft., in 11 drawers of wooden filing cases. Rs. 1418 and 1420. (7841, 7788)

4946. PERMITS TO ALIENS, Jan. 1, 1932 - Dec. 31, 1933. Form 1040C, record of permits to aliens to leave this country provided they have paid all income taxes. Filed numerically. Index. (Yearly, official.) 9 x 12 envelopes, 2 ft., in metal transfer case. Rs. 1418 and 1420. (7856)

4947. BOATS, Jan. 1, 1932 - Dec. 31, 1934. Form 732, record of all boats in Massachusetts over 28 feet long. Filed alphabetically. (Never.) 5 x 8 packages, 2 ft., on open steel shelves. Rs. 1418 and 1420. (7817)

4948. REPORT OF CHECKS RECEIVED FROM FIELD AGENTS, Jan. 2 - Dec. 31, 1932. Tabulated record of all checks and cash received from field agents. Filed chronologically. (Never.) 8 x 11 package, 4 in., on open steel shelf. Rs. 1418 and 1420. (7938)

4949. RECEIPTS FOR CHECKS FROM FIELD DIVISION, Feb. 11 - Nov. 30, 1932. Record of receipts sent to Field Division for checks received by cashier. Filed chronologically. (Quarterly, official.) 8 x 11 package, 3 in., on open steel shelf. Rs. 1418 and 1420. (7842)

4950. BANKRUPTCY LIST, Apr. 27, 1932 - Nov. 23, 1933. Duplicate of warrants served on delinquent taxpayers in process of bankruptcy. Arranged chronologically. (Never.) 9 x 12 packages, 4 in., on open steel shelf. Rs. 1418 and 1420. (7932)

4951. SUPPLEMENTARY INCOME TAX RETURNS, May 1 - Dec. 31, 1932. Record of tardy payments of income taxes during 1932, covering returns made on Form 1040A. Filed alphabetically. Index. (Never.) 9 x 11¾ folders, 4 ft., in 2 metal transfer cases. Rs. 1418 and 1420. (7886)

4952. TAX ON SOFT DRINKS, June 1, 1932 - May 31, 1934. Form 731, monthly record of soft drinks manufactured and taxes assessed thereon. Filed alphabetically. (Rarely, official.) 8 x 10 packages, 24 ft., on 6 open steel shelves. Rs. 1418 and 1420. (7947)

4953. SPECIAL TAXES, July 31 - Oct. 1, 1932. Record of daily receipts by cashier and disposition of same. Filed chronologically. (Never.) 9½ x 15 envelopes, 3 in., on metal shelf. Rs. 1418 and 1420. (7864)

4954. REQUISITIONS FOR STAMPS, Aug. 1 - Dec. 31, 1932. Requisitions for stamps for liquor, tobacco, narcotics, etc. Filed alphabetically. (Never.) 8 x 10 packages, 4 ft., on open steel shelf. Rs. 1418 and 1420. (7933)

4955. UNCOLLECTABLE TAXES, Jan. 1 - Dec. 31, 1933. Form 53, claims by collector for credit, covering items assessed against persons, firms, or corporations who are solvent. Arranged alphabetically. (Never.) 9½ x 12 packages, 3 ft., on metal shelf. Rs. 1418 and 1420. (7795)

4956. DAILY LIST OF ABSENTEES, Jan. 1 - Dec. 31, 1933. Containing statement of cause and length of absence. Filed chronologically. (Rarely, official.) 9 x 12 packages, 2 in., on open steel shelf. Rs. 1418 and 1420. (3148)

4957. EXCISE AND MISCELLANEOUS CORRESPONDENCE, Jan. 1 - Dec. 31, 1933. Correspondence with taxpayers, including correspondence on admissions and dues. Filed alphabetically. (Occasionally, official.) 9 x 12 packages, 6 ft. 4 in., on 2 metal shelves. Rs. 1418 and 1420. (7756)

4958. FULL PAID INCOME TAX RECORD, Jan. 1 - Dec. 31, 1933. Record of income taxes, reported on Form 1040A, paid in full for year 1933. Filed numerically. Index. (Monthly, official.) 9 x 12 envelopes, 26 ft., in 13 metal transfer cases. Rs. 1418 and 1420. (7915)

4484. PROJECTED RED CROSS WORK. FIELD DIVISION. Vol. 11 - Nov. 22, 1918. Series of articles dealing with Field Division Red Cross work, reviewed by members. Pages numbered consecutively. (Quarterly, official.) 8 x 12 inches, 4 in., on open wire stitch. Ex. NYC and LNY. (1918)

4485. SUPERVISORY LIST. Apr. 17, 1922 - Nov. 22, 1922. Positions of instructors served on defensive temporary in process of training. Issued chronologically. (Never.) 8 x 12 pamphlets, 4 in., on open wire staple. Ex. LNIC and LNY. (1922)

4486. SUPPLEMENTARY BUDGET TAX REVENUE. May 1 - Jan. 31, 1924. Record of yearly receipts of income tax. Quarterly, 1923, covering returns made on April 30, 1923. Issued alphabetically. Index. (Never.) 9 x 12 inches, 4 in., in 2 metal fastener covers. Ex. LNIC and LNY. (1924)

4487. SALE OF BOOT LEATHER. June 1, 1923 - May 31, 1924. Zone 123. Monthly report of sale during manufacture and based upon. Issued alphabetically. (Never.) Pamphlet, 8 x 12 inches, 4 in., on open wire staple. Ex. LNIC and LNY. (1924)

4488. MEDICAL BULLETIN. July 31 - Oct. 1, 1918. Record of daily receipts by soldier and disposition of cases. Issued chronologically. (Never.) 8 x 12 pamphlets, 3 in., on metal shelf. Ex. LNIC and LNY. (1918)

4489. TOOTHPICKS FOR SOLDIERS. Aug. 1 - Dec. 31, 1918. Requisitions for stamps for liquor, tobacco, medicine, etc. Issued chronologically. (Never.) 8 x 10 pamphlets, 4 in., on open metal shelf. Ex. LNIC and LNY. (1918)

4490. CHRONOLOGICAL CARDS. Jan. 1 - Dec. 31, 1918. Form 213. Filled by collector for credit, showing item amount against payment, time of commutation due and delivery. Arranged alphabetically. (Never.) 8 x 12 pamphlets, 4 in., on metal shelf. Ex. LNIC and LNY. (1918)

4491. DAILY LIST OF DEATHS. Jan. 1 - Dec. 31, 1918. Containing statements of cause and length of sickness. Issued chronologically. (Never, official.) 8 x 12 pamphlets, 4 in., on open metal shelf. Ex. LNIC and LNY. (1918)

4492. REPORT ON INVESTIGATION OF [illegible]. Jan. 1 - Dec. 31, 1918. Correspondence with foreigners, including, correspondence on enlistment and claim. Filed alphabetically. (Occasionally, official.) 8 x 12 pamphlets, 4 in., on 2 metal shelves. Ex. LNIC and LNY. (1918)

4493. POLL BY 10 LEAGUE CLUBS. Jan. 1 - Dec. 31, 1918. Concerning if leagues raise, adopted on Form 1074, paid in full. For year 1918. Filed numerically. Index. (Monthly, official.) 8 x 12 pamphlets, 4 in., in 10 metal fastener covers. Ex. LNIC and LNY. (1918)

4959. MONTHLY TARDY REPORT, Jan. 1 - Dec. 31, 1933. Monthly report on tardy employees. Filed chronologically. (Never.) 8 x 10 bundles, 1 ft. 6 in., on open steel shelf. Rs. 1418 and 1420. (3159)

4960. REPORT OF DELINQUENT TAXES, Jan. 1 - Dec. 31, 1933. Form 807, report on delinquent and additional taxes due, showing amount of taxes and penalties collected. Filed alphabetically. (Never.) 8½ x 11 packages, 1 ft. 6 in., on open metal shelf. Rs. 1418 and 1420. (7824)

4961. SPECIAL TAX AFFIDAVITS, Jan. 1 - Dec. 31, 1933. Affidavits, filed with Form 11, on delinquent taxes, to substantiate reason for delay in payment of taxes. Filed alphabetically. (Never.) 7 x 8½ packages, 3 in., on metal shelf. Rs. 1418 and 1420. (7869)

4962. TAXABLE RETURNS, POSTPAID, Jan. 1 - Dec. 31, 1933. Record of part payments on income taxes reported on Form 1040A. Filed numerically. Index. (Monthly, official.) 9 x 12 envelopes, 14 ft., in 7 metal transfer cases. Rs. 1418 and 1420. (7787)

4963. FIELD REPORTS, Jan. 1, 1933 - Dec. 31, 1934. Form 795, daily reports by field investigators. Filed alphabetically. (Occasionally, official.) 8 x 10½ packages, 14 ft., on 3 metal shelves. Rs. 1418 and 1420. (7772)

4964. REPORT OF CHIEF FIELD DEPUTY COLLECTOR, Jan. 1, 1933 - Dec. 31, 1934. Report of chief field deputy collector concerning work of his subordinates. Filed chronologically. (Never.) 8 x 12 package, 6 in., on open steel shelf. Rs. 1418 and 1420. (7862)

4965. PENALTY AND INTEREST BILL PAYMENTS, Jan. 1, 1933 - Mar. 21, 1936. Record of payments on delinquent accounts. Filed numerically. Index. (Never.) 5 x 9½ bundles, 7 ft., on open steel shelf. Rs. 1418 and 1420. (7849)

4966. PENALTY AND INTEREST BILLS, Jan. 1, 1933 - Mar. 31, 1936. Record of bills sent delinquent taxpayers. Filed chronologically. (Monthly, official.) 7 x 9½ packages, 8 ft. 2 in., on 2 open steel shelves. Rs. 1418 and 1420. (7847)

4967. DAILY TIME SHEETS, Jan. 2, 1933 - Dec. 31, 1935. Daily time record of employees. Arranged chronologically. (Monthly, official.) 8 x 10 bundles, 6 ft. 8 in., on 3 open steel shelves. Rs. 1418 and 1420. (7905)

4968. STAMP STUBS, FERMENTED LIQUORS, June 19 - Sept. 14, 1933. Stubs of fermented liquor stamps. Filed chronologically. (Never.) 8 x 10 packages, 8 in., on open steel shelf. Rs. 1418 and 1420. (7929)

4969. APPLICATIONS FOR TAX STAMPS, July 1, 1933 - June 1934. Form 11, applications for stamps, from brewers, rectifiers, and manufacturers, for stills and worms. Filed alphabetically. (Occasionally, official.) 9 x 10 packages, 12 ft., on 3 open steel shelves. Rs. 1418 and 1420. (7775)

4970. CAPITAL STOCK CORRESPONDENCE, July 1, 1933 - Dec. 31, 1934. Arranged alphabetically. (Monthly, official.) 9 x 12 packages, 1 ft. 3 in., on open steel shelf. Rs. 1418 and 1420. (7946)

4971. EXCISE TAX, Jan. 1 - Dec. 31, 1934. List of cocoanut oil manufacturers, used in issuing notices to pay taxes. Filed alphabetically. (Occasionally, official.) 8 x 17½ packages, 6 in., on metal shelf. Rs. 1418 and 1420. (7755)

4972. INCOME BILLS, Jan. 1 - Dec. 31, 1934. Forms 69 and 17-A, notice and demand sent to delinquent taxpayers. Filed numerically. (Monthly, official.) 9 x 9 packages, 14 ft. 9 in., on open steel shelves. Rs. 1418 and 1420. (7776)

4973. INCOME TAX RETURNS, Jan. 1 - Dec. 31, 1934. Form 1040A, income tax returns on incomes under $5000. Filed numerically. Index. (Monthly, official.) 9 x 12 folders, 16 ft. 8 in., in wooden box. Rs. 1418 and 1420. (7894)

4974. INQUIRY SLIPS, Jan. 1 - Dec. 31, 1934. Mimeographed forms sent to various subdivisions of bureau, inquiring as to whether taxes are owed by bankrupt concerns or individuals. Filed alphabetically. (Never.) 8 x 16 packages, 6 in., on metal shelf. Rs. 1418 and 1420. (7797)

4975. STATEMENTS OF ITEMS SHOWN UPON INCOME RETURNS, Jan. 2 - Dec. 31, 1934. Signed statements by taxpayers that return is correct: name of person, total gross income, amount of deductions, net income, and amount of money taxable. (Never.) 4 x 9 bundles, 380 ft., in 16 canvas mailbags. Rs. 1418 and 1420. (7936)

4976. MIMEOGRAPHED LETTERS, Jan. 8 - July 2, 1934. Forms 4130 and 4201, instructions on procedure and regulations. Filed numerically. (Rarely, official.) 8½ x 11½ packages, 11½ in., on open steel shelf. Rs. 1418 and 1420. (7771)

4977. SPECIAL TAX, Mar. 20, 1934 to date. Form 96, reports from druggists on number of strip stamps on hand for use on bulk alcohol. Filed alphabetically, and chronologically. (Occasionally, official.) 9 x 12 packages, 6 ft., on metal shelf. Rs. 1418 and 1420. (7839)

4978. NOTICES OF SALES TAX DELINQUENTS, Nov. 1, 1934 - Jan. 16, 1935. Notifications to field agents to check on delinquent taxpayers. (Never.) 7 x 9 packages, 3 in., on open steel shelf. Rs. 1418 and 1420. (7808)

4979. INFORMATION SLIPS, Jan. 1 - Dec. 31, 1935. Slips submitted by employers stating salary of each employee. Filed alphabetically. (Never.) 9 x 13 packages, 5 in., on open steel shelf. Rs. 1418 and 1420. (7767)

4980. RECORD OF PARTNERSHIP, Jan. 1 - Dec. 31, 1935. Form 23A, record of domestic partnerships during 1935. Filed alphabetically and chronologically. Index. (Never.) 12 x 12 paper packages, 2 in., on open steel shelf. Rs. 1418 and 1420. (7885)

4981. MONTHLY REPORT ON STRIP STAMPS, May 1 - Dec. 31, 1935. Form 96, monthly report of strip stamps purchased and used by druggists. Filed alphabetically. (Never.) 9 x 12 folders, 8 ft., in 4 drawers of wooden filing case. Rs. 1418 and 1420. (5142)

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF SUPERVISOR
Post Office and Court House Bldg., Post Office Square

This agency was established in 1919 and is the headquarters for branches located in Brockton, Fall River, Lowell, New Bedford, and Springfield. The Little Building, the Park Square Building, and the Statler Office Building served at various times to house the offices of the agency, until space was obtained at the present location in 1933. Reports and important records are sent to Washington, D.C. Records retained here are in good condition, safely kept in modern equipment, and accessible.

4982. CIRCULAR LETTERS, Jan. 7, 1920 - Dec. 31, 1935. Mimeographed letters from Commissioner, Washington, D.C., to supervisors in Division 1, containing information on hotel rates, instructions, and other information on departmental activities. Filed chronologically. (Never.) 9 x 11 bundles, 2 ft. 4 in., on 2 shelves of metal cabinet. Dirty. R. 935. (5892)

4983. EXAMINATION REPORTS, Nov. 30, 1920 - Dec. 31, 1931. Reports of examinations of accounts and collections at various district offices in New England. Filed chronologically. (Never.) 9 x 12 packages, 8 ft. 10 in., in steel cabinet. Dirty, ink faded. R. 935. (5730)

4984. SUPERVISOR'S CORRESPONDENCE, Jan. 1, 1921 - Dec. 31, 1925. Correspondence with other offices of District 1 and the Commissioner, Washington, D.C. Filed chronologically. (Seldom, official.) 10 x 13 packages, 4 ft. 3 in., on 3 shelves in metal cabinet. Dirty. R. 939. (5719)

4985. MISCELLANEOUS CORRESPONDENCE, Jan. 1, 1923 - Dec. 31, 1930. Correspondence with district supervisors in this district and with Commissioner, Washington, D.C. Filed by subject. (Monthly, official.) 9 x 12 folders and 9½ x 12 envelopes, 2 ft., in drawer of metal filing case. Dirty, torn, ink faded. R. 941-A. (5806)

4986. ORGANIZATION OUTLINE, Jan. 1, 1925 - Jan. 1, 1928. Charts of New England division, showing names of employees, position, salary, and post of duty. Filed chronologically. (Never.) 2 x 8½ packages, 2 in., in steel cabinet. R. 935. (5723)

4987. GENERAL CORRESPONDENCE, Jan. 1, 1926 to date. Correspondence with the other districts of Division 1 and with the Bureau in Washington, D.C., regarding accounts of various taxpayers. Filed by subject. (Daily, official.) 9 x 12 folders, 4 ft., in 11 drawers of metal filing cases. R. 939. (5690)

4988. DIVISIONAL REPORTS, Jan. 1, 1926 to date. Forms AP-103, 7790, and 22, reports and correspondence concerning personnel changes, field deputies, accounts and procedure, audits, and reconciliation statements. Filed by subject. (Daily, official.) 9 x 11 folders, 11 ft. 4 in., in 11 drawers of metal filing cases. R. 939. (5775)

4989. WASHINGTON FILE, Jan. 1, 1927 to date. Correspondence relative to various departmental activities of this agency with the Commissioner, Washington, D.C. Filed by subject. (Monthly, official.) 9 x 12 folders, 1 ft. 3 in., in 10 drawers of metal filing cases. R. 939. (5689)

4990. EMPLOYEES, 1928. Confidential record of all employees, showing position, salary, and location of each. Filed geographically. (Yearly, official.) 10½ x 15 papers, 2 in., in drawer of metal filing case. R. 941-A. (5902)

4991. PERSONNEL RECORD, Jan. 1, 1929 to date. Record of present and former employees. Filed geographically and alphabetically. (Daily, official.) 5 x 8 cards, 1 ft. 2 in., in 2 drawers of wooden card cabinet. R. 939. (5782)

4992. ORDERS AND VOUCHERS, Mar. 1, 1930 to date. Forms 495, 1012, and 7656, salary and expense accounts. Filed by subject. (Weekly, official.) 9 x 12 folders, 7 in., in drawer of metal filing case. R. 941-A. (5721)

4993. EXAMINATION REPORTS AND TRANSFER RECORDS, Jan. 1, 1933 to date. Reports relative to examinations of offices in the New England division; also, record of transfers of retiring collector to his successor. Filed chronologically. (Semiannually, official.) 12 x 18 envelopes and 8 x 11 binders, 4 ft. 9 in., in 3 steel cabinets. R. 939. (5756)

ALCOHOL TAX UNIT
OFFICE OF DISTRICT SUPERVISOR
(A) Federal Bldg., P.O. Sq.
(B) Columbus Ave. Storage Co.,
1270 Columbus Ave.

This office was established December 6, 1933, as headquarters for District 1, comprising the New England States. Although the collection of taxes was always handled by the Department, the enforcement and permissive divisions acted both separately and as a unit under other jurisdictions until 1933. The Alcohol Tax Unit carries out the functions of the enforcement and permissive provisions of the law relating to the sale, use, manufacture, distribution, and storage of spirituous liquors, wines, beer, and industrial alcohol. Its records are kept in twenty-three rooms on the 9th floor of the Federal Building and, with the exception of a few in the storeroom, they are in excellent condition, and kept in modern filing equipment. Older records are stored at the Columbus Avenue Storage Company warehouse. They are arranged for the most part on crude wooden tiers, in orderly fashion but in several cases the packages are dirty and the ink faded.

Correspondence

4994. MISCELLANEOUS GENERAL FILE ON ENFORCEMENT CASES OTHER THAN CASE REPORTS, Jan. 1, 1920 to date. General correspondence, investigators' reports, and court findings. Filed numerically. 3 x 5 card index. (Occasionally, official.) 9 x 12 vols., 3 ft. 6 in., in 3 drawers of metal filing case. R. 912 (Bldg. A). (115)

4995. GENERAL CORRESPONDENCE AND DISBURSEMENTS, Jan. 1, 1923 - Dec. 31, 1927. Correspondence of administrative department; disbursement records. Filed according to a private decimal system. (Rarely, official.) 9 x 12 folders, 7 ft. 9 in., in 4 drawers of metal filing case. R. 917 (Bldg. A). (1201)

4996. MISCELLANEOUS CORRESPONDENCE WITH DEPUTIES, Jan. 1, 1924 - Dec. 31, 1926. Concerning complaints, assignments, and instructions. Arranged chronologically. (Yearly, official.) 9 x 12 envelopes, 2 ft., on wooden shelf. Dirty. R. 1 (Bldg. B). (2359)

4997. CORRESPONDENCE, MISCELLANEOUS, July 1, 1924 - Dec. 31, 1930. Letters relative to pay rolls, telegrams, and express receipts; also, transmittal letters. Filed by subject. (Yearly, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. Dirty, folders torn. R. 906 (Bldg. A). (1342)

4998. GENERAL CORRESPONDENCE, July 1, 1926 - June 30, 1928. Correspondence concerning analyses of seized and sample liquors; also, requisitions for supplies. Filed chronologically. (Yearly, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of metal filing case. Dirty, folders torn. R. 906 (Bldg. A). (1372)

4999. REPORTS AND MISCELLANEOUS CORRESPONDENCE, Jan. 1, 1929 to date. Correspondence with field officers and United States attorneys concerning enrollment of lawyers allowed to practice before Federal Courts and concerning status of Federal prisoners eligible for parole. Filed by subject. (Daily, official.) 9 x 12 folders, 3 ft. 9 in., in 3 drawers of metal filing case. R. 933 (Bldg. A). (1513)

5000. SPECIAL CORRESPONDENCE WITH MAINE AND MASSACHUSETTS OFFICES, Jan. 1, 1931 - Dec. 30, 1935. Filed chronologically. (Monthly, official.) 9 x 12 folders, 10 x 12 pockets, 1 ft. 8 in., in drawer of metal filing case. R. 936 (Bldg. A). (1392)

5001. GENERAL CORRESPONDENCE, Sept. 23, 1931 - Dec. 6, 1933. Correspondence concerning activities of the Enforcement Division. Filed alphabetically. Index. 9 x 12 folders, 4 ft., in 2 drawers of metal filing case. R. 922 (Bldg. A). (1512)

5002. SPECIAL INVESTIGATIONS, Sept. 23, 1931 - Dec. 6, 1933. Interoffice correspondence concerning investigations of complaints. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 1 ft. 5 in., in 2 drawers of metal filing case. R. 922 (Bldg. A). (1379)

5003. RECTIFIERS NOT QUALIFIED, ALL NEW ENGLAND STATES, Oct. 11, 1933 - June 10, 1935. Correspondence and miscellaneous records concerning rectifiers unqualified for permits. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 912 (Bldg. A). (104)

5004. GENERAL AND MISCELLANEOUS CORRESPONDENCE, Dec. 5, 1933 to date. Permissive department correspondence concerning personnel, permits, storekeepers, gagers, and miscellaneous departmental matters. Filed by subject. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 903 (Bldg. A). (1374)

5005. WHOLESALE RECTIFIERS, CONNECTICUT AND RHODE ISLAND, Dec. 5, 1933 to date. General correspondence and reports pertaining to wholesale rectifiers. Filed alphabetically and chronologically. 3 x 5 card index. (Daily, official.) 9 x 12 vols., 8 in., in drawer of steel filing case. R. 912 (Bldg. A). (120)

5006. GENERAL CORRESPONDENCE PERTAINING TO PERMISSIVE DEPARTMENT, Dec. 5, 1933 to date. Letters and reports pertaining to permits issued by Permissive Division. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 3 ft., in 2 drawers of metal filing case. R. 912 (Bldg. A). (124)

5007. GENERAL FILE, INACTIVE, Dec. 5, 1933 to date. Correspondence concerning miscellaneous matters. Filed alphabetically. 3 x 5 card index. (Rarely, official.) 9 x 12 folders, 4 ft., in 3 drawers of steel filing case. R. 912 (Bldg. A). (103)

5008. REPORTS AND RECORDS OF RECTIFIERS, ALL NEW ENGLAND STATES, Dec. 5, 1933 to date. General correspondence and reports pertaining to rectifiers of alcohol. Arranged alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 5 ft., in 4 drawers of steel filing case. R. 912 (Bldg. A). (126)

5009. GENERAL CORRESPONDENCE, ADMINISTRATIVE, Jan. 1934 to date. Filed numerically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 1 ft. 8 in., in drawer of metal filing case. R. 915 (Bldg. A). (769)

5010. REPORTS OF RECTIFIERS, CLOSED, ALL NEW ENGLAND STATES, May 4, 1934 to date. General correspondence and reports concerning rectifiers. Filed alphabetically. 3 x 5 card index. (Rarely, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 912 (Bldg. A). (106)

5011. DEPUTY COMMISSIONER'S FILE, June 19, 1934 to date. Correspondence and monthly report on shipments and importations in District 1, indicating names of dealers, distributors, and truckmen suspected of illegally handling such raw materials as molasses, yeast, and sugar. Filed chronologically. Index. (Daily, official.) 9 x 12 folders, 6 in., in 2 drawers of metal filing case. R. 922 (Bldg. A). (1252)

5012. COMPROMISE CASES, July 1, 1934 to date. Miscellaneous correspondence concerning liquor cases subject to compromise offers. Filed alphabetically. 3 x 5 card index, 5 ft. 4 in. (Daily, official.) 9 x 12 folders, 3 ft., in 2 drawers of metal filing case. R. 915 (Bldg. A). (1022)

5013. INVESTIGATIONS, MASSACHUSETTS, July 1, 1934 to date. Correspondence concerning investigations of violations. Filed numerically. 5 x 8 card index, 10 ft. (Daily, official.) 9 x 12 folders, 13 ft., in 7 drawers of metal filing cases. R. 925 (Bldg. A). (706)

5014. GENERAL CORRESPONDENCE, INFORMERS, Aug. 1, 1934 to date. Correspondence with New England and New York offices concerning information from informers; information subsequently forwarded to district supervisors. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 10 in., in 2 drawers of metal filing case. R. 934 (Bldg. A). (1397)

5015. MISCELLANEOUS CORRESPONDENCE, Sept. 1, 1934 to date. Correspondence of the Enforcement Division. Filed alphabetically. (Daily, confidential.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 918 (Bldg. A). (1382)

5016. CITATIONS PENDING AND CLOSED, Jan. 1, 1935 to date. Correspondence pertaining to citations on Form 1430A, issued to delinquent manufacturers of specially denatured alcohol and to tax-free alcohol permittees. Filed chronologically. (Monthly, official.) 9 x 12 folders,

2 in., in drawer of metal filing case. R. 933 (Bldg. A). (1494)

5017. MISCELLANEOUS CORRESPONDENCE, Jan. 1, 1935 to date. Confidential. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 919 (Bldg. A). (1204)

5018. BREWERY FORMS, Mar. 1 - May 31, 1935. Correspondence and reports on breweries and locks and seals for meter readings. Filed alphabetically. Index. (Yearly, official.) 9 x 12 packages, 1 ft. 8 in., on wooden shelf. R. 1 (Bldg. B). (2351)

5019. GENERAL AND MISCELLANEOUS CORRESPONDENCE, Apr. 1, 1935 to date. Remittance letters, list of collections, and chemists' analyses reports. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft. 8 in., in 4 drawers of metal filing case. R. 927 (Bldg. A). (1290)

5020. SUPPLIES AND MATERIALS USED BY RECTIFIERS, May 1, 1935 to date. Copies of letters from Inspection Division to gagers concerning amount of materials and supplies on hand. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 4 in., in drawer of metal filing case. R. 903 (Bldg. A). (1291)

5021. CASES PENDING, RECOMMENDATIONS, June 1, 1935 to date. Correspondence from inspectors concerning violations by New England brewers; recommendations to inspectors on penalties to be imposed. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 902 (Bldg. A). (1501)

5022. GENERAL CORRESPONDENCE, July 1, 1935 to date. Correspondence concerning reports from Washington, case reports, and general correspondence regarding violations. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 925 (Bldg. A). (717)

5023. WEEKLY ACTIVITY LETTERS OF GAGERS, July 1, 1935 to date. Weekly reports of gagers: chronicle of activities and record of number of hours worked. Filed alphabetically and numerically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 903 (Bldg. A). (1296)

5024. GENERAL CORRESPONDENCE, WPA, July 1, 1935 to date. Letters concerning WPA employees of this office. Filed alphabetically. Index. (Frequently, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. R. 915 (Bldg. A). (993)

5025. INTEROFFICE CORRESPONDENCE ON FIELD ACTIVITIES, Sept. 17, 1935 to date. Memoranda to chief inspector concerning field matters. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. R. 927 (Bldg. A). (1205)

5026. SPECIAL CORRESPONDENCE WITH CONNECTICUT OFFICE, Sept. 19, 1935 to date. Filed chronologically. (Frequently, confidential.) 9 x 12 folders, 8 in., in drawer of metal filing case. R. 936 (Bldg. A). (1339)

5027. COMPROMISE OFFERS, CORRESPONDENCE, Nov. 1, 1935 to date. Letters from collectors concerning compromise offers. Filed chronologically. (Daily, official.) 9 x 12 folders, 10 in., in drawer of metal filing case. R. 927 (Bldg. A). (1294)

5028. REPORTS AND CORRESPONDENCE ON ALCOHOL, Mar. 1, 1936 to date. Standard Forms 17 and 92; reports of distributors of specially denatured and completely denatured alcohol; reports concerning seized liquors; also, correspondence with investigators in District 1 concerning distributor's shipments and case numbers on seized alcohol, correspondence with Washington Headquarters, reports from Procurement Division concerning storage of seized liquors, rules and regulations for distributors, and reports to investigators in charge of other districts. Filed geographically and alphabetically. 3 x 5 card index, 5½ in. (Daily, confidential.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 922 (Bldg. A). (1385)

Finance and Accounting

5029. EXPENSE VOUCHERS, Jan. 1, 1920 to date. Standard Form 1012, public vouchers for reimbursement of travel and other expenses: character and amount of expenditure, sigantures of verification, recommendation and approval, date of voucher; Form 1034, public vouchers for purchases and services other than personal: expenditure symbol, number and date of order, date of delivery or service, terms, unit price, amount and signature of verification. Filed chronologically. Index. (Monthly, official.) 9 x 12 folders, 59 ft. 1 in., in 20 drawers of metal filing cases. R. 917 (Bldg. A). (1546, 1721)

5030. INCORPORATED REPORTS, Jan. 1, 1920 to date. Reports, for purpose of taxation, on volume of business of following distilleries: Quincy Market; Felton and Sons, Jan. 13, 1932 - Feb. 18, 1935; Alderman and Reynolds, Oct. 1, 1933 to date; Connecticut, Nov. 27, 1933 - Jan. 3, 1935; Readville, Jan. - Dec. 1934; New England, Jan. 1, 1934 - Feb. 1, 1935; Clinton, Jan. 1, 1934 - Feb. 1, 1935; Porter, Jan. 17, 1934 - June 3, 1935; Caldwell, Apr. 20, 1934 - Jan. 22, 1935. Filed chronologically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 8 ft. 9 in., in 9 drawers of metal filing cases. R. 912 (Bldg. A). (245, 222, 217, 219, 233, 232, 218, 221, 220)

5031. TAX ASSESSMENT RECORD, Jan. 1, 1924 - July 31, 1932. Standard Form 1536, record of tax assessments on all liquors confiscated from violators of prohibition laws. Filed numerically. 3 x 5 card index, 8 ft. (Rarely, official.) 3 x 5 bundles, 5 ft., in drawer of metal filing case. R. 937 (Bldg. A). (1531)

5032. MISCELLANEOUS DISBURSING RECORDS, Jan. 1, 1925 - Dec. 31, 1931. Forms 143, 1020, and 5215, concerning invoices, pay rolls, budget cards, daily time sheets, records of post of duties, requisitions, and check receipts. Arranged numerically. Index. (Yearly, official.) 9 x 12 packages, 10 ft. 4 in., on wooden shelf. Dirty, ink faded. R. 1 (Bldg. B). (2334)

[illegible]

[illegible]

[illegible]

5033. BONDED ACCOUNTS, June 1, 1925 - Apr. 30, 1936. Reports on volume of business of licensed refineries, distilleries, and distributing plants; used for purposes of taxation. Arranged chronologically. Index. (Yearly, official.) 9 x 12 packages, 77 ft. 4 in., on 13 wooden shelves. Dirty. R. 1 (Bldg. B). (2232)

5034. REPORTS AND AUDITS, Jan. 1, 1930 - Dec. 31, 1935. Obsolete Forms 1421, 1421A, and 1455, concerning audits of receipts from taxable liquors. Filed alphabetically. (Yearly, official.) 9 x 12 packages, 45 ft., on 6 wooden shelves. Ink faded. R. 1 (Bldg. B). (2340)

5035. BILLS OF LADING ON SUPPLIES, Jan. 1, 1930 to date. For supplies shipped to and from this office to other offices in New England. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 926 (Bldg. A). (641)

5036. RECORD OF PURCHASES OF EQUIPMENT, ALL NEW ENGLAND, Jan. 1, 1930 to date. Record of office equipment: desks, chairs, typewriters, and other office equipment. Filed alphabetically and by subject. (Rarely, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 926 (Bldg. A). (710)

5037. DISBURSEMENTS, July 1, 1930 - June 30, 1933. Standard Form 1064, schedule of disbursements: disbursing officer's number, bureau or office, voucher number, payee, symbol of appropriation, and amount. Filed chronologically. Index. (Weekly, official.) 9 x 12 folders, 3 ft. 10 in., in 2 drawers of metal filing case. R. 917 (Bldg. A). (1547)

5038. DAILY AUTOMOBILE REPORTS, July 1, 1930 to date. Reports and expense accounts of investigators and inspectors and record of automobile sales, with related correspondence. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 8 ft. 9 in., in 5 drawers of metal filing cases. R. 917 (Bldg. A). (995)

5039. EXPORT BONDS CANCELLED, June 2, 1931 - Sept. 7, 1934. Cancelled bonds of liquor exporters. Filed alphabetically. 3 x 5 card index. (Never.) 9 x 12 folders, 1 ft. 6 in., in 2 drawers of metal filing case. R. 912 (Bldg. A). (213)

5040. ACCOUNTS SECTION, FINANCIAL, July 1, 1931 - Sept. 1, 1934. General file of financial and administrative records, including applications for positions, transfers, promotions, accounts of automobile expenses, supplies, office rentals, inventories, retirement deductions, miscellaneous disbursements, expense vouchers, and related correspondence. Filed numerically. Indexed according to a private decimal system. (Rarely, official.) 9 x 12 folders, 3 ft. 8 in., in 2 drawers of metal filing case. R. 917 (Bldg. A). (1000)

5041. EXPENSE VOUCHERS PAID, July 1, 1931 - May 25, 1936. Relating to pay rolls, travel expenses of investigators, inspectors, and field workers, and Standard Oil Company products purchased by drivers of government cars in New England. Filed alphabetically. Index. (Daily,

official.) 9 x 12 folders, 11 ft. 3 in., in 8 drawers of metal filing cases. R. 917 (Bldg. A). (984)

5042. REPORTS ON AUTOMOBILES, June 1, 1933 - June 1, 1936. Mileage and expense reports of field workers. Filed chronologically. (Yearly, official.) 9 x 12 envelopes and 8 x 9 packages, 8 ft. 6 in., on 2 wooden shelves. Dirty. R. 1 (Bldg. B). (2124)

5043. GAGER REPORTS AND REQUISITIONS FOR EQUIPMENT, June 1, 1933 to date. Requisitions for equipment (copies) and reports on liquor samples. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 903 (Bldg. A). (1293)

5044. MISCELLANEOUS VOUCHERS AND DISBURSEMENTS, July 1, 1933 - June 30, 1935. Standard Form 1012, public vouchers for reimbursement of travel and other expenses: character and amount of expenditure, signature of verification; Standard Form 1034, public vouchers for purchases and services other than personal: expenditure symbol, number, date of order, quantity, unit price, amount; Standard Form 1064, schedule of disbursements: disbursing officers' number, bureau or office voucher number, payee, symbol of appropriation, and amount; and Form 1035, record of disbursements. Filed alphabetically. Index. (Weekly, official.) 9 x 12 folders, 4 ft. 6 in., in 3 drawers of metal filing case. R. 917 (Bldg. A). (1748)

5045. TICKETS FOR PURCHASES OF SOCONY PRODUCTS BY FEDERAL AGENTS, FISCAL YEARS 1934 and 1935, DUPLICATES, July 1, 1933 - June 30, 1935. For gas, oil, and other purchases of Socony products by agents in New England. Filed chronologically. Index. (Occasionally, official.) 10 x 12 packages and 9 x 12 folders, 3 ft., in 2 drawers of metal filing case. R. 917 (Bldg. A). (994, 998)

5046. DAILY REPORTS OF FIELD WORKERS, July 1, 1933 - Apr. 30, 1936. Reports on activities and expenses of inspectors, agents, gagers, and other field workers. Arranged alphabetically. (Yearly, official.) 9 x 12 envelopes and 7 x 9 packages, 32 ft. 3 in., in 8 wooden boxes. Dirty. R. 1 (Bldg. B). (2249)

5047. INSPECTORS' DAILY REPORTS OF EXPENSES, June 1, 1934 to date. Daily statements of places contacted and expenses incurred. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 4 in., in drawer of metal case. R. 909 (Bldg. A). (1097)

5048. MISCELLANEOUS VOUCHERS ON AUTO UPKEEP, Aug. 1, 1934 to date. Standard Form 1034, public vouchers for purchases and services other than personal: expenditure symbol, number and date of order, quantity, unit price and amount; submitted by investigators on official business. Filed alphabetically. (Monthly, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 919 (Bldg. A). (1191)

5049. TRAVEL EXPENSE VOUCHERS, Jan. 1, 1935 to date. Vouchers of investigators and storekeeper gagers in District 1. Filed alphabetically. Index. (Daily, official.) 9 x 12 folders, 2 ft. 9 in., in 2 drawers of metal filing case. R. 917 (Bldg. A). (996)

5050. FIELD WORKERS REQUISITIONS FOR SUPPLIES, Jan. 1, 1935 to date. Filed alphabetically. (Occasionally, official.) 8 x 11 loose sheets, 6 in., in drawer of metal filing case. R. 926 (Bldg. A). (642)

5051. SUPERVISORS' AUDITED MONTHLY REPORT, Apr. 1, 1935 to date. Copies of report compiled from reports submitted by bonded warehouses, denaturing plants, distilleries, wineries, tax-free permittees, specially denatured alcohol dealers and users, breweries, rectifiers, and wholesale liquor dealers. Filed chronologically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, covers, and envelopes, 40 ft., in 27 drawers of steel filing cases. R. 912 (Bldg. A). (249, 241, 244)

5052. DAILY, WEEKLY, AND MONTHLY OFFICE REPORTS, Apr. 1, 1935 to date. Standard Form 1494, daily report of regular employees and WPA workers employed as inspectors; basis of weekly and monthly reports sent to Washington. Some filed alphabetically and chronologically; some filed alphabetically and numerically. (Daily, official.) 9 x 12 folders, 7 ft. 8 in., in 6 drawers of metal filing cases. R. 927 (Bldg. A). (1386, 1380, 1396)

5053. PAY ROLL SHEETS, June 1, 1935 to date. For all district employees; also, miscellaneous cash collections and disbursements. Filed chronologically. 5 x 8 card index. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. R. 917 (Bldg. A). (768)

5054. EXPENSE VOUCHERS PENDING, July 1, 1935 to date. Vouchers for expenses of agents. Filed alphabetically. Index. (Daily, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 917 (Bldg. A). (983)

5055. DAILY AUTOMOBILE EXPENSE REPORTS OF INVESTIGATORS, July 1, 1935 to date. For service, fuel, upkeep, and general expenses for automobiles. Filed numerically and chronologically. (Daily, official.) 9 x 12 folders, 3 ft., in 4 drawers of steel filing case. R. 925 (Bldg. A). (799)

5056. PAY ROLLS, VOUCHERS, COLLECTIONS, AND DISBURSEMENTS, July 1, 1935 to date. Standard Form 1012, public vouchers for reimbursement of travel and other expenses: character and amount of expenditure, signatures of verification, recommendation, and approval, date of voucher; miscellaneous vouchers; Forms 1014 and 1044, personnel pay rolls, schedules of collections, and disbursement accounts. Filed alphabetically. Index. (Daily, official.) 9 x 12 folders, 8 ft. 2 in., in 6 drawers of metal filing cases. R. 917 (Bldg. A). (1743)

5057. SUPERVISOR'S AUDITED MONTHLY REPORT OF BREWERIES, Aug. 1, 1935 to date. Filed alphabetically and chronologically. Index. (Daily, official.) 9 x 12 folders, 13 ft. 8 in., in 10 drawers of steel filing cases. Rs. 912 and 924 (Bldg. A). (243, 258)

5058. DAILY REPORTS OF INSPECTORS, WPA PROJECT, Sept. 1, 1935 to date. From WPA workers employed as inspectors to investigate retail liquor business in fourteen cities and towns in Massachusetts, Rhode Island, and

Connecticut. Filed chronologically and numerically. 3 x 5 card index, 19 ft. 3 in. (Daily, official.) 9 x 12 folders, 12 ft. 5 in., in 9 drawers of metal filing cases. R. 929 (Bldg. A). (1499)

5059. SUPERVISORS' AUDITED WHOLESALE LIQUOR DEALER REPORT, Oct. 1, 1935 to date. Monthly report on rectifiers. Filed alphabetically. (Daily, official.) Index. 9 x 12 folders, 46 ft. 6 in., in 24 drawers of metal filing cases. Rs. 912 and 924 (Bldg. A). (216, 242, 247)

5060. NAMES OF SURETY COMPANIES AND CANCELLED BONDS, Jan. 1, 1936 to date. List of bonding companies and cancelled bonds. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 10 in., in drawer of metal card cabinet. R. 914 (Bldg. A). (254)

5061. RECEIPTS FOR TAXES COLLECTED, Feb. 1, 1936 to date. Receipts for taxes on alcoholic beverages produced by licensed distillers (copies). Filed chronologically and numerically. 5 x 8 card index. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 903 (Bldg. A). (1378)

5062. SUPERVISORS' AUDITED RECTIFIERS' TAX STAMPS, Mar. 1, 1936 to date. Uncancelled stamps, to be distributed to rectifiers of alcohol; kept separate from audit reports. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 envelopes, 2 ft., in drawer of metal filing case. R. 924 (Bldg. A). (246)

5063. EXPENSE ACCOUNTS, Mar. 1, 1936 to date. Inspectors' and gagers' daily reports, enumerating telephone calls and transportation and incidental expenses. Filed alphabetically. (Daily, official.) 9 x 12 folders, 5 ft., in 3 drawers of metal filing case. R. 903 (Bldg. A). (1323)

5064. COMMISSIONER'S AND SUPERVISORS' NOT AUDITED MISCELLANEOUS MONTHLY REPORTS, Apr. 1, 1936 to date. Reports from specially denatured alcohol manufacturers, dealers, and users, tax-free permittees, bonded warehouses, denaturing plants, distilleries, wineries, wholesale liquor dealers, rectifiers, and breweries; Commissioner's reports sent to Washington when completed. Filed alphabetically. (Daily, official.) 9 x 12 folders and envelopes, 20 ft. 10 in., in 21 drawers of steel filing cases. R. 924 (Bldg. A). (715, 719, 643, 724, 705, 729, 722, 711, 716)

5065. BONDED LIABILITIES PENDING, June 1, 1936 to date. Statements of action taken against bonding companies for permittee violations, resulting in revocation of permits. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of metal filing case. R. 933 (Bldg. A). (1491)

Functions

5066. CASE REPORTS UNJACKETED, PENDING, AND CLOSED CASES, FOR ALL NEW ENGLAND, Jan. 1, 1920 to date. Reports and correspondence concerning violations; court disposition of cases included. Filed numerically.

3 x 5 card index. (Daily, official.) 9 x 12 folders, 12 ft. 1 in., in 9 drawers of metal filing cases. R. 912 (Bldg. A). (105, 107, 118, 119, 121, 122)

5067. COURT DECISIONS, Jan. 1, 1920 to date. Verdicts on prohibition cases tried by district attorney's office. Filed numerically. 3 x 5 and 5 x 8 card index. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 937 (Bldg. A). (1532)

5068. STILLS, LOCATION, ALL NEW ENGLAND, Jan. 1, 1920 to date. Record by states and name, used for quick reference. Arranged chronologically. (Daily, official.) 3 x 5 cards, 9 ft. 9 in., in 3 drawers of metal filing card cabinet. R. 914 (Bldg. A). (256)

5069. VIOLATION RECORD OF ALL MASSACHUSETTS CASES DURING PROHIBITION, Feb. 2, 1920 - Nov. 28, 1933. Includes record of cases in which automobiles were used; sometimes referred to by insurance companies. Filed numerically. Index. (Rarely, official.) 9 x 12 folders, 25 ft., in 12 drawers of wooden filing cases and 52 drawers of steel filing cases. R. 931 (Bldg. A). (726)

5070. DISPOSITION RECORD OF SEIZED AUTOMOBILES, Feb. 2, 1920 - Dec. 4, 1933. Record of disposition of cars seized from violators of liquor laws. Filed alphabetically. (Daily, official.) 5 x 8 cards, 2 ft. 6 in., in drawer of wooden transfer case. R. 925 (Bldg. A). (798)

5071. CHEMICAL REPORTS AND RECORDS, 1920 to date. Record of analyses of seized and sample liquors; also correspondence and transmittal letters. Filed alphabetically and chronologically. 4 x 6 and 4 x 8 card index. (Occasionally, official.) 7 x 9 vols., 9 x 12 folders and bundles, 43 ft. 8 in., in 16 drawers of steel filing cases. R. 906 (Bldg. A). (259)

5072. ANALYSIS REPORTS, CLOSED CASES, Aug. 18, 1922 to date. Form 1537, containing chemical analyses of seized and sample liquors. Filed numerically. 4 x 6 card index. (Daily, official.) 7 x 8½ envelopes and 9 x 12 folders, 13 ft. 2 in., in 6 drawers of metal filing cases. Dirty, faded. R. 906 (Bldg. A). (1373)

5073. REPORTS ON BONDED WAREHOUSES, Jan. 1, 1925 - Dec. 31, 1929. Form 1447. Arranged chronologically. (Yearly, official.) 9 x 12 envelopes, 3 ft., on wooden shelf. Dirty. R. 1 (Bldg. B). (2405)

5074. REPORTS ON SEIZED LIQUORS, Jan. 1, 1925 - Sept. 1, 1934. Record of chemical analyses of liquor seized during prohibition era. Filed chronologically. (Yearly, official.) 9 x 12 packages, 9 ft., on wooden shelf. Dirty. R. 1 (Bldg. B). (2392)

5075. LIST OF BRIEFS AND OPINIONS, June 1, 1925 to date. Record of opinions and briefs on cases of particular interest to this unit; used for reference in trying similar cases. Filed numerically. 5 x 8 card index, 6 in. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of metal filing case. R. 937 (Bldg. A). (1496)

5076. STOREKEEPER'S AND GAGERS' ASSIGNMENTS, June 1, 1925 to date. Monthly assignment report to Washington; copies of storekeeper's and gagers' assignments. Filed alphabetically. 5 x 8 card index, 3 in. (Daily, official.) 9 x 12 folders, 3 ft., in 2 drawers of metal filing case. R. 903 (Bldg. A). (1315)

5077. MISCELLANEOUS REPORTS OF BONDED WAREHOUSES, Dec. 31, 1926 - Jan. 7, 1930. Reports of business; reports of shipments of bonded warehouses. Filed alphabetically. 3 x 5 card index. (Never.) 9 x 12 folders, 3 in., in drawer of metal filing case. R. 912 (Bldg. A). (229)

5078. GENERAL INVESTIGATION REPORTS, NEW HAVEN, CONNECTICUT, Jan. 1, 1928 - Dec. 31, 1930. Special investigations of violations of Prohibition Act. Filed chronologically. (Yearly, official.) 9 x 12 envelopes, 1 ft., on wooden shelf. Dirty. R. 1 (Bldg. B). (2358)

5079. EQUITY CASES, CLOSED, June 1, 1928 - June 30, 1935. Records and correspondence concerning court hearings for renewal of licenses lost through violations of liquor laws. Filed alphabetically. (Monthly, official.) 9 x 15 folders, 2 ft., in drawer of metal filing case. R. 937 (Bldg. A). (1717)

5080. RECORD OF SEIZURES DISPOSED OF, Nov. 28, 1928 to date. Record of disposition of alcohol and other properties seized from violators. Filed numerically. 5 x 5 card index, 1 ft. 3 in. (Daily, official.) 5 x 8 cards, 7 ft. 6 in., in 2 drawers of wooden card cabinets. R. 925 (Bldg. A). (723)

5081. TRANSCRIPTS OF HEARINGS, Jan. 1, 1929 to date. Record of hearings, used for reference when applications are made to regain licenses. Filed alphabetically. (Monthly, official.) 9 x 12 covers, 2 ft., in drawer of metal filing case. R. 937 (Bldg. A). (1511)

5082. RECORD OF ASSIGNMENTS AND REPORTS, Jan. 1, 1930 - Dec. 31, 1933. Form 1511, record of assignments, and subsequent reports of field workers. Filed numerically. (Yearly, official.) 5 x 8 cards, 21 ft., on wooden shelf. Ink faded. R. 1 (Bldg. B). (2338)

5083. RECORD OF INSPECTORS' REPORTS, Jan. 1, 1930 - June 30, 1935. Form 1511, reports on permits issued to doctors and dentists. Arranged chronologically. (Yearly, official.) 7 x 9 packages, 3 ft., on wooden shelf. Dirty. R. 1 (Bldg. B). (2250)

5084. REPORTS ON SPECIALLY DENATURED ALCOHOL, July 1, 1930 - Apr. 30, 1935. Form 1482, daily reports from manufacturers of specially denatured alcohol, filed for purpose of tax collections. Arranged chronologically. (Yearly, official.) 9 x 12 packages, 19 ft., on 3 wooden shelves. R. 1 (Bldg. B). (2228)

5085. TELEPHONE TRANSCRIPTS, Jan. 1, 1931 to date. Transcripts of telephone conversations heard over tapped wires. Filed chronologically. (Monthly, official.) 9 x 12 folders, and 9 x 12 covers, 1 ft., in drawer of metal filing case. R. 936 (Bldg. A). (1391)

5086. STATISTICAL REPORTS ON PROHIBITION ENFORCEMENT, June 1, 1931 - July 31, 1933. From Washington, pertaining to prohibition enforcement in New England. Filed chronologically. (Monthly, official.) 9 x 12 folders, 8 in., in drawer of filing case. Dirty. R. 937 (Bldg. A). (1715)

5087. TELEPHONE CONVERSATIONS OVER TAPPED WIRES, Aug. 31, 1931 - Aug. 31, 1932. Reports pertaining to suspected violators of liquor laws. Filed alphabetically. (Occasionally, confidential.) 3 x 8 stenographer's note books, 8 in., in drawer of metal filing case. R. 936 (Bldg. A). (1338)

5088. BOAT FILE, Sept. 1, 1931 to date. Record of names of various yachts and schooners, either implicated or suspected of violating the law. Arranged alphabetically. (Daily, official.) 5 x 8 cards, 1 ft., in drawer of wooden card cabinet. R. 922 (Bldg. A). (1388)

5089. UNFINISHED REPORTS, Sept. 23, 1931 - Dec. 6, 1933. Reports compiled for purposes of evidence but left incomplete for various reasons. Filed numerically. Index. (Weekly, official.) 9 x 12 envelopes, 2 ft., in drawer of metal filing case. R. 922 (Bldg. A). (1371)

5090. TELEPHONE CONVERSATION TRANSCRIPTS, Sept. 23, 1931 - Dec. 6, 1933. Transcripts of telephone conversations heard over tapped wires. Filed numerically. Index. (Monthly, official.) 9 x 12 pockets, 4 ft. 10 in., in 3 drawers of metal filing case. R. 922 (Bldg. A). (1377)

5091. PHOTOGRAPHS, Sept. 23, 1931 to date. Pictures and short histories of suspects and defendants in bureau cases. Filed alphabetically. Index. (Monthly, official.) 3 x 5 cards, 6 in., in drawer of wooden card cabinet. R. 922 (Bldg. A). (1292)

5092. JACKETED CASES, Sept. 23, 1931 to date. Correspondence, evidence, indictments, and court action data; accumulation of sufficient information warrants a jacket number from Deputy Commissioner in Washington. Filed numerically. 5 x 8 card index, 8 in. (Daily, official.) 9 x 12 pockets, 15 ft., in 8 drawers of metal filing cases. R. 922 (Bldg. A). (1495)

5093. CASES CLOSED, Nov. 30, 1931 - Sept. 15, 1933. Correspondence and reports concerning disposal of investigated cases of liquor violations. Filed alphabetically. (Occasionally, official.) 9 x 12 and 10 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 934 (Bldg. A). (1316)

5094. INVESTIGATORS' REPORTS ON INDUSTRIAL ALCOHOL, Jan. 1 - June 1, 1932. Form 1494, reports by special investigators concerning manufacture of industrial alcohol. Arranged chronologically. (Yearly, official.) 8 x 12 packages, 8 ft., on wooden shelf. Dirty. R. 1 (Bldg. B). (2234)

5095. RECORD OF ETHYLACETATE SHIPMENTS, ALL STATES, Dec. 1, 1932 to date. Record of shipments of ethylacetate by distillers to authorized users throughout New England. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of metal filing case. R. 909 (Bldg. A). (1198)

5096. ANALYSIS REPORTS, Jan. 1, 1933 to date. Form 1537, containing chemical analyses of seized and sample liquors. Filed chronologically. Index. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 906 (Bldg. A). (1375)

5097. SEIZED AUTOMOBILES, June 1, 1933 to date. Standard Form P. 13, record of cars seized for prohibition violations. Filed geographically. (Weekly, official.) 5 x 8 cards, 6 in., in drawer of wooden filing case. R. 933 (Bldg. A). (1493)

5098. INVESTIGATORS' DAILY REPORTS OF ACTIVITIES, Sept. 5, 1933 to date. Correspondence and reports concerning field workers daily activities. Filed alphabetically and chronologically. (Older records, never; current records, daily; official.) 9 x 12 folders and 10 x 12 bundles, 24 ft. 1 in., in 11 drawers of steel filing cases and on filing cases. R. 925 (Bldg. A). (725, 727)

5099. VIOLATION CASES, CLOSED, MASSACHUSETTS, Dec. 4, 1933 to date. Correspondence and records. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 7 ft. 6 in., in 4 drawers of steel filing case. R. 925 (Bldg. A). (797)

5100. PENDING SEIZURE RECORD, Dec. 20, 1933 to date. Record of properties awaiting disposition. Filed numerically. (Daily, official.) 5 x 8 cards, 6 in., in drawer of wooden card cabinet. R. 925 (Bldg. A). (708)

5101. TAX-FREE ALCOHOL REPORTS, MAINE AND NEW HAMPSHIRE, Jan. 1, 1934 - Feb. 1, 1935. Permittees' monthly reports on alcohol received and used under Title 3 of the National Prohibition Act. Filed numerically. Index. (Occasionally, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. R. 912 (Bldg. A). (224)

5102. TAX-FREE ALCOHOL REPORTS, CONNECTICUT, Jan. 1, 1934 - Feb. 1, 1935. Permittees' monthly reports on alcohol received and used under Title 3 of the National Prohibition Act. Filed numerically. Index. (Occasionally, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of steel filing case. R. 912 (Bldg. A). (225)

5103. TAX-FREE ALCOHOL REPORTS, MASSACHUSETTS, Jan. 1, 1934 - Feb. 1, 1935. Permittees' monthly reports on alcohol received and used under Title 3 of the National Prohibition Act. Filed numerically. Index. (Occasionally, official.) 9 x 12 folders, 5 ft., in 3 drawers of steel filing case. R. 912 (Bldg. A). (223)

5104. TAX-FREE ALCOHOL REPORTS, RHODE ISLAND AND VERMONT, Jan. 1, 1934 - Feb. 1, 1935. Permittees' monthly reports on alcohol received and used under Title 3 of the National Prohibition Act. Filed numerically. 3 x 5 card index. (Occasionally, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 912 (Bldg. A). (215)

5105. MONTHLY REPORT, BONDED WAREHOUSES, Jan. 1, 1934 - Feb. 1, 1935. Forms 1514 and 1517, report of business;reports of shipments of bonded warehouses. Filed alphabetically and chronologically. 3 x 5 card index. (Rarely, official.) 9 x 12 folders, 3 in., in drawer of metal filing case. R. 912 (Bldg. A). (230)

5106. INSPECTION REPORTS OF DRUG STORES AND BREWERIES, Jan. 1, 1934 to date. Routine inspections to check violations of internal revenue laws. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 918 (Bldg. A). (1683)

5107. ATTORNEYS, Jan. 1, 1934 to date. Complete list of attorneys who have appeared at hearings on prohibition enforcement cases. Filed alphabetically. (Daily, official.) 5 x 8 cards, 8 in., in drawer of wooden filing case. R. 933 (Bldg. A). (1516)

5108. INSPECTORS' ASSIGNMENTS, June 1, 1934 to date. Record of names and addresses of inspectors; list of assignments from chief inspector's office; also ready reference file. Filed alphabetically. (Daily, official.) 9 x 12 folders and 3 x 5 cards, 2 ft., in drawer of metal filing case and in wooden drawer. R. 903 (Bldg. A). (1322)

5109. LOCKS AND SEALS, June 1, 1934 - Dec. 31, 1935; Apr. 1, 1936 to date. Includes Form 289 (rev.), monthly reports of storekeeper gagers concerning locks and seals of rectifying plants, distilleries, and bonded warehouses. Filed alphabetically. (June 1, 1934 - Dec. 31, 1935, inactive file, monthly; Apr. 1, 1936 to date, daily; official.) 3 x 5 cards and 9 x 12 folders, 2 ft. 3 in., in 2 drawers of wooden card cabinets and drawer of metal filing case. Dirty, ink faded. R. 904 (Bldg. A). (1497, 1247)

5110. COMPROMISE CASES PENDING, June 1, 1934 to date. Correspondence and reports on illegal manufacturers of liquor submitted by inspectors and awaiting prosecution by Legal Division. Filed geographically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 933 (Bldg. A). (1515)

5111. DAILY REPORTS OF PRODUCERS AND DISTRIBUTORS OF RAW MATERIALS, June 1, 1934 to date. Producers' and distributors' daily accounts of shipments of raw materials, such as sugar, yeast, molasses; names of purchasers and dates of shipments. Filed geographically and alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of metal filing case. R. 922 (Bldg. A). (1314)

5112. EVIDENCE ON JACKETED CASES, July 1, 1934 to date. Transcripts of tapped telephone conversations, photographs of persons concerned, and other information necessary for prosecuting violators. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 7 ft., in 4 drawers of metal filing case. R. 922 (Bldg. A). (1718)

5113. STATISTICAL DATA ON COURT ACTIONS, Sept. 1, 1934 to date. Confidential statistics on acquittals, convictions, and cases placed on file, defaulted, and nol prossed. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 918 (Bldg. A). (1381)

5114. SPECIAL INVESTIGATIONS, Jan. 1, 1935 to date. Information, records, and complaints from outside districts and local sources; not jacketed cases. Filed chronologically. Index. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 918 (Bldg. A). (1383)

5115. RECORDS OF INVESTIGATIONS, Jan. 10, 1935 to date. Standard Form 1494, confidential reports from field investigators. Filed chronologically. 5 x 8 card index. (Occasionally, official.) 8 x 10½ forms, 1 ft. 3 in., in drawer of metal filing case. R. 919 (Bldg. A). (1326)

5116. NOTIFICATION MEMORANDA OF RAW MATERIAL SHIPMENTS, Feb. 5, 1935 to date. Producers' and distributors' reports on shipments of raw materials; subsequently forwarded to district investigators throughout the country. Filed geographically. Index. (Daily, official.) 9 x 12 folders, 2 ft. 4 in., in 2 drawers of metal filing case. R. 922 (Bldg. A). (1325)

5117. DAILY REPORTS OF INVESTIGATORS, April 1935 to date. Enforcement investigators' accounts of daily activities. Filed chronologically. (Daily, official.) 9 x 12 folders, 16 ft., in 8 drawers of metal filing cases. R. 920 (Bldg. A). (1370)

5118. DAILY REPORTS OF INSPECTORS, April 1935 to date. Form 559, individual reports of violations by liquor retailers. Filed chronologically and numerically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 11 ft. 10 in., in 7 drawers of metal filing cases. R. 929 (Bldg. A). (1093)

5119. COMPROMISE OFFERS, June 1, 1935 - Apr. 30, 1936. Form 656, compromise offers of taverns and liquor retailers for violations of liquor regulations. Filed numerically. (Yearly, official.) 9 x 12 packages, 14 ft., on wooden shelves. Dirty. R. 1 (Bldg. B). (2189)

5120. WHOLESALE RECTIFIERS' INSPECTION AND METER READING RECORDS, June 1, 1935 to date. Inspectors' reports on breweries. 5 x 8 card index. (Daily, official.) 9 x 12 folders, 1 ft. 8 in., in 2 drawers of metal filing case. R. 909 (Bldg. A). (1254)

5121. REPORTS OF BREWERY METER READINGS, June 1, 1935 to date. Readings of production meters in breweries for purposes of taxation. Filed alphabetically. 5 x 8 card index. (Daily, official.) 9 x 12 folders, 1 ft. 4 in., in drawer of metal filing case. R. 903 (Bldg. A). (1320)

5122. DAILY REPORTS OF TRUCKING CONCERNS AND DRIVERS, July 1, 1935 to date. Reports concerning shipments of yeast, sugar, and molasses. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 925 (Bldg. A). (709)

5123. DAILY REPORTS OF YEAST, SUGAR, AND MOLASSES, July 1, 1935 to date. Manufacturers' reports and correspondence concerning distribution of raw materials in Massachusetts. Filed alphabetically. (Daily, official.) 9 x 12 forms, 8 ft., in 5 drawers of metal filing cases. R. 925 (Bldg. A). (720)

5124. DEALERS' DAILY REPORTS OF SPECIALLY AND COMPLETELY DENATURED ALCOHOL SALES, July 1, 1935 to date. Amount sold, name and address of buyer, date shipped, and permit number of dealer. Filed alphabetically. (Daily, official.) 9 x 12 folders, 5 in., in drawer of steel filing case. R. 925 (Bldg. A). (728)

5125. REPORT ON SEIZED AUTOMOBILES, July 1, 1935 to date. Record of court decisions on disposition of seized cars. Filed geographically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 918 (Bldg. A). (1514)

5126. MISCELLANEOUS REPORTS, INVESTIGATIONS, Aug. 31, 1935 to date. General reports concerning investigations of illicit transportation of liquor, special drives against violators, progress on cases, and court action taken. Filed by subject. (Daily, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 934 (Bldg. A). (1498)

5127. PERMISSION TO TAP WIRES, Oct. 1, 1935 to date. Letters from Washington giving authority to tap wires. Filed alphabetically. (Daily, confidential.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 934 (Bldg. A). (1387)

5128. REPORTS ON INVESTIGATIONS, Oct. 1935 to date. Investigations of manufacturers applying for alcohol licenses. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 934 (Bldg. A). (1341)

5129. SCHEDULE OF ACCEPTED COMPROMISE OFFERS, Nov. 1, 1935 to date. Form 656, record of offers submitted by violators for compromise action; forwarded to Washington for rejection or acceptance. Filed numerically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 927 (Bldg. A). (1255)

5130. ACCEPTED COMPROMISE OFFERS RETURNED FROM WASHINGTON, D.C., Nov. 1935 to date. Form 656, record of offers accepted and approved by Washington. Filed chronologically and numerically. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. R. 927 (Bldg. A). (1317)

5131. JACKETED CASE REPORTS, Jan. 1, 1936 to date. Documentary evidence and miscellaneous confidential information concerning cases being prosecuted. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 922 (Bldg. A). (1394)

5132. EVIDENCE ON HEARINGS, Jan. 1, 1936 to date. Stenotyped record of evidence given against permittees requesting hearings to regain licenses revoked because of violations. Filed chronologically. (Monthly, official.) Variously sized loose papers, 10 in., in drawer of metal filing case. R. 933 (Bldg. A). (1719)

5133. MISCELLANEOUS DATA COMPILED BY INVESTIGATORS, Jan. 1, 1936 to date. Confidential reports, information, and documentary evidence pertaining to all phases of violations of liquor laws. Filed chronologically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 28 ft., in 14 drawers of metal filing cases. R. 918 (Bldg. A). (1393)

5134. MISCELLANEOUS INVESTIGATIONS, Jan. 1, 1936 to date. Field reports to assistant district supervisor of Enforcement Division. Filed chronologically. Index. (Daily, official.) 9 x 12 folders, 2 in., in 2 drawers of metal filing case. R. 922 (Bldg. A). (1553)

Licenses and Permits

5135. SPECIALLY DENATURED ALCOHOL PERMITS CANCELLED, Jan. 1 - Feb. 1, 1920. Reports and correspondence concerning cancellations. Filed numerically. Index. (Occasionally, official.) 9 x 12 folders, 3 ft. 7 in., in 3 drawers of metal filing case. R. 912 (Bldg. A). (707)

5136. SPECIALLY DENATURED ALCOHOL PERMITS CANCELLED, Jan. 1 - Feb. 1, 1920. Cancelled permits, with related correspondence and reports. Filed numerically. 3 x 5 index. (Occasionally, official.) 9 x 12 folders, 3 ft. 7 in., in 3 drawers of metal filing case. R. 912 (Bldg. A). (226)

5137. PERMITS REVOKED, DOCTORS, Jan. 1, 1920 - Sept. 15, 1933. List of all doctors in New England whose permits have been revoked for license violations. Filed alphabetically and by state. (Never.) 3 x 5 cards, 3 ft., in 5 drawers of metal card cabinets. R. 934 (Bldg. A). (1398)

5138. PERMITS ISSUED TO DENTISTS, Jan. 1, 1920 - Dec. 31, 1935. Form T, tax-free alcohol permits for medicinal purposes. Arranged alphabetically. Index. (Yearly, official.) 9 x 12 packages, 60 ft., on 4 wooden shelves. Dirty. R. 1 (Bldg. B). (2233)

5139. SPECIALLY DENATURED ALCOHOL, SAMPLES, DEALERS, AND TAX-FREE PERMITTEES, Jan. 1, 1920 to date. Record of names of manufacturers, dealers, tax-free permittees. Filed alphabetically. (Daily, official.) 3 x 5 cards, 7 ft. 8 in., in drawer of metal card cabinet. R. 914 (Bldg. A). (253)

5140. TAX-FREE PERMITS, ALL NEW ENGLAND, Jan. 1, 1920 to date. Record of permits issued, requests for permits, and general correspondence. Filed numerically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 18 ft. 11 in., in 12 drawers of metal filing cases. R. 912 (Bldg. A). (214, 227, 228, 231, 235, 236)

5141. CARRIER PERMITS, ALL NEW ENGLAND, Jan. 1, 1920 to date. Requests for permits to carry alcoholic beverages; also related correspondence. Filed numerically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. R. 912 (Bldg. A). (248)

5142. SPECIALLY DENATURED ALCOHOL PERMITS, Jan. 1, 1920 to date. Requests and applications for permits and renewals, revocations, and relative correspondence. Filed numerically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 62 ft., in 37 drawers of metal filing cases. R. 912 (Bldg. A). (234)

5143. PERMITS CANCELLED AND REVOKED, July 1, 1928 - Dec. 31, 1933. Forms 41 and 91, record of basic permits cancelled or revoked. Arranged numerically. Index. (Yearly, official.) 9 x 12 packages, 2 ft. 5 in., on 2 wooden shelves. Dirty, ink faded. R. 1 (Bldg. B). (2390)

5144. PERMISSIVE RECORD, PROHIBITION, Jan. 1, 1930 - Dec. 31, 1933. Form 716, prohibition era record of issued, renewed, and revoked permits for storing alcohol. Filed numerically. Index. (Never.) 9 x 11 packages, 172 ft. 6 in., on floor. R. 1032 (Bldg. A). (1519)

5145. STUBS FROM DOCTORS' PRESCRIPTION BOOKS, Jan. 1, 1930 - Dec. 6, 1934. Stubs of prescriptions for alcohol for medicinal purposes. Arranged chronologically. (Never.) 5 x 12 packages, 440 ft., on floor. R. 1 (Bldg. B). (2391)

5146. PERMITS TO DOCTORS, Jan. 1, 1930 - June 30, 1935. Form J, tax-free alcohol permits issued for medicinal purposes. Arranged numerically. Index. (Yearly, official.) 10 x 12 packages, 89 ft. 2 in., on 7 wooden shelves. Dirty. R. 1 (Bldg. B). (2248)

5147. PERMITS CANCELLED, EXPIRED, AND REVOKED, ALL NEW ENGLAND, Sept. 1, 1933 to date. Complete list of permits cancelled, revoked, and expired. Filed alphabetically. (Daily, official.) 3 x 5 cards, 9 ft., in 4 drawers of metal card cabinet. R. 914 (Bldg. A). (255, 257, 250)

5148. WHOLESALE LIQUOR DEALERS, ALL NEW ENGLAND, Dec. 5, 1933 to date. Requests for permits, renewal applications, and general related correspondence. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 912 (Bldg. A). (123)

5149. BREWERIES, ALL NEW ENGLAND, Dec. 5, 1933 to date. Requests for permits, renewal applications, reports, and general correspondence pertaining to same. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 3 ft., in 3 drawers of steel filing case. R. 912 (Bldg. A). (127)

5150. BONDED WINERIES, ALL NEW ENGLAND, Dec. 5, 1933 to date. Requests for permits, renewal applications, reports, and general related correspondence. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 912 (Bldg. A). (128)

5151. WHOLESALE LIQUOR DEALERS, MASSACHUSETTS, Dec. 5, 1933 to date. Requests for permits, renewal applications, and related correspondence. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 6 in., in drawer of steel filing case. R. 918 (Bldg. A). (117)

5152. WHOLESALE MALT AND LIQUOR DEALERS, ALL NEW ENGLAND, Dec. 5, 1933 to date. Requests for permits, renewal applications, and general related correspondence. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of steel filing case. R. 912 (Bldg. A). (125)

5153. DISTILLERIES, ALL NEW ENGLAND, Dec. 5, 1933 to date. Requests for permits, renewal applications, related reports, and correspondence. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 2 ft., in 2 drawers of steel filing case. R. 912 (Bldg. A). (116)

5154. RECORD OF PERMIT RENEWALS, Jan. 1 - Dec. 31, 1934. Form 65, renewal permits issued to wholesale liquor dealers and rectifiers. Filed chronologically. (Never.) 8 x 11 bundles, 15 ft., on floor. R. 1032 (Bldg. A). (1543)

5155. REPORTS OF PERMITTEES, Jan. 1, 1934 - Dec. 31, 1935. Form 52, monthly reports from wholesale liquor dealers and rectifiers of alcohol relative to permits. Filed chronologically. Index. (Jan. 1 - Dec. 31, 1934, never used; Jan. 1 - Dec. 31, 1935, rarely; official.) 9 x 11 and 8 x 11 packages, 262 ft., on 48 open metal shelves and in 48 metal transfer cases. R. 1032 (Bldg. A). (1558, 1555)

5156. BEER TAX STAMPS CANCELLED, Apr. 1, 1935 to date. Addressed envelopes containing stamps confiscated for law violations. Filed numerically. (Rarely, official.) 4 x 10 envelopes, 2 ft., in drawer of metal filing case. R. 927 (Bldg. A). (1369)

5157. STRIP STAMP REQUESTS, WITH AFFIDAVITS, Sept. 1, 1935 to date. Form 428, requests from licensed liquor dealers for strip stamps; also, related affidavits affirming licenses. Filed numerically. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. R. 927 (Bldg. A). (1321)

5158. CONCENTRATION WAREHOUSES, DISTILLERIES, WINERIES, ETC., ALL NEW ENGLAND, Jan. 1, 1936 to date. Record of permits issued. Filed alphabetically. (Daily, official.) 3 x 5 cards, 6 in., in drawer of metal card cabinet. R. 914 (Bldg. A). (252)

5159. INDUSTRIAL ALCOHOL PLANTS, Jan. 1, 1936 to date. Record of permits issued. Filed alphabetically. (Daily, official.) 3 x 5 cards, 11 in., in drawer of metal card cabinet. R. 914 (Bldg. A). (251)

Personnel

5160. PERSONNEL FILE OF FIELD WORKERS, Jan. 17, 1920 to date. Miscellaneous papers of investigators, inspectors, storekeepers, and gagers in New England. Filed alphabetically. 3 x 5 card index. (Frequently, official.) 9 x 12 folders, 5 ft. 7 in., in 4 drawers of metal filing case. R. 915 (Bldg. A). (781)

5161. PERSONNEL FILE, ADMINISTRATIVE, Jan. 17, 1920 to date. Complete record of New England personnel. Filed according to a private decimal system. (Occasionally, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 915 (Bldg. A). (997)

5162. INFORMER RECORD, Feb. 2, 1920 - Dec. 4, 1953. Record of informers on liquor law violations and of money paid for information. Arranged alphabetically. (Never.) 10 x 12 bundles, 2 ft., on top of filing case. R. 925 (Bldg. A). (714)

5163. POLICE RECORDS, Jan. 1 - Dec. 31, 1923. Police records of liquor law violators and applicants for positions in this office. Arranged chronologically. Index. (Yearly, official.) 12 x 24 packages, 2 ft., on wooden shelf. R. 1 (Bldg. B). (2230)

5164. PERSONNEL FILE, Jan. 17, 1929 to date. Record of employees out of service for various reasons. Filed alphabetically. Index. (Rarely, official.) 9 x 12 folders, 7 ft. 5 in., in 4 drawers of metal filing case. R. 915 (Bldg. A). (1161)

5165. EFFICIENCY REPORTS, May 1, 1929 - May 31, 1933; Sept. 15, 1935 to date. Includes Form 167, efficiency ratings of investigators in New England States, received from investigators in charge of branch offices. Filed alphabetically. (Monthly, official.) 9 x 12 folders and pockets, 11 in., in 2 drawers of metal filing cases. Rs. 936 and 919 (Bldg. A). (1340, 1253)

5166. ACCIDENT CASES, Jan. 1, 1930 to date. Pending and closed cases involving government cars used by employees. Filed geographically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 933 (Bldg. A). (1492)

5167. RECORD OF INJURIES TO PERSONNEL OF ENFORCEMENT DEPARTMENT, July 1, 1930 - Sept. 1, 1934. Injuries to office employees and field workers. Filed alphabetically. Indexed according to a private decimal system. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 917 (Bldg. A). (1327)

5168. CORRESPONDENCE AND APPLICANTS' RECORDS, Jan. 1, 1931 to date. Letters and data concerning applicants for positions. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 9 in., in drawer of steel filing case. R. 930 (Bldg. A). (985)

5169. RECORD OF LEAVES, Jan. 1, 1932 to date. Daily report on employees absent on sick leave or on yearly vacations. Filed alphabetically and chronologically. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of metal filing case. R. 917 (Bldg. A). (950)

5170. INVESTIGATIONS OF PERSONNEL, Jan. 1, 1934 to date. Correspondence and reports concerning investigations of office employees, investigators, storekeepers, and gagers. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 934 (Bldg. A). (1319)

5171. CONFIDENTIAL REPORTS ON PERSONNEL, Aug. 1, 1934 to date. Reports on investigations of personnel. Filed geographically and alphabetically. (Rarely, confidential.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 919 (Bldg. A). (1256)

Miscellaneous

5172. FORMULAS, MANUFACTURERS, Jan. 1, 1920 - Dec. 31, 1933. Formulas of perfumes, hair tonic, and other commodities requiring specially denatured tax-free alcohol. Filed alphabetically. (Yearly, official.) 3 x 5 cards, 10 in., in 2 drawers of wooden card cabinet. Ink faded. R. 906 (Bldg. A). (1395)

5173. PROHIBITION CASES, CLOSED, MAINE, NEW HAMPSHIRE, RHODE ISLAND, AND VERMONT, OBSOLETE, Feb. 2, 1920 - Dec. 4, 1933. Correspondence and record of violations of the Prohibition Act. Filed numerically and by states. 3 x 5 card index. (Rarely, official.) 9 x 12 folders, 37 ft., in 20 drawers of steel filing cases. R. 931 (Bldg. A). (718)

5174. COMPLAINTS, Jan. 1, 1926 - June 1, 1934. Complaints from citizens and paid informers relative to violations of the Prohibition Act. Arranged chronologically. (Yearly, official.) 8 x 12 packages, 9 ft. 6 in., on wooden shelf. Dirty. R. 1 (Bldg. B). (2645)

5175. UNITED STATES ATTORNEY DOCKETS, Jan. 1 - Dec. 1, 1927. Form 787, record of prohibition cases submitted to district attorney. Filed chronologically. (Yearly, official.) 9 x 12 envelopes, 1 ft. 6 in., on wooden shelf. Dirty. R. 1 (Bldg. B). (2654)

5176. ADMINISTRATIVE RECORDS, FINANCIAL, Mar. 21, 1928 - Sept. 1934. Personal records, applications for positions, transfers, promotions, post of duty, badges, commissions; also, financial records, including accounts of supplies purchased, rentals, leases, disbursements, automobile expenses, pension deductions; inventories of property, expense vouchers; general correspondence throughout entire district. Filed

according to a private decimal system. (Rarely, official.) 9 x 12 folders, 10 ft. 2 in., in 7 drawers of metal filing cases. Folders torn. R. 917 (Bldg. A). (999)

5177. WITHDRAWAL FORMS, Jan. 1, 1930 - Dec. 31, 1933. Forms 1410 and 1410A, vendors' vendees', supervisors' copies of forms filed for removal of goods from warehouses. Filed numerically. Index. (Yearly, official.) 8½ x 11 packages, 118 ft. 4 in., on 9 wooden shelves. Ink faded. R. 1 (Bldg. B). (2339)

5178. RECORD OF INTOXICATING LIQUORS PURCHASED AND SHIPPED, Jan. 1, 1930 - Dec. 31, 1933. Form 1502. Filed numerically. Index. (Yearly, official.) 5 x 8 cards, 31 ft. 6 in., in 21 drawers of metal filing cases and on 2 wooden shelves. Dirty, ink faded. R. 1 (Bldg. B). (2350)

5179. MISCELLANEOUS REPORTS AND CORRESPONDENCE, Oct. 1, 1930 to date. Daily record and report on samples of beer and slops, closed narcotic cases, closed liquor cases; also, correspondence with Commissioner, interoffice letters, and transmittal letters. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. R. 906 (Bldg. A). (1716)

5180. PLANS OF RECTIFYING PLANTS, ALL NEW ENGLAND, OBSOLETE, Apr. 5, 1933 - Nov. 22, 1934. Building plans of distilleries; obsolete, due to changes in location or to new regulations effective Sept. 1, 1934. Filed alphabetically. (Never.) 9 x 12 bundles, 1 ft. 2 in., in drawer of steel filing case. R. 912 (Bldg. A). (102)

Photographs

5181. PHOTOGRAPHS OF EXHIBITS. Photographic prints (200), in envelopes. Filed alphabetically. R. 920 (Bldg. A). (P-2815)

5182. PHOTOGRAPHS OF SUSPECTED AND ARRESTED PERSONS. Photographic prints (150), in jackets. Filed alphabetically. R. 922 (Bldg. A). (P-2818)

5183. PHOTOGRAPHS OF BREWERIES IN MAINE, CONNECTICUT, AND RHODE ISLAND. Photographic prints (420), in jackets in metal containers. Filed by subject. R. 912 (Bldg. A). (P-2825)

INCOME TAX UNIT
OFFICE OF REVENUE AGENT IN CHARGE
Post Office and Court House, Post Office Square

This agency was established in 1897, in the old Post Office Building. Successively located on Pearl Street, in the Little Building, at 99 Chauncey Street, in the Massachusetts Trust Co. Building on Devonshire Street, and in the Statler Building, the agency moved to its present

quarters in 1933. This agency serves as headquarters for offices at Fitchburg, Springfield, and Worcester. Records are in good condition, safely maintained, and accessible. Important records are sent to Washington, D.C. on request.

5184. INCOME TAX REPORTS, Jan. 1, 1898 to date. Confidential reports made by field investigators. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1,408 ft., in 704 drawers of wooden and steel filing cases. R. 727. (4001)

5185. PERSONNEL RECORDS, Jan. 1, 1898 to date. Confidential correspondence relative to administration. Filed alphabetically. (Daily, official.) 9 x 12 folders, 48 ft., in 24 drawers of steel filing cases. R. 733. (3999)

5186. FIELD WORKERS' ORIGINALS, Jan. 2, 1898 to date. Confidential reports regarding investigations of income tax. Filed alphabetically. (Yearly, official.) 10 x 12 bundles, 124 ft., on 62 open steel shelves. R. 727. (3477)

5187. ESTATES, Jan. 2, 1914 - Dec. 31, 1931. Reports of investigations of inactive estates by field workers. Arranged alphabetically. (Yearly, official.) 10 x 12½ bundles, 54 ft., on 27 open steel shelves. R. 727. (3531)

5188. MISCELLANEOUS CORRESPONDENCE, Jan. 2, 1918 to date. Reports and correspondence with Washington regarding gifts and estates. Filed chronologically. (Daily, official.) 8 x 11 folders, 2 ft., in drawer of steel filing case. R. 741. (3585)

5189. RECORD OF STOCK VALUATION, May 1, 1918 to date. Revised forms 7561 and 865, record of stock quotations. Filed alphabetically. (Daily, official.) 5 x 8 cards, 1 ft. 6 in., in 2 drawers of wooden card cabinet. R. 741. (3349)

5190. PERSONAL RECORDS, Jan. 5, 1919 to date. Wolfes Tables, on two lives, for inheritance purposes, with related correspondence. Filed chronologically. (Seldom, official.) 8 x 11 bundles, 2 ft. 9 in., on open wooden shelf. R. 741. (3639)

5191. DISTRICT COLLECTORS, Jan. 3, 1920 to date. Estate reports of investigations made by district collectors concerning real and personal property for the purpose of income tax assessment. Filed chronologically. (Daily, official.) 8 x 11 folders, 1 ft. 6 in., in drawer of steel filing case. R. 741. (3628)

5192. ESTATE AND TAX REPORTS COMPLETED, June 16, 1923 to date. Reports and correspondence from agents in Maine, New Hampshire, Vermont, and Massachusetts. Filed numerically. 3 x 5 card index, 18 ft. (Weekly, official.) 9 x 12 folders, 170 ft., in 85 drawers of steel filing cases. R. 741. (3525)

5193. WORK PAPERS, Jan. 2, 1928 to date. Confidential memoranda and computations pertaining to income tax reports. Filed alphabetically. (Monthly, official.) 9 x 12 envelopes, 24 ft., on 12 open steel shelves. R. 727. (3316)

5194. APPRAISALS, May 2, 1934 to date. Appraisals of estates of decedants, relative to inheritance tax. Filed numerically. 3 x 5 card index, 8 in. (Daily, official.) 8 x 11 folders, 6 ft., in 3 drawers of steel filing case. R. 741. (3200)

5195. COLLATERALS, GIFT TAX, May 28, 1934 to date. Form 709, correspondence, and returns on gift tax collaterals. Filed alphabetically. (Daily, official.) 8 x 11 folders, 8 in., in drawer of steel filing case. R. 741. (3579)

5196. REVIEWERS' WORK SHEETS, Oct. 1, 1935 to date. Completed gift and estate tax reports. Filed alphabetically. (Daily, official.) 8 x 11 folders, 1 ft. 6 in., in drawer of steel filing case. R. 741. (3578)

5197. 30-DAY LETTERS, June 30, 1936 to date. Official correspondence relative to gift and estate tax. Filed chronologically. (Daily, official.) 8 x 11 folders, 2 in., in drawer of steel filing case. R. 741. (3425)

INTELLIGENCE UNIT
OFFICE OF AGENT IN CHARGE
Federal Bldg., P.O. Square

The Boston office was established in 1922, with temporary quarters in the Appraisers Stores Building. During the ensuing eleven years this office occupied space in three different locations elsewhere in the city until the new Federal Building was completed in 1933, where it has since maintained its headquarters. The staff consists of an agent in charge, a small office personnel, and three or more special agents depending upon the volume of business. Primarily, the investigations of the agency have to do with frauds, evasions, and violations of the revenue laws, although it carries on, as well, investigations of the personnel in its own and related agencies of the Treasury Department. Its records seem to be intact and are accessibly maintained in suitable modern equipment. Outside of a small amount of correspondence, all of the records, apparently, pertain to the investigations of the agency as above.

5198. AGENTS' INVESTIGATIONS OF APPLICANTS FOR POSITIONS, Jan. 1, 1923 to date. Reports on investigations of applicants for internal revenue appointments. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft., in 2 metal filing cases. R. 1805. (3632)

5199. ATTORNEYS, Jan. 1, 1923 to date. Reports on investigations of attorneys' applications to appear as counsel in cases of Treasury Department law violations. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 3 metal filing cases. R. 1805. (3794)

5200. CASES, UNJACKETED, Jan. 1, 1923 to date. Reports on preliminary investigations of violations of internal revenue laws. Filed alphabetically. Indexed. (Daily, official.) 9 x 12 folders, 2 ft. 6 in., in 2 wooden filing cases. R. 1805. (5088)

5201. CLOSED FILE, Jan. 1, 1923 to date. Completed reports on investigations of violations of internal revenue laws. Filed alphabetically. Indexed. (Daily, official.) 9 x 12 folders, 39 ft., in 25 wooden filing cases. R. 1805. (3738)

5202. INVESTIGATORS' REPORTS, CLOSED, Jan. 1, 1923 to date. Reports on income tax evasions and other Department transgressions. Filed alphabetically. Indexed. (Daily, official.) 9 x 12 folders, 56 ft., in 28 wooden filing cases. R. 1805. (419)

5203. INVESTIGATORS' REPORTS ON ATTORNEYS AND FEDERAL AGENTS, Jan. 1, 1923 to date. Reports on the qualifications of attorneys, agents, and others who have made application to prosecute cases before Federal courts. Filed alphabetically. (Daily, official.) 9 x 12 folders, 11 ft. 6 in., in 7 wooden filing cases. R. 1805. (417)

5204. CORRESPONDENCE, MISCELLANEOUS, July 1, 1923 to date. Correspondence on completed matters of administration. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 1805. (3737)

5205. INVESTIGATORS' REPORTS ON PENDING CASES, Jan. 1, 1935 to date. Reports on investigations of pending income tax matters. Filed alphabetically. Index. (Daily, official.) 9 x 12 folders, 13 ft., in 8 metal filing cases. R. 1805. (416)

5206. CASES, VIOLATIONS, Jan. 1, 1936 to date. Current reports on investigations of violations of internal revenue laws. Filed numerically. (Daily, official.) 9 x 12 folders and envelopes, 6 ft. 9 in., in 12 metal filing cases. R. 1805. (3739)

BROCKTON

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF DEPUTY COLLECTOR
Post Office Bldg., 43 Crescent St.

This agency was established, as a branch of the Fall River office, to serve towns convenient to Brockton. An agent is on the premises only on Monday, Wednesday, and Saturday. Records are in good condition, safely maintained in modern equipment, and accessible. All records prior to 1934 have been destroyed on proper authority.

5207. REPORTS, June 1, 1934 to date. Forms 494-C and 353aF, daily report of zone deputy; Form 795, daily report of field deputy collector; Form 809, report of deputy collector's receipt of taxes: name and address of person interviewed, nature of liability, form number, period of liability; Form 1012, vouchers for travel and other expenses. Filed chronologically. (Frequently, official.) 9 x 12 envelopes, 1 ft. 6 in., in drawer of steel filing case. R. 203. (63)

FALL RIVER

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF DEPUTY COLLECTOR
Custom House and Post Office Bldg., Pocasset and 2d St.

This agency was established in the Federal Building, to serve southeastern Massachusetts to the Brockton Line, including the islands, Martha's Vineyard and Nantucket. The office was moved to its present location in 1932. Records are in good condition, safely kept in modern equipment, and accessible.

5208. RECORD OF INDIVIDUAL, CORPORATION, PARTNERSHIP, AND FIDUCIARY RETURNS, Jan. 1, 1920 - Dec. 31, 1928. Record of income tax returns; year of return, serial number, date received and assigned, name of examining officer, and result of examination. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 10 ft., in 8 drawers of metal card cabinets. R. 210. (503)

5209. FIRM MAILING BOOKS FOR REGISTERED MAIL, Jan. 1, 1928 to date. Post Office Form 3882, receipts for registered mail: number of article, name and address of addressee, and amount of fee (duplicates). Filed chronologically. (Daily, official.) 4 x 10½ vols., 7 in., in wooden drawer. R. 210. (498)

5210. RECORD OF INDIVIDUAL RETURNS, Jan. 1, 1929 to date. Form 911, showing year of return, serial number, date received and assigned, name of examining officer, and result of examination. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 8 ft. 6 in., in 6 drawers of metal card cabinets. R. 210. (504)

5211. RECORD OF FIDUCIARY RETURNS, Jan. 1, 1930 - Dec. 31, 1935. Form 913, record of year of return, serial number, date received and assigned, name of examining officer, and result of examination. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 8 in., in drawer of metal card cabinet. R. 210. (517)

5212. RECORD OF CORPORATION RETURNS, Jan. 1, 1930 - Dec. 31, 1935. Form 912, record of year of return, serial number, date received and assigned, name of examining officer, and result of examination. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 11½ in., in drawer of metal card cabinet. R. 210. (499)

5213. RECORD OF PARTNERSHIP RETURNS, Jan. 1, 1930 - Dec. 31, 1935. Form 913, record of year of return, serial number, date received and assigned, name of examining officer, and result of examination. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 7 in., in drawer of metal card cabinet. R. 210. (527)

5214. INVENTORY OF RETURNS ON HAND, Jan. 1, 1930 to date. Lists of returns assigned and unassigned, whether individual, partnership, corporation, or fiduciary. (Frequently, official.) 9 x 12 folders, 2 ft. 3 in., in 2 drawers of metal filing case. R. 210. (518)

5215. AGENTS' MONTHLY PRODUCTION RECORD, Jan. 1, 1930 to date. Name of agent, cases considered, time spent on each case, and results. Filed chronologically. (Frequently, official.) 9 x 12 folders, 3 ft., in 2 drawers of metal filing case. R. 210. (500)

5216. RECORD OF RETURNS MAILED FROM BOSTON, Jan. 1, 1930 to date. Record of returns received by mail from Boston (duplicates). Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 210. (522)

5217. REPORT OF COMPLETED CASES OF EXAMINATION OF RETURNS, Jan. 1, 1930 to date. Name of taxpayer, and agent, year, and type of return (duplicates). Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 ft. 6 in., in 2 drawers of metal filing case. R. 210. (520)

FITCHBURG

INCOME TAX UNIT
OFFICE OF REVENUE AGENT IN CHARGE
Federal Bldg., Wallace Avenue

This agency was established April 1, 1917, in the City Hall, Main Street, for the convenience of income taxpayers in the Fitchburg area. The office was moved in the spring of 1933 to its present location. Records are in good condition, safely maintained, and accessible. Practically all important records are sent to the Boston office.

5218. WARRANTS, Mar. 1930 to date. Served on persons failing to pay income tax (copies). Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft., in drawer of metal card cabinet. R. 4. (5)

5219. INCOME TAX, Mar. 1, 1931 - July 1, 1934. Record of persons filing income tax returns. Filed alphabetically. (Rarely, official.) 3 x 5 cards, 16 ft. 8 in., in 9 drawers of metal card cabinets. R. 4. (4)

5220. CORRESPONDENCE, Jan. 1, 1934 to date. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 8 in., in drawer of metal filing case. R. 4. (2)

BIBLIOGRAPHY

[illegible]

5221. DAILY REPORT, Jan. 1, 1934 to date. Form 795, daily report of investigations. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft. 6 in., in 3 drawers of metal filing case. R. 4. (3)

LOWELL

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF DEPUTY COLLECTOR
Post Office Bldg., 10 High St.

This agency was established in the Post Office Building, Gorham Street, to serve Lowell and adjacent towns. It was moved in 1933 to its present location. Records are in good condition, safely maintained in proper containers, and accessible. Records and reports are sent either to Boston or Lawrence, according to their nature.

5222. NAME FILE, Jan. 1, 1917 to date. Record of all persons in this district who pay income taxes: name, address, business or profession, and other pertinent confidential information. Filed alphabetically. (Daily, official.) 3 x 5 cards, 7 ft., in 6 drawers of wooden card cabinet. R. 215. (67)

5223. CORRESPONDENCE AND BULLETINS, Jan. 1, 1935 to date. Mimeograph letters, bulletins, and correspondence with other offices. (Daily, official.) 9 x 12 folders, 6½ in., in drawer of metal filing case. R. 215. (68)

5224. DAILY REPORT, Jan. 1, 1935 to date. Form 795, daily report on persons interviewed: nature of liability, form number, period of liability, amounts remitted to collector (copies). Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 215. (69)

ALCOHOL TAX UNIT
OFFICE OF INSPECTOR IN CHARGE
10 High Street

This office was established in 1932. Previous to that date, the territory was covered from Boston headquarters. Duties of the office include the granting of permits for use of alcohol and the enforcing of Federal liquor laws. The personnel consists of three inspectors. Its records are in excellent condition and are conveniently filed in modern filing cabinets.

Function

5225. VIOLATIONS, Oct. 1, 1935 to date. Form E-22, preliminary

reports, and Form E-45, Commissioner's hearings on arrests. Filed numerically. (Weekly, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. R. 308. (77)

5226. DAILY REPORT, Oct. 1, 1935 to date. Form 1494, daily record of inspectors' activities: number of calls, inspections, seizures, arrests made, and number of hearings attended. Filed chronologically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of metal filing case. R. 308. (75)

5227. WEEKLY REPORT, Oct. 1, 1935 to date. Copies of weekly report on activities of office. Filed chronologically. (Weekly, official.) 9 x 12 folders, 2 in., in drawer of metal filing case. R. 308. (71)

5228. MONTHLY REPORT, Oct. 1, 1935 to date. Form E-74, monthly record of field inspectors' activities: number of calls, inspections, seizures, arrests made; number of hearings attended. Filed chronologically. (Monthly, official.) 9 x 12 folders, 1½ in., in drawer of metal filing case. R. 308. (80)

5229. INVESTIGATIONS, Oct. 1, 1935 to date. Copies of record of periodic investigations by field inspectors. Filed chronologically with subdivisions. (Weekly, official.) 9 x 12 folders, 2½ in., in drawer of metal filing case. R. 308. (76)

Licenses and Permits

5230. DENATURED ALCOHOL PERMITS, Oct. 1, 1933 to date. Duplicates of permits granted; also, reports of inspections of dealers and manufacturers of denatured alcohol. Filed alphabetically. (Yearly, official.) 9 x 12 folders, 1 in., in drawer of metal filing case. R. 308. (79)

Personnel

5231. DAILY AUTO USE, Oct. 1, 1935 to date. Form 1494-A, daily record of travel by inspectors: number of occupants, number of trips, places of destination, mileage. Filed chronologically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 308. (78)

NEW BEDFORD

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF SPECIAL ZONE DEPUTY
Post Office Bldg., 675-711 Pleasant St.

This agency was established to serve towns in the New Bedford area.

The earliest record dates back to 1903. Records are in good condition, safely maintained in modern equipment, and accessible.

5232. MISCELLANEOUS RECORDS, Nov. 21, 1903 - 1933. Income tax cards, certificates of aliens claiming residence, Form 1078, daily reports of deputies, field audit of income tax returns, and miscellaneous correspondence. See addenda for further information. Some filed chronologically, some geographically, and some alphabetically. (Occasionally, official.) Variously sized envelopes and packages, 18 ft. 2 in., in safe. Dirty. R. 246. (680)

5233. FIELD AUDITS, WARRANTS, AND SPECIAL AND MISCELLANEOUS INVESTIGATIONS COMPLETED, Jan. 1, 1923 to date. Field audits (1932 - 1936), warrants, and special and miscellaneous completed investigations. See addenda for more exact dates. Filed alphabetically. (Frequently, official.) 3 x 5 cards and 9 x 12 folders, 4 ft. 8 in., in drawer of wooden filing case and in 4 drawers of wooden transfer case. R. 246. (587)

5234. CORRESPONDENCE, Jan. 1, 1924 to date. General correspondence. Filed alphabetically and chronologically. (Frequently, official.) 8 x 10 folders, 5 ft. 10 in., in 4 drawers of wooden filing case. R. 246. (564)

5235. DAILY REPORTS OF DEPUTY FIELD COLLECTORS, Jan. 1, 1930 - Dec. 30, 1934. Filed chronologically. (Seldom, official.) 8½ x 10 folders, 2 ft. 2 in., in 6 drawers of wooden filing cases. R. 246. (560)

5236. MISCELLANEOUS RECORDS, 1932 - 1936. Letters relative to processing tax, reports by employers concerning employees' salaries, warrants received, field audit returns, monthly warrant reports; monthly reports of 6-month warrants; monthly reports of field investigations, and monthly reports of work performed by deputies. Filed alphabetically and chronologically. (Occasionally, official.) Variously sized envelopes, 7½ in., in wooden cabinet. R. 246. (586)

5237. INCOME TAX PAYERS, Jan. 1, 1933 - Dec. 31, 1934. Record of income taxpayers: name, address, and serial number assigned by collector. Filed geographically and alphabetically. (Frequently, official.) 3 x 5 cards, 20 ft., in 16 drawers of wooden filing cases. R. 246. (561)

5238. CURRENT FILE AND REPORTS, Jan. 1, 1935 to date. Form 69, record of warrants pending; Form 795, daily reports of activities of deputy collectors, investigations pending, monthly report, and related correspondence. Filed chronologically. 3 x 5 card index. (Frequently, official.) 9½ x 12 folders and envelopes, 2 ft., in 2 drawers of wooden filing case. R. 246. (568)

ALCOHOL TAX UNIT
OFFICE OF INVESTIGATOR IN CHARGE
P. O. Bldg., 675-711 Pleasant St.

Established in 1920, the jurisdiction of this office extends throughout southeastern Massachusetts. Originals of all its records are sent to headquarters on the ninth floor of the Federal Building, Boston. Records are in excellent condition and readily accessible.

5239. MISCELLANEOUS INDEX, 1931 to date. (See addenda for gaps). Concerning sugar shipments and rubbing alcohol. This is a cross index, indicating names alphabetically, dates chronologically, and case numbers numerically. (Daily, official.) 3 x 5 index cards, 1 ft. 2 in., in drawer of wooden filing case. R. 241. (585)

5240. MISCELLANEOUS RECORDS AND CORRESPONDENCE, 1925 to date. (See addenda for gaps). Relative to violations of internal revenue laws. See addenda for details. Some filed numerically, some alphabetically, and some chronologically. (Daily, official.) 8 x 10 folders and envelopes, 5 ft. 4 in., in 4 drawers of metal filing case. R. 241. (588)

SPRINGFIELD

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF DEPUTY COLLECTOR
Post Office and Court House, 436 Dwight St.

This agency was established in the Post Office and Customhouse, on Main Street, to serve western Massachusetts. The office was moved to its present location October 1, 1932. The oldest record is dated January 1, 1920. Records are in good condition, safely maintained in modern equipment, and accessible. Reports and important records are sent to the Boston office.

5241. AUDITS AND VERIFICATIONS, Jan. 1, 1920 - Dec. 31, 1935. Forms 1040 and 1048, audits and verifications of questionable cases. Filed alphabetically. (Daily, official.) 3 x 5 cards, 3 ft., in 3 drawers of wooden card cabinet. R. 406. (1118)

5242. RECORD OF WARRANTS FOR DISTRAINT, Jan. 1, 1921 to date. Form 69, warrants for unpaid and delinquent taxes. Filed chronologically. (Daily, official.) 3 x 5 cards, 6 ft., in 8 drawers of wooden cabinets. R. 406. (1114)

5243. CIGAR AND TOBACCO REGISTRATIONS, Jan. 1, 1925 to date. Filed chronologically. (Daily, official.) 3 x 5 cards, 1 ft., in drawer of wooden card cabinet. R. 406. (1113)

5244. AUDIT REPORT, Jan. 1, 1927 - Dec. 31, 1930. Record of audits made by this office. Filed alphabetically. (Daily, official.) 9 x 11¾ covers, 4 in., on wooden shelf. R. 406. (1116)

5245. DAILY REPORTS, Jan. 1, 1928 to date. Form 795, submitted by deputies. Filed chronologically. (Daily, official.) 9 x 11¾ covers, 18 ft., in 9 drawers of steel filing cases. R. 406. (1117)

5246. CORRESPONDENCE, Jan. 1, 1929 to date. Filed alphabetically. (Daily, official.) 9 x 11¾ covers, 12 ft., in 6 drawers of steel filing cases. R. 406. (1077)

5247. REPORTS ON SALARIES, Jan. 1, 1930 - Dec. 31, 1934. Form 1099, record of salaries of persons subject to income tax. Filed alphabetically. (Daily, official.) 3½ x 8 bundles and 3 x 5 cards, 6 ft., in 8 drawers of wooden card cabinets. R. 406. (1115)

5248. SPECIALS, Jan. 1, 1930 to date. Forms 729, 727, 728, 11, 678, 678A, 706, and 755, record of special and miscellaneous taxes, including taxes for admissions and dues. Filed chronologically. (Daily, official.) 3 x 5 cards, 4 ft., in 4 drawers of wooden card cabinet. R. 406. (1133)

5249. INCOME TAX RETURNS, Jan. 1931 - Dec. 1934. Record of all income tax returns filed (duplicates). Filed alphabetically. (Daily, official.) 3 x 5 cards, 60 ft., in 62 drawers of wooden card cabinets. R. 404. (1131)

5250. PROCESSING TAXES, Jan. 1, 1933 - Dec. 31, 1935. Record of incorrectly filed returns on processing taxes. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft., in drawer of wooden card cabinet. R. 406. (1132)

ALCOHOL TAX UNIT
OFFICE OF INVESTIGATOR IN CHARGE
Post Office and Court House, 436 Dwight St.

This office originally opened in 1922 as a branch office of Boston headquarters. It was closed in 1933 and reopened October 1, 1935. The few records which are not sent to Boston are well kept in modern filing equipment.

5251. INDEX, Jan. 11, 1936 to date. Record of sugar received by wholesale liquor manufacturers. Entered chronologically. (Daily, official.) 11½ x 16 vol., 1 in., on desk. R. 326A. (1266)

5252. CASES, Jan. 1, 1934 to date. Form B-22, record of all cases handled. Filed numerically. (Daily, official.) 9 x 12 folders, 2 ft., in 3 drawers of metal filing case. R. 326A. (1130)

INCOME TAX UNIT
OFFICE OF REVENUE AGENT IN CHARGE
Post Office and Court House, 436 Dwight St.

This agency was established October 1, 1932, for the convenience of income taxpayers in the Springfield area. Formerly in the Post Office and Customhouse on Main Street, it now occupies three rooms on the 4th floor at its present address. Records are in good condition, safely maintained, and accessible. Practically all important records are sent to the Boston office.

5253. INDEX OF INCOME TAX RETURNS, Jan. 1, 1923 to date. Forms 911, 912, 913, and 914, index of income tax cases handled. Filed alphabetically. (Daily, official.) 5 x 8 cards, 8 ft., in 8 drawers of steel filing cases. R. 434. (1098)

5254. INCOME TAX RETURNS, Jan. 1 - Dec. 31, 1935. Forms 1040, 1041, 1065, and 1120, income tax returns, including some sent from Boston. Filed alphabetically. (Daily, official.) 9 x 12 folders, 20 ft., in vault. R. 434. (1097)

WORCESTER

ALCOHOL TAX UNIT
OFFICE OF INVESTIGATOR IN CHARGE
Federal Bldg., Franklin Sq.

Established in 1924, this office has jurisdiction over the city of Worcester and surrounding territory. It is responsible for the investigation and prosecution of all liquor violations. Original records are sent to headquarters in the Federal Building, Boston, Massachusetts; copies are usually retained for a period of two years and then disposed of at the direction of the investigator in charge.

5255. CORRESPONDENCE, Jan. 1, 1934 to date. Correspondence with district supervisor at Boston concerning daily activities. Filed chronologically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 506. (169)

5256. CASES, Jan. 1, 1934 to date. Copies of case records concerning raids, seizures, and confiscations of illegally manufactured or labeled liquors. Filed numerically. 3 x 5 card index, 8 in. (Daily official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. R. 506. (170)

5257. RECORD OF SEIZURES, Jan. 1, 1935 to date. Account of seized liquor, now stored at Worcester House of Correction. Filed chronologically. (Daily, official.) $6\frac{1}{2}$ x 9 vol., 1 in., in desk drawer. R. 506. (164)

5258. RECORD OF SUGAR SHIPMENTS, July 1, 1935 to date. Account of sugar received in this area: names of shipper and consignee, name and license number of truck driver, and registration number of truck. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 2 in., in drawer of wooden filing case. R. 506. (165)

INCOME TAX UNIT
OFFICE OF REVENUE AGENT IN CHARGE
Federal Building, Franklin Sq.

This agency was established March 1, 1913, in the old Post Office Building in Franklin Square, for the convenience of income taxpayers in the Worcester area. In 1930 the office was moved to the Tucker and Rice Building, on Foster Street, and in 1932 to its present location. Records are in good condition, safely maintained, and accessible. Practically all important records are sent to the Boston office.

5259. MIMEOGRAPHED REPORTS, Jan. 3, 1927 to date. Mimeographed department reports distributed by Boston office. Filed numerically. (Daily, official.) 9½ x 14 vols., 1 ft. 8 in., on top of wooden filing cabinet. R. 301. (154)

5260. TREASURY DECISIONS, Apr. 30, 1929 to date. Filed numerically. (Daily, official.) 9½ x 11 vols. (3), 9 in., on top of wooden cabinet. R. 301. (151)

5261. WARRANTS, Jan. 1930 to date. Served on individuals and corporations in the Worcester and Fitchburg area because of income tax misrepresentation or failure to pay. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 ft., in drawer of wooden card cabinet. R. 301. (153)

5262. AUDITS, Mar. 1, 1930 to date. Verifications from auditing section, of amounts stated on individual income tax returns. Filed alphabetically. (Daily, official.) 3½ x 5 cards, 10 in., in drawer of wooden filing case. R. 301. (149)

5263. INCOME TAX, Jan. 1932 to date. Record of persons filing income tax returns. Filed alphabetically. (Daily, official.) 3½ x 5 cards, 24 ft., in 12 drawers of wooden filing cases. R. 301. (159)

5264. DAILY REPORT, July 1933 to date. Form 795, daily report of field deputy collector. Filed chronologically. (Daily, official.) 9 x 12 envelopes, 8 ft., in 4 drawers of metal filing case. R. 301. (158)

5265. MONTHLY REPORT, Jan. 1934 to date. Investigations by branch field investigators, cases received, on hand, and disposed of; also, reports on warrants. Filed chronologically. (Monthly, official.) 9 x 12 envelopes, 2 ft., in drawer of metal filing case. R. 301. (157)

5266. CORRESPONDENCE, Mar. 1, 1934 to date. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft. 9 in., in 2 drawers of wooden filing case. R. 301. (152)

5267. PROCESSING TAXES, Sept. 1934 - Oct. 1935. Reports on payments of corn, hog, tobacco, and wheat processing taxes, in Worcester and Fitchburg. Filed alphabetically. (Rarely, official.) 3 x 5 cards, 4 in., in drawer of wooden card cabinet. R. 301. (155)

5268. OUTGOING AND INCOMING MAIL, Jan. 1935 to date. Correspondence received or sent by officials of the Field Procedure Division in Boston. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 301. (160)

5269. INVESTIGATIONS, Aug. 1, 1935 to date. Record of investigations of liquor licenses, importations, revenue stamps; also, of illegally manufactured liquor, and illegally conducted lotteries and raffles. Filed geographically. (Daily, official.) 3½ x 5 cards, 8 in., in drawer of wooden card cabinet. R. 301. (171)

5270. MISCELLANEOUS INVESTIGATIONS, Apr. 1936 to date. Relate to admission taxes, exemptions claimed by manufacturing concerns and stores, omissions of excise taxes, collections of tax bills in Worcester for special estate taxes; inspections of concerns opening for business: containing name, address, date received, and investigator's name. Filed alphabetically, and chronologically. (Daily, official.) 3½ x 5 cards, 8 in., in drawer of wooden card cabinet. R. 301. (198)

BUREAU OF NARCOTICS

BOSTON

OFFICE OF DISTRICT SUPERVISOR
Post Office and Court House, Post Office Sq.

The office to which the Boston office traces its origin was located in 1914 in the Little Building, as part of the Bureau of Internal Revenue. In 1919, under the newly created Prohibition Division (still within the Bureau of Internal Revenue), a Narcotic Unit was set up which maintained an office at 45 Milk Street. Two years later, 1921, this office, now under the supervision of a narcotic agent, moved into the old Post Office Building; and in 1929, while the Old Post Office was being torn down to make way for the new building, it again moved and carried on its activities in Young's Hotel. In 1930, when the Bureau of Narcotics was created as an independent organization in the Treasury Department, it took over the supervision of this already established office in Young's Hotel; two years later, 1933, when the new Post Office and Court House Building was ready for occupancy, the agency was installed in its present quarters on the 11th floor. Its personnel comprises a district supervisor, an assistant, two clerks, and a staff of seven to fourteen agents. Approximately fifty cases are developed quarterly against illicit traffickers in drugs. In all such cases, copies of revelant papers and other material are forwarded to the United States district attorney. With the exception of specifically exempted receipts, check stubs, and expense accounts (which are permitted to be disposed of periodically), all records are intact and safely preserved in steel cabinets.

5271. INDEX, 1914 to date. Names of every suspect or fugitive mentioned in office correspondence or reports and of automobiles and other items identified with suspects or fugitives. Filed alphabetically. (Daily, official.) 3 x 5 cards, 8 ft., in 12 drawers of card cabinet. R. 1116. (Unreported as serial.)

5272. FORMER EMPLOYEES, Dec. 1, 1914 - Dec. 1, 1935. Appointment and service records. Filed alphabetically. (Yearly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 1116. (3245)

5273. VIOLATION CASE REPORTS, UNNUMBERED, Apr. 15, 1915 - July 15, 1922. Closed violation cases, including agents' reports, correspondence, and statements of disposition of cases. Filed alphabetically. (Yearly, official.) 9 x 12 folders, 1 ft. 10 in., in drawer of steel filing case. R. 1116. (3605)

[illegible]

5274. CORRESPONDENCE WITH REGISTRANTS, Jan. 1, 1920 to date. Form 142, exchanged between this office and those registered to buy and sell narcotics. Filed geographically and alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 28 ft. 6 in., in 15 drawers of metal filing cases. R. 1116. (3591)

5275. GENERAL FUGITIVE FOLDERS, Jan. 1, 1920 to date. Correspondence covering activities in connection with fugitives. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 3 ft. 3 in., in 2 drawers of metal filing case. R. 1116. (3459)

5276. MISCELLANEOUS CORRESPONDENCE, Jan. 1, 1920 to date. With various persons, officials, and agencies. Filed alphabetically. (Daily, official.) Index. 9 x 12 folders, 11 ft. 11 in., in 6 drawers of metal filing cases. R. 1116. (3590)

5277. VIOLATION CASE REPORTS, "N" CASES, Feb. 13, 1920 - Jan. 1928. Closed violation "N" cases, including agent's reports, correspondence, and a statement of disposition of case. Filed numerically. 3 x 5 card index. (Weekly, official.) 9 x 12 folders, 22 ft. 3 in., in 12 drawers of steel filing cases. R. 1116. (3592)

5278. ADVANCE FUNDS, July 1, 1920 - June 30, 1935. Receipts for advanced funds, statements, with canceled checks, and vouchers for expenses of enforcement officers. Filed chronologically. (Monthly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 1116. (3381)

5279. MISCELLANEOUS EXPENDITURES, July 1, 1920 - June 30, 1935. Requisitions, invoices, receipts, transportation, and other vouchers, statements of rewards, etc. Filed by subject. (Monthly, official.) 9 x 12 folders, 1 ft. 9 in., in 2 drawers of steel filing case. R. 1116. (3165)

5280. PERSONNEL RECORDS, July 1, 1920 - June 30, 1935. Personnel rosters, accident claims, credentials, efficiency and time reports, etc., relative to district employees. Filed by subject. (Monthly, official.) 9 x 12 folders, 11 in., in 2 drawers of steel filing case. R. 1116. (3512)

5281. RECORDS, AUTOMOBILES, July 1, 1920 - June 30, 1935. Expense sheets, Form 1034a, purchase vouchers, and correspondence. Filed by subject. (Yearly, official.) 9 x 12 folders, 3 ft., in 2 drawers of filing case. R. 1116. (3166)

5282. SUSPENSION FILE, July 1, 1920 to date. Correspondence on suspended and pending narcotic cases; also Form 166, notices of excessive purchases of narcotics by physicians. Filed geographically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 1116. (3377)

5283. PROGRESS REPORTS, July 1, 1920 to date. Copies of progress reports from district 1 units sent to Washington, D.C. Filed by subject. (Monthly, official.) 9 x 12 folders, 2 in., in drawer of steel filing case. R. 1116. (3244)

5284. CIRCULAR LETTERS, July 1, 1921 to date. From the Bureau to its field offices. Filed chronologically. (Daily, confidential.) 9 x 12 folders, 1 ft. 3 in., in drawer of steel filing case. R. 1116. (3627)

5285. MISCELLANEOUS INFORMATION, Oct. 10, 1921 to date. Records and correspondence on narcotic addicts, airplane smuggling, state laws, etc. Filed alphabetically. (Daily, confidential.) 9 x 12 folders, 1 ft. 2 in., in drawer of steel filing case. R. 1116. (3435)

5286. MISCELLANEOUS RECORDS, WASHINGTON, June 23, 1922 to date. From Washington, D.C., on miscellaneous activities and treatment of addicts, and narcotic violations reported monthly. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 11 in., in steel filing case. R. 1116. (3490)

5287. PRESENT PERSONNEL, Dec. 14, 1924 to date. Appointment and service records. Filed alphabetically. (Yearly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 1116. (3379)

5288. ABSTRACT CARDS, July 1, 1925 to date. Forms 20N, 28N, 102, and 152, abstracts of evidence and records of seized cars, property, and miscellaneous expenditures. Filed by subject. (Daily, official.) 5 x 8 cards, 10 in., in drawer of wooden card cabinet. R. 1120. (3587)

5289. INFORMERS, Feb. 3, 1926 to date. Record of informers, with notations of acceptance or rejection of rewards. Filed alphabetically. 3 x 5 card index. (Weekly, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of steel filing case. R. 1116. (3589)

5290. CORRESPONDENCE WITH OTHER AGENCIES, Dec. 10, 1926 to date. Also reports. Filed alphabetically. (Daily, official.) 9 x 12 folders, 10 in., in drawer of steel filing case. R. 1116. (3252)

5291. VIOLATION CASE RECORDS, CLOSED, July 1, 1927 to date. Carbons of Forms 100, 117, and 138, with correspondence. (Originals sent to District Attorney). Filed geographically by states. (Daily, official.) 9 x 12 folders, 26 ft., in 15 drawers of metal filing cases. R. 1116. (3604)

5292. OTHER DISTRICTS, Mar. 8, 1928 to date. Reports on cases in other districts, including statements of charges pending, agents' reports, and disposition of cases. Filed alphabetically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. R. 1116. (3606)

[illegible]

5293. INVENTORIES AND PROPERTY RECORD, July 2, 1929 to date. Property record and inventories of narcotics seized in raids. Filed alphabetically. (Daily, confidential.) 9 x 12 folders, 5 in., in drawer of metal filing case. R. 1120. (3593)

5294. REPORTS OF EVIDENCE, July 1, 1930 - June 30, 1935. Inventories, correspondence, etc., on drugs used as court evidence. Filed by subject. (Monthly, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 1116. (3209)

5295. CONTRACTS, July 1, 1930 - June 30, 1935. Form 1036, contracts with business firms, with correspondence. Filed by subject. (Yearly, official.) 9 x 12 folders, 5 in., in 2 drawers of steel filing case. R. 1116. (3158)

5296. CHRONOLOGICAL FILE, July 1, 1930 to date. Carbons of correspondence on violations. Filed chronologically. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 2 ft., in vault. R. 1116. (4515, 4516)

5297. DAILY REPORTS, July 1, 1935 to date. Form 101, confidential daily reports of narcotic agents or inspectors. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. R. 1116. (3164)

5298. EXPENSE ACCOUNTS, July 1, 1935 to date. Form 1210a, vouchers, and correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 in., in drawer of steel filing case. R. 1116. (3479)

5299. MISCELLANEOUS ADMINISTRATION FILE, July 1, 1935 to date. Records and reports on contracts, requistions, evidence, progress, personnel, miscellaneous expenditures, etc. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 1120. (3243)

5300. COLLECTOR'S RECORDS, July 3, 1935 to date. Information obtained in cooperation with Collector of Internal Revenue from State Boards of Registration in Medicine, Dentistry, and Pharmacy. It serves as a check on persons eligible to dispense and deal in drugs, and helps the collector to check registrations for tax purposes. Filed geographically. (Weekly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 1116. (3488)

5301. FUGITIVE CIRCULARS, Nov. 1, 1935 to date. Criminal records from Washington, with photographs and fingerprints; also correspondence. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 1116. (3438)

5302. VIOLATION CASE REPORTS, May 1, 1936 to date. Violation cases pending disposition. Filed geographically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 1120. (3333)

Photographs

5303. PHOTOGRAPHS OF DEALERS IN NARCOTIC DRUGS. Photographic prints (300), in metal containers. Filed alphabetically. R. 1120. (P-2816)

5304. PHOTOGRAPHS OF SUSPECTED NARCOTIC VIOLATORS. Photographic prints (300), in wooden drawer. Filed alphabetically. R. 1120. (P-2819)

PROCUREMENT DIVISION

BOSTON

OFFICE OF CUSTODIAN
Appraiser's Stores
Custom House, India and State Sts.
(Not surveyed)

OFFICE OF DISTRICT ENGINEER
Custom House, India and State Sts.

This agency was established in 1910 in the Post Office Building, Post Office Square. Its function is to maintain and repair existing Federal buildings and to supervise new construction. Reports are sent to headquarters, Washington, D.C. Records are accessible, in good condition, and kept in modern equipment.

5305. BLUEPRINTS, 1858 to date. Duplicate plans of repairs and construction work done on Federal buildings in New England and upper New York. Filed numerically. 9 x 11 loose-leaf index, ¼ in. (Daily, official.)27 x 38 blueprints, 8 ft. 10 in., blueprint plan racks. 22d floor. (1766)

5306. PUBLIC VOUCHERS FOR REIMBURSEMENT OF TRAVELLING EXPENSES, Jan. 1, 1918 to date. Form 2148: date, number of transportation requests, destination, method of conveyance, and total amount spent. Filed chronologically. (Daily, official.) 9 x 11½ folders, 1 ft. 6 in., in drawer of wooden filing case. N. side, 17th floor. (5212)

5307. AUTHORIZATIONS FOR TELEPHONES, POST OFFICE LOCK BOXES, AND STENOGRAPHIC SERVICE, June 25, 1918 - June 8, 1927. Authorizations and monthly record of amounts spent. Filed chronologically. (Rarely, official.) 9 x 11½ folders, 1 in., in drawer of wooden filing case. N. side, 7th floor. (1707)

5308. PAY ROLLS FOR SERVICES OTHER THAN PERSONAL, Jan. 1, 1922 - Dec. 31, 1926. Form 1013-E: name, official designation, annual value, gross amount earned, deductions made for retirement, and net amount paid. Filed chronologically. (Monthly, official.) 9 x 12 envelopes, 1 in., in drawer of wooden filing case. N. side, 17th floor. (5169)

5309. SPECIFICATIONS, June 21, 1923 - July 1, 1934. For repairs and additional construction on various Federal buildings in New England and upper New York State. Filed alphabetically. (Rarely, official.) 9 x 11½ folders, 3 ft., in 2 drawers of steel filing case. 22d floor. (1825)

5310. STENOGRAPHIC SERVICE REPORT, June 30, 1925 - July 1, 1926. Name and address of stenographer, number of pieces done, price per piece, and total amount paid for service. Filed chronologically. (Rarely, official.) 9 x 11½ folders, ½ in., in drawer of wooden filing case. N. side, 7th floor. (1703)

5311. GENERAL CORRESPONDENCE, Jan. 1930 - Oct. 1935. Correspondence of Vermont, New York, Maine, New Hampshire, Massachusetts, Rhode Island, and Connecticut districts, relative to probationary appointments, travel expenses, specifications for new post offices, contractors' inquiries regarding proposed projects, retirements, salaries, radiograms, toll calls, claims, production reports, and short contracts. Some filed chronologically, some geographically. (Rarely, official.) 9 x 12 folders, 17 ft. 11 in., in 8 wooden transfer cases. 27th floor. (9299, 9298, 9296, 9297, 9294, 9293, 9300)

5312. COMPLETE CONSTRUCTION RECORDS OF THE POST OFFICE AND COURT HOUSE BUILDING, BOSTON, MASS., July 2, 1931 - Sept. 10, 1935. Correspondence, construction plans, blueprints, and progress reports. Filed numerically. (Occasionally, official.) 9 x 12 folders, 7 ft., in 5 drawers of steel filing cases. R. 2003. (991)

5313. ANNUAL FIELD REPAIR INSPECTION REPORT, May 13, 1933 to date. Form 1-36R: name of building inspected, city, state, summary of estimate, classification, construction; also, itemization of repairs: towers, spires, sites, exterior and interior painting, floors, shelving in vaults, approach work, bumpers, fly screens, etc. Filed geographically. (Frequently, official.) 9 x 11¼ folders and envelopes, 3 ft. 8 in., in 4 drawers of steel filing case. N. side, 17th floor. (1704)

5314. SPECIFICATIONS COMPLETED, July 1, 1934 to date. Specifications for materials and labor used in construction work. Filed geographically. (Daily, official.) 8 x 12 papers, 19 ft. 11½ in., in 162 drawers of steel filing cases. 22d floor. (1832)

5315. CONSTRUCTION TEST REPORT, Aug. 1, 1934 to date. Also, record of inspections, contracts and modifications, vouchers, and general correspondence. Filed geographically. (Daily, official.) 9 x 11½ folders, 12 ft., in 10 drawers of steel filing cases. 17th floor. (1903)

5316. CONSTRUCTION REPORTS COMPLETED, Aug. 1, 1934 to date. Also, travel orders, survey of approaches, historical records, preliminary inspections, mechanical equipment, load tests, foundation reports, and pertinent correspondence. Filed geographically. (Frequently, official.) 9 x 11½ folders, 11 ft. 4 in., in 9 drawers of steel filing cases. N. side, 17th floor. (1769)

5317. CONSTRUCTION AT MARINE HOSPITAL, Oct. 10, 1934 - June 6, 1935. Contracts for construction of Medical Officers' double house at Chelsea, Massachusetts; also, inspection reports and pertinent correspondence. Filed alphabetically. (Yearly, official.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 2001. (640)

5318. CORRESPONDENCE AND BLUEPRINTS OF PARCEL POST BUILDING, Apr. 15, 1935 to date. Blueprints, plans, and specifications for construction of Parcel Post Building, Boston, Massachusetts; also, pertinent correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in 3 drawers of steel filing case. R. 2003. (681)

5318A. REQUESTS FOR REPAIRS, July 1, 1935 to date. Containing statements, reports, and itemizations of work to be done. Filed geographically. (Rarely, official.) 9 x 11½ folders, 9 ft. 9 in., in 10 drawers of steel filing cases. 17th floor. (1877)

Photographs

5319. MONTHLY PROGRESS PHOTOGRAPHS ON CONSTRUCTION. See addenda for different subjects covered by photographs. Photographic prints (140), in jackets in metal containers. Filed by subject. R. 2001. (P-2824)

STATE PROCUREMENT OFFICE
Park Square Bldg., 31 St. James Ave.

This agency was established under Executive Order 6166, dated June 10, 1933, for the purpose of procuring, distributing, and warehousing supplies and equipment for certain Federal agencies in Massachusetts. It is also charged with the custody of some Government buildings and the letting of contracts for construction, repair, and maintenance of same. Reports and important records are sent to headquarters, Washington, D.C. Records are in good condition , safe, and accessible in modern equipment.

Bids

5320. RECORD OF BIDDERS, Oct. 1, 1935 to date. Names and addresses of prospective bidders who have not returned questionnaires sent them. Filed alphabetically. (Daily, official.) 4 x 8 papers, 10 in., in drawer of steel filing case. R. 440. (8584)

5321. BIDS REJECTED, Nov. 3, 1935 to date. Record of various surplus commodities offered for sale and for which no bids were received. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 440. (8571)

5322. INVITATIONS, COPIES, Jan. 9, 1936 to date. Form 33, invitations to bid. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 51. (8219)

5323. READVERTISING FOR BIDS, May 6, 1936 to date. Record of bids for gravel, loam, filling, and shrubbery, none of which were accepted, hence the need for readvertising. Filed chronologically. (Daily, official.) 9 x 12 folders, 3 in., in drawer of steel filing case. R. 440. (8600)

5324. BIDS ACCEPTED, May 15, 1936 to date. Report on accepted bids on contracts to perform work or deliver merchandise for WPA. Filed chronologically. (Daily, official.) 9 x 12 folders, 16 ft. 2 in., in 9 drawers of metal filing cases. R. 51. (8601)

5325. POSTING OF BIDS, May 16, 1936 to date. Mimeographed record containing time of bid, type of material, name of buyer, and date posted. Filed chronologically. (Daily, official.) 10 x 12 loose-leaf book, 2 in., on desk. R. 51. (8449)

5326. BIDS LACKING INFORMATION, June 25, 1936 to date. Record of bids subject to rejection because of lack of certain information. Filed chronologically. (Weekly, official.) 9 x 12 folders, 2 in., in drawer of steel filing case. R. 440. (8545)

5327. ABSTRACT OF BIDS FOR TRANSPORTATION, Sept. 10, 1936 to date. Record of bus line transportation for WPA workers, showing name of bus company, number of buses, accomodations, charges for rental, and mileage between points. Filed alphabetically. (Daily, official.) 5 x 8 loose-leaf books, 5 in., on top of cabinet. R. 440. (8810)

5328. BIDS FOR TRUCKS, Oct. 1, 1936 to date. List of truck owners, position on approved list, and amount of bid. Filed chronologically. (Daily, official.) 9 x 12 folders, 5 in., in drawer of steel filing case. R. 440. (8583)

5329. OPENINGS, FUTURE BIDS, Nov. 18, 1936 to date. Record of opening dates of various bids. Filed chronologically. (Daily, official.) 9 x 12 folders, 3 ft. 2 in., in 2 drawers of steel filing case. R. 51. (8211)

Contracts

5330. ERA CONTRACTS, Mar. 1, 1934 - Sept. 30, 1935. Name and address of vendor, contract number, date of contract, and type of business. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 1 in., in pasteboard box. R. 440. (8576)

5331. ELECTRIC CONTRACTS, Mar. 1, 1934 to date. Form 33, contracts under ERA and WPA, showing contract and requisition numbers, location, and schedule of rates. Filed alphabetically. Index. (Daily, official.) 10 x 12 loose-leaf book, 2 in., on desk. R. 440. (8739)

5332. GAS CONTRACTS, Mar. 1, 1934 to date. Form 33, contracts under ERA and WPA, showing contract and requisition numbers, location, and schedule of rates. Filed alphabetically. Index. (Daily, official.) 10 x 12 loose-leaf book, 2 in., on desk. R. 440. (8741)

5333. STORAGE AND CLEANING CONTRACTS, Mar. 1, 1934 to date. Form EQ 72, ERA and WPA contracts for storage of cars and cleaning of leased buildings. Filed alphabetically. Index. (Daily, official.) 10 x 12 loose-leaf book, 1 in., on desk. R. 440. (8738)

5334. WATER CONTRACTS, Mar. 1, 1934 to date. Form 33, contracts under ERA and WPA, showing contract and requisition numbers, location, and schedule of rates. Filed alphabetically. Index. (Daily, official.) 10 x 12 loose-leaf book, 1 in., on desk. R. 440. (8573)

5335. TELEPHONE CONTRACTS, Mar. 1, 1934 to date. Form 40, contracts under ERA and WPA, showing contract number, type of service, location, and telephone number. Filed chronologically. 3 x 5 card index, 10 in. (Daily, official.) 10 x 12 loose-leaf books (3), 6 in., on desk. R. 440. (8760)

5336. PERMANENT CONTRACTS, Mar. 15, 1934 to date. Forms A-6 and 1034-A, contracts made under ERA and applicable to WPA, covering adding machines, telephones, electricity, typewriters, and other machines. Filed numerically. (Daily, official.) 9 x 12 folders, 5 ft. 9 in., in 3 drawers of wooden filing case. R. 440. (8597)

5337. CONTRACTS FOR TRANSIENT CAMPS, May 21, 1934 - Nov. 15, 1935. Record of purchases of coal, wood, ice, lumber, vegetables, and meat, etc. Filed numerically. (Weekly, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 440. (8555)

5338. CONTRACTS FOR MATERIALS AND TRUCKING, Jan. 1 - Aug. 31, 1935. Contracts for materials and trucking, with price quoted. Filed numerically. (Rarely, official.) 10 x 12 bundles, 10 in., on open wooden shelf. R. 235, vault. (11233)

5339. CONTRACTS, July 12, 1935 to date. Covering fuel oil, electricity, gas, coal, etc. Filed numerically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 306. (8654)

5340. MILK CONTRACTS OF WPA, Nov. 2, 1935 to date. Contracts for milk used on WPA nursery projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 7 in., in drawer of metal filing case. R. 440. (8418)

5341. WPA CONTRACTS, Nov. 20, 1935 to date. Name and address of vendor, contract number, and type of supplies. Filed alphabetically. (Daily, official.) 3 x 5 cards, 3 ft. 3 in., in 3 pasteboard boxes on table. R. 440. (8543)

5342. BIDS AND CONTRACTS, COPIES, Jan. 1, 1936 to date. Copies of Forms 33 and 1036, WPA contracts and bids cleared through this office. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 440. (8579)

5343. HEAVY EQUIPMENT CONTRACTS, July 1, 1936 to date. Contracts covering steam shovels, tractors, steam rollers, pile drivers, cement mixers, and derricks. Filed chronologically. (Daily, official.) 9 x 12 folders, 7 ft. 6 in., in 4 drawers of steel filing case. R. 307. (8215)

Correspondence

5344. GENERAL LETTERS, MISCELLANEOUS, Mar. 15, 1934 - Nov. 15, 1935. Correspondence with vendors concerning materials used in commissary and sewing projects, bids for supplies, goods returned, letters of authorization, etc.; also, comparative record of time consumed in making of garments by sewing projects, seamstresses with electric machines, and at home with treadle machines. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 4 ft., in 2 drawers of metal filing case. R. 440. (8744)

5345. GENERAL CORRESPONDENCE, May 21, 1934 to date. Correspondence with bidders concerning prices and samples; also, with Washington and various districts in Massachusetts, relative to bids, invitations, acceptances, disputed purchases, overcharged invoices, etc.; correspondence pertaining to general routine of purchasing section. Filed alphabetically. (Daily, official.) 9 x 12 folders, 43 ft. 10 in., in 22 drawers of steel filing cases. R. 440. (8958, 8438, 8592)

5346. CORRESPONDENCE ON BILLS OF LADING, July 1, 1935 to date. Correspondence with bidders and Washington relative to shipments, routing, and methods of delivery. Filed by subject. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 440. (8442)

5347. CORRESPONDENCE, July 2, 1935 to date. Correspondence of Chief Procurement Officer relative to changes in invoices, requests for and notices of payment, requests for duplicate invoices, and correction of invoices to agree with bids. Some filed numerically, some alphabetically. (Daily, official.) 9 x 12 folders, 3 ft. 8 in., in 2 drawers of metal filing cases. Rs. 306 and 307. (8643, 8216, 8537)

5348. MISCELLANEOUS CORRESPONDENCE, Aug. 4, 1935 to date. Correspondence concerning dump trucks and heavy equipment for various places in districts 2 and 3; also, correspondence relative to purchase of supplies, etc., for canning projects. Filed chronologically. (Daily, official.) 9 x 12 folders, 10 in., in 2 drawers of metal filing case. R. 440. (8553, 8539)

5349. CANNING CORRESPONDENCE, Nov. 9, 1935 - May 11, 1936. Correspondence relative to appointment of duly qualified purchasing agents for WPA canning projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. R. 440. (8574)

5350. CORRESPONDENCE ON RENTALS OF HEAVY MATERIALS, Jan. 1, 1936 to date. Correspondence with owners relative to rental of derricks, steam shovels, cement mixers, pile drivers, cranes, cement breakers, compressors, and trucks. Filed alphabetically. (Daily, official.) 9 x 12 folders, 5 ft., 2 in., in 3 drawers of steel filing case. R. 440. (8816)

5351. CORRESPONDENCE, Jan. 2, 1936 to date. Requests for catalogues and prices on supplies for various administrative offices, Filed alphabetically. (Rarely, official.) 9 x 12 folders, 1 ft. 10 in., in drawer of metal filing case. R. 440. (8537)

5352. CORRESPONDENCE REGARDING EDUCATIONAL PURCHASES, Jan. 3, 1936 to date. Correspondence relative to purchases, bids, cancellations, and bills on which payment was held up; also, correspondence with school heads regarding supplies. Filed alphabetically. (Daily, official.) 9 x 12 folders, 7 in., in drawer of metal filing case. R. 440. (8419)

5353. HOUSEHOLD TRAINING, Mar. 3, 1936 to date. Correspondence concerning household-training projects in Massachusetts, appointments, information on regulations, and purchases necessary for project. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 in., in drawer of metal filing case. R. 440. (8971)

Leases and Rentals

5354. LEASES CANCELED, June 24, 1935 to date. Form 2, canceled leases in Massachusetts, Vermont, Maine, New Hampshire, and Pennsylvania. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 10 in., in drawer of metal filing case. R. 440. (8580)

5355. LEASES, July 1, 1935 to date. Forms 2 and 1036, report on current leases of property in Massachusetts, Pennsylvania, and Maine; also pertinent correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 6 in., in 2 drawers of metal filing case. R. 440. (8577)

5356. LEASES, REAL ESTATE, Nov. 13, 1935 to date. Form 2, leases for office space, storage rooms, and work rooms which are used by the administration and by sewing and other WPA projects: space leased, time of lease, and rate per month. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 4 in., in drawer of steel filing case. R. 306. (8282)

5357. RENTAL OF OFFICE EQUIPMENT, Nov. 13, 1935 to date. Form A6, for rental of office equipment, including desks, chairs, tables, typewriters, adding machines, and miscellaneous items. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 306. (8284)

5358. RENTAL OF SURVEYING INSTRUMENTS, Nov. 13, 1935 to date. Form A6, monthly rentals of surveying instruments used for geological surveys, curbstone work, streets, and sidewalks. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of steel filing case. R. 306. (8283)

5359. TRUCK RENTALS, Nov. 15, 1935 - July 1, 1936. Form 1036, award of contracts for the hire of trucks; Form 33, award of contracts signed by owners, showing trucks, registrations, makes, years, places of garage, and names and addresses of owners (copies). Filed alphabetically. (Weekly, official.) 9 x 12 folders, 10 ft., in 5 drawers of steel filing cases. R. 307. (8227)

5360. RENTALS AND LEASES, Nov. 15, 1935 to date. Form A6, rentals and renewals of machinery and equipment for sewing projects, including sewing and knitting machines, needles, and other items. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 in., in drawer of steel filing case. R. 306. (8286)

5361. DICTOGRAPH RENTALS, Nov. 17, 1935 to date. Monthly rentals of dictographs for administrative purposes. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 in., in drawer of steel filing case. R. 306. (8297)

5362. TRANSPORTATION AND TRUCKING RENTALS, Nov. 17, 1935 to date. Form A6, monthly rentals of trucks for general hauling and of automobiles and taxicabs for official business. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 306. (8285)

5363. LEASES PENDING, Mar. 1, 1936 to date. Form 2, correspondence and other information on pending leases. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 in., in drawer of metal filing case. R. 440. (8582)

5364. TRUCK RENTALS, July 1, 1936 to date. Awards of contracts for hire of trucks, signed by truck owner and agent: trucks, registrations, makes, years, places of garage, and names and addresses of owners. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 307. (8213)

5365. TRUCK RENTALS FOR FUTURE USE, Oct. 22, 1936 to date. Contracts sent out Oct. 22, 1936, for hire of trucks from Jan. 1, 1937 to June 30, 1937 (copies). Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of steel filing case. R. 307. (8214)

Purchases

5366. SEWING PROJECT PURCHASES, Mar. 15, 1934 to date. Form 33, invitation, bid, and acceptance; Form 1034, public vouchers; Form 168, bidders' certificates of acceptance. Filed alphabetically. (Never.)

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9 x 12 folders, 6 ft., in 3 drawers of metal filing case. R. 440. (8737)

5367. ERA PURCHASES, May 21, 1934 - Nov. 15, 1935. Requisitions for purchases for ERA administration office supplies; also, for sewing, canning, and street projects. Filed numerically. (Monthly, official.) 9 x 12 folders, 30 ft. 9 in., in 16 drawers of steel filing cases. R. 440. (8972)

5368. PURCHASES FOR TRANSIENT CAMPS, May 21, 1934 to date. Form 33, contracts for purchase of materials. Filed alphabetically. (Weekly, official.) 9 x 12 folders, 7 ft. 4 in., in 4 drawers of wooden filing case. R. 440. (8748)

5369. CITY AND REGIONAL PLANNING BOARD, July 1, 1934 - Nov. 15, 1935. Record of expenses for supplies for administrative branch of city and regional planning boards. Filed numerically. (Never.) 9 x 12 folders, 7 in., in drawer of steel filing case. R. 440. (8756)

5370. PURCHASES OF AIRPORT CONSTRUCTION MATERIAL, July 1, 1934 - Nov. 15, 1935. Record of expenses for the construction and grading of airports at Grafton, Lawrence, Leominster, Newburyport, Providence, and Taunton. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 440. (8535)

5371. SEWING PROJECTS, July 1, 1934 - Nov. 15, 1935. Record of purchases of materials used by sewing projects at Greenfield and Revere. Filed numerically. (Never.) 9 x 12 folders, 4 in., in drawer of metal filing case. R. 440. (8568)

5372. PURCHASES FOR RURAL REHABILITATION, Oct. 23, 1934 - Aug. 21, 1935. Record of purchases for rural rehabilitation, such as creosote, office supplies, rental of trucks and desks. Filed numerically. (Monthly, official.) 9 x 12 folders, 3 in., in drawer of steel filing case. R. 440. (8762)

5373. PURCHASES FOR UNEMPLOYMENT CENSUS, Nov. 15, 1934 - Aug. 28, 1935. Record of purchases of equipment for Census Project, including desks, rentals of typewriters, and office supplies. Filed chronologically. (Monthly, official.) 9 x 12 folders, 7 in., in drawer of steel filing case. R. 440. (8753)

5374. PURCHASES FOR RURAL ELECTRIFICATION SURVEY, Feb. 11 - Aug. 21, 1935. Record of purchases of desks, chairs, and office supplies. Filed chronologically. (Monthly, official.) 9 x 12 folders, 9 in., in drawer of steel filing case. R. 440. (8751)

5375. PURCHASES FOR PUBLIC ARTS WORKS PROJECT, Feb. 18 - Aug. 16, 1935. Record of purchases of chairs, desks, tables, stationery, and telephone service. Filed chronologically. (Monthly, official.) 9 x 12 folders, 2 in., in drawer of steel filing case. R. 440. (8734)

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5376. MIDDLESEX COUNTY CONSUMERS COUNCIL, Feb. 26 - Sept. 28, 1935. Record of purchases of telephone service, desks, chairs, stationery, and supplies. Filed numerically. (Never.) 9 x 12 folders, 1 in., in drawer of metal filing case. R. 440. (8752)

5377. PURCHASES FOR CLASSIFICATION AND ASSIGNMENT PROJECTS, Mar. 9 - July 21, 1935. Record of purchases of desks, chairs, tables, telephone service, and office supplies. Filed numerically. (Monthly, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 440. (8551)

5378. HISTORICAL BUILDING SURVEY, May 15 - Aug. 19, 1935. Record of purchases of supplies, including cameras used in survey work. Filed numerically. (Never.) 9 x 12 folders, 1 in., in drawer of metal filing case. R. 440. (8740)

5379. NOTICES OF CORRECTION OF PURCHASE ORDERS, May 23, 1935 - May 2, 1936. Forms SPO 101, A7, and Standard Form 33, showing project number and location, name of contractor, symbol number, description and amount of merchandise. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. R. 440. (8978)

5380. PURCHASES FOR FEDERAL HOUSING, June 4 - Aug. 28, 1935. Record of purchases of office furniture, supplies, telephone service, and rental of typewriters. Filed chronologically. (Quarterly, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 440. (8587)

5381. PURCHASE ORDERS, TRUCKING, July 1, 1935 to date. Form A-7, indicating length of time truck was in use; Form A8, approval and acceptance of trucks; Form 1034A, timekeeper's acknowledgement of use of truck and approval for payment. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 307. (8186)

5382. ERA TRANSMITTALS, PURCHASE ORDERS, July 6, 1935 to date. Forms 1034A, and A-8, for transfer of material, such as thread, buttons, cotton, etc., from ERA to WPA projects (copies). Filed numerically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 306. (8424)

5383. RECORD OF PURCHASE ORDER FIRMS, July 21, 1935 to date. List of firms from which the Procurement Division purchases materials. Filed alphabetically. (Daily, official.) 5 x 8 cards, 3 ft. 4 in., in 5 cardboard boxes. R. 306. (8450)

5384. WASHINGTON PURCHASES, July 30, 1935 to date. Forms A6, A7, 1034, A8, and 33, covering purchases through Procurement Division, Branch of Supply, Washington, D.C., from Work Relief Supply Fund, for WPA work supervised by Department of Treasury and Department of Agriculture. Filed numerically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 306. (8287)

5385. COMPLETED PURCHASES FOR TRANSIENT CAMPS, Aug. 21, 1935 to date. Record of requisition, encumbrance, official and works project numbers, place, date, class of material, estimated price, and name of vendor. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 440. (8572)

5386. COMPLETED PURCHASES, CANNING PROJECT, Aug. 31, 1935 to date. Record of completed purchases of canning materials such as vegetables, sugar, cans, boxes, and cooking supplies. Filed chronologically. (Daily, official.) 8½ x 11 cards, 2 in., in drawer of metal filing case. R. 440. (8735)

5387. PERMANENT VOUCHER CLAIMS, Nov. 15, 1935 to date. Record of all purchases for WPA projects: Form A-6, requisitions; Form A-8, inspection report; Form A-7, purchase order; Form 33, bids and acceptances; and Form 1034, public vouchers. Filed numerically. (Daily, official.) 9 x 12 folders, 244 ft. 4 in., in 123 drawers of metal filing cases. R. 440. (8754)

5388. INCOMPLETE PURCHASES, DISTRICT 6, Nov. 26, 1935 to date. Record of incomplete purchases: encumbrance, official, and work project numbers, materials purchased, name of vendor, date and amount of purchase. Filed chronologically. (Daily, official.) 8½ x 11 loose cards, 4 in., in drawer of steel filing case. R. 440. (8895)

5389. RECORD OF PURCHASES COMPLETED, Dec. 1, 1935 - Mar. 1, 1936. Record of purchases by this agency and its branch offices at Springfield, Worcester, Salem, and Fall River; transmittals for dump trucks and materials, purchase orders, and assignment orders. Filed numerically. (Never.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 440. (8565)

5390. INCOMPLETE PURCHASES, DISTRICT 4, Dec. 3, 1935 to date. Record of incomplete purchases: encumbrance, official project, and work project numbers, date recorded, purchases, buyers' and contract numbers, names of vendors, and dates sent to vendors. Filed chronologically. (Daily, official.) 8½ x 11 cards, 4 in., in drawer of steel filing case. R. 440. (8954)

5391. EDUCATIONAL PURCHASES COMPLETED, Dec. 3, 1935 to date. Record of purchases for the educational program which supervises the nursery projects for children from 2 to 4 years of age, including food, clothing, and toys. Filed chronologically. (Daily, official.) 8½ x 11 cards, 3 ft. 4 in., in 2 drawers of steel filing case. R. 440. (8900)

5392. CANNING PURCHASES, Dec. 4, 1935 to date. Record of purchases of fruit, vegetables, cans, canning machinery, and other supplies for canning fruits. Filed numerically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. R. 440. (8558)

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5393. MUSIC PROJECT PURCHASES, Dec. 4, 1935 to date. Form 33, purchase record of operas, scores, orchestrations, etc., costing over $300. Filed chronologically. (Daily, official.) 9 x 12 folders, 3 in., in drawer of metal filing case. R. 440. (8567)

5394. INCOMPLETE PURCHASES, DISTRICT 3, Dec. 5, 1935 to date. Record of encumbrance, official and work project numbers, purchase dates, type of material, name of vendors, and amounts. Filed chronologically. (Daily, official.) 8½ x 11 loose cards, 4 in., in drawer of steel filing case. R. 440. (8957)

5395. INCOMPLETE PURCHASES, DISTRICT 5, Dec. 6, 1935 to date. Record of encumbrance, official and work project numbers, purchase dates, type of material, name of vendors, and amounts. Filed chronologically. (Daily, official.) 8½ x 11 loose cards, 8 in., in drawer of steel filing case. R. 440. (8903)

5396. COMPLETED PURCHASES, TREASURY DISBURSING, Dec. 6, 1935 to date. Record of purchases, by Disbursing Office, of office supplies, tables, chairs, desks, and shelves, and transportation. Filed chronologically. (Daily, official.) 8½ x 11 cards, 3 in., in drawer of steel filing case. R. 440. (8906)

5397. COMPLETED PURCHASES, AGRICULTURAL, Dec. 9, 1935 to date. Record of completed purchases, under the Agricultural Appropriation Act, of ducks, seeds, water, gasoline, hose, electricity, telephone service, and garage space. Filed chronologically. (Daily, official.) 8½ x 11 cards, 8 in., in drawer of steel filing case. R. 440. (8956)

5398. INCOMPLETE PURCHASES, DISTRICT 1, Dec. 11, 1935 to date. Record of incomplete purchases, showing encumbrance, official and work project numbers, name of vendors, materials purchased, and cost. Filed chronologically. (Daily, official.) 8½ x 11 cards, 2 in., in drawer of steel filing case. R. 440. (8901)

5399. INCOMPLETE PURCHASES, DISTRICT 2, Dec. 14, 1935 to date. Record of incomplete purchases, showing encumbrance, official and works project numbers, titles of projects, name of vendors, buyers' numbers, materials purchased, and cost. Filed chronologically. (Daily, official.) 8½ x 11 cards, 3 in., in drawer of steel filing case. R. 440. (8897)

5400. COMPLETED PURCHASES, TREASURY ACCOUNTS, Dec. 17, 1935 to date. Record of completed purchases of miscellaneous supplies, including desks, chairs, and tables, also, transportation. Filed chronologically. (Daily, official.) 8½ x 11 cards, 4 in., in drawer of steel filing case. R. 440. (8896)

5401. COMPLETED PURCHASES, SURPLUS COMMODITIES, Dec. 18, 1935 to date. Record of encumbrance, official and works project numbers, name of vendors, materials purchased, and cost. Filed chronologically. (Daily, official.) 8½ x 11 cards, 8 in., in drawer of steel filing case. R. 440. (9063)

5402. GASOLINE AND OIL INVOICES, Jan. 2, 1936 to date. For various projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 306. (8446)

5403. PURCHASE ORDERS, COPIES, Jan. 2, 1936 to date. Record of purchases of office supplies for WPA administrative office, including stationery, typewriters, desks, and chairs. Filed numerically. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. R. 440. (8536)

5404. RECORD OF PURCHASES, Mar. 1, 1936 to date. Record of authorizations granted branch procurement offices to buy or rent; also purchase, assignment, and transmittal orders. Filed numerically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 440. (8758)

5405. CANCELATION OF PURCHASES, June 30, 1936 to date. Record of cancelations of purchases because of faulty material or termination of projects. Filed chronologically. (Weekly, official.) 9 x 12 folders, 2 in., in drawer of steel filing case. R. 440. (8532)

5406. NEW PURCHASE ORDERS, Oct. 22, 1936 to date. Form A-7, covering agreements for use of trucks for period from Jan. 1 to June 30, 1937. Filed chronologically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 307. (8217)

Records

5407. RECORD OF PROJECTS, May 15 - Nov. 15, 1934. Time of beginning, progress, completion, and audit of ERA projects. Filed alphabetically. (Never.) 3 x 5 cards, 12 ft. 8 in., in 13 pasteboard boxes. R. 440. (8556)

5408. MASSACHUSETTS DROUGHT RELIEF, May 21, 1934 to date. Record of processing of veal, furnishing water to dairy farms, trucking of cows from dry sections, trucking costs, and installation of frigidaires in ERA commissary stations. Filed chronologically. (Weekly, official.) 9 x 12 folders, 3 ft., in 2 drawers of metal filing case. R. 440. (8982)

5409. ERA RECORD, July 1, 1934 - Aug. 15, 1935. Copies of Form 1034, contracts for lights, telephones, etc., with public utility companies by ERA and assumed by WPA. Filed chronologically. (Monthly, official.) 9 x 12 folders, 3 ft. 4 in., in 2 drawers of steel filing case. R. 307. (8218)

5410. LOCAL CONTROL SURVEY, Jan. 5 - June 20, 1935. Record of purchases of gasoline and oil for officials who own cars and use them in their work, rentals of telephones, typewriters, desks, stationery, and miscellaneous equipment. Filed numerically. (Never.) 9 x 12 folders, 4 in., in drawer of metal filing case. R. 440. (8749)

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5411. DUMP TRUCKS, July 1, 1935 to date. Record of owners of dump trucks, principal places of garaging, contract and registration numbers, and number of trucks available. Filed alphabetically. (Daily, official.) 3 x 5 cards, 10 in., in pasteboard box. R. 440. (8570)

5412. REQUESTS FOR LEAVE, July 1, 1935 to date. Form 700, applications for leaves of absence to be charged to annual leaves, also Form 2217, for extensions of leaves on account of sickness. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of steel filing case. R. 440. (8750)

5413. TRAVEL RECORD, July 1, 1935 to date. Record of travel expenses for administrative employees taking over duties of regular executives who are sick or on leave. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 5 in., in drawer of steel filing case. R. 440. (8755)

5414. ACCOUNTS, July 2, 1935 to date. List, showing name and address of bidder, date account opened, voucher date, date sent to auditors, and amount of voucher. Filed alphabetically. (Daily, official.) 5 x 8 cards, 2 ft. 6 in., in 3 drawers of metal card cabinet. R. 306. (8444)

5415. MISCELLANEOUS RECORDS, July 15 - Nov. 15, 1935. Record of expenses incurred by Vaudeville Project, Blackstone Valley rehabilitation, student aid at Massachusetts Institute of Technology, Brighton Census Survey, and other projects, for office furniture, telephones, trucks, and miscellaneous office supplies. Filed chronologically. (Never.) 9 x 12 folders, 9 in., in drawer of metal filing case. R. 440. (8761)

5416. TELEPHONE AND TELEGRAPH ACCOUNTS, Aug. 25, 1935 to date. Record of bills: requisition number, date, amount paid, and date checked as being paid. Filed chronologically. (Daily, official.) 5 x 8 cards, 1 ft. 4 in., in 2 pasteboard boxes. R. 306. (8410)

5417. RECORD OF ASSIGNMENT OF WORK, Aug. 28, 1935 to date. Assignments in Districts 2 and 3 to construction work done by contract: name and address, assignment number, and position on list for future work. Filed alphabetically. (Daily, official.) 5 x 8 cards, 3 ft. 2 in., in 4 pasteboard boxes. R. 440. (8541)

5418. RELIEF ORDERS, Sept. 1, 1935 to date. Record of paid vouchers for food, clothing, lodging, etc., given needy people: case number, vendor's name, date, and amount of bill. Filed numerically. (Daily, official.) 5 x 8 cards, 8 in., in pasteboard box. R. 306. (8447)

5419. WESTERN UNION TELEGRAPH REIMBURSEMENTS, Sept. 3, 1935 to date. Record of payments to Western Union for telegrams sent or those received collect. Filed numerically. (Weekly, official.) 9 x 12 folders, 10 in., in drawer of steel filing case. R. 440. (8429)

[illegible] NEW YORK, [illegible] 3, 1888 [illegible] Insert [illegible] [illegible] [illegible]

5420. LISTING OF TOWNS BY AREA, Sept. 18, 1935 to date. List of districts, in which dump trucks may be used in town and area. Filed alphabetically. (Daily, official.) 9 x 12 folders, 11 in., in drawer of steel filing case. R. 440. (8746)

5421. ACCOUNTS PAID, Sept. 19, 1935 to date. Record of firms contracting for supplies: name of firm and time of payment of account. Filed alphabetically. (Daily, official.) 5 x 8 cards, 3 ft. 2 in., in 4 pasteboard boxes. R. 306. (8445)

5422. POSTAL TELEGRAPH REIMBURSEMENTS, Oct. 2, 1935 to date. Record of payments to Postal Telegraph Company for messages sent and those received collect. Filed numerically. (Weekly, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 440. (8415)

5423. ALLOCATION SHEETS, Oct. 3, 1935 to date. Names and addresses of truck owners, amount of work allotted to them, total hours worked, and number of trucks used. Filed alphabetically. (Daily, official.) 12 x 16 loose-leaf books (2), 4 in., on desk. R. 440. (8581)

5424. FOLLOW-UP INVOICES, Oct. 15, 1935 to date. Unpaid invoices, not approved because of lack of receiving slips of timekeepers of the closing of projects. Filed numerically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of steel filing case. R. 306. (8443)

5425. TIME SHEETS, Nov. 15, 1935 to date. Statistical reports on daily and weekly hours worked by employees of administrative office. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of steel filing case. R. 440. (8742)

5426. MISCELLANEOUS REIMBURSEMENTS, Nov. 26, 1935 to date. Record of reimbursements to individuals and concerns on account of personal expenditures for WPA purposes. Filed numerically. (Weekly, official.) 9 x 12 folders, 5 in., in drawer of steel filing case. R. 440. (8414)

5427. OWNER DRIVERS, Jan. 1, 1936 to date. Record of names and addresses of owners of dump trucks, garaging localities, contract numbers, dates of bids, dates of acceptance, and districts of origin. Filed alphabetically. (Daily, official.) 4 x 8 loose papers, 10 in., in cardboard box. R. 440. (8814)

5428. PURCHASE ORDERS FOR EDUCATIONAL PROGRAM, Jan. 15, 1936 to date. Forms A-7 and 33, copies, giving addresses of educational centers to which supplies are shipped and names of firms filling orders. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of metal filing case. R. 440. (8417)

5429. SHIPMENTS OF WPA MATERIALS, June 1, 1936 to date. Record of date of shipment, weight, request number, place of destination, and cost. Filed numerically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 440. (8811)

5430. AREA TRUCKING, July 2, 1936 to date. Record of use of trucks in certain areas, listing number and type. Filed numerically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of steel filing case. R. 440. (8533)

Reports

5431. MATTRESS MASTER AND COMFORTER PROJECTS, Jan. 16, 1934 - Oct. 9, 1935. Forms 33 and 1034a, and ERA Forms 162 and 165, for materials and tools received, inspected, and accepted at various mattress projects in Massachusetts. Filed numerically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of metal filing case. R. 440. (8968)

5432. ERA CONTRACT NUMBERS, Mar. 1, 1934 - Sept. 30, 1935. Record of name and address of vendor, contract number, date contract started, and type of business. Filed numerically. (Daily, official.) 3 x 5 cards, 2 ft. 2 in., in 2 pasteboard boxes. R. 440. (8549)

5433. ERA SEWING PROJECTS, Apr. 15, 1934 - Nov. 1, 1935. Forms 160 and EL 21, requisitions for purchases; Form 165, receiving reports of materials; also bills for materials shipped to various towns, freight bills, trucking bills, and correspondence between ERA headquarters and town officials. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 440. (8547)

5434. MATERIAL RECEIVED, REPORTS, Apr. 15, 1934 - Nov. 1, 1935. ERA Form 165 (superseded by A-B): purchase order number, location of commissary, date received, name of vendor, type of delivery, quantity of merchandise, kind of material, and signature of receiving officer. Filed alphabetically. (Never.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 440. (8596)

5435. KNITTING AT MILLVILLE, MASSACHUSETTS, INACTIVE, June 6, 1934 - Jan. 23, 1935. ERA Forms 160, 162, and 165 and Forms 33 and 1034a, inactive contracts and receipts for machines and materials to open and operate knitting mill under supervision of ERA. Filed numerically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of metal filing case. R. 440. (8439)

5436. BOSTON TRANSIENT STUDY, July 1, 1934 - Nov. 15, 1935. Record of expenses for rental of office, for furniture, telephones, typewriters, cards, stationery, and miscellaneous office supplies. Filed numerically. (Never.) 9 x 12 folders, 6 in., in drawer of metal filing case. R. 440. (8961)

5437. GREATER BOSTON PROFESSIONAL MUSICIANS AND SINGERS PROJECT, July 1, 1934 - Nov. 15, 1935. Record of expenses for orchestrations, rental of pianos and halls, furniture, electricity, return post cards, telephones, music, transportation, and general administration. Filed numerically. (Weekly, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 440. (8540)

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5438. KNITTING AT WINCHENDON, MASSACHUSETTS, INACTIVE, Aug. 14, 1934 - Jan. 31, 1936. ERA Forms 160, 162, and 165 and Forms 33 and 1034a, inactive contracts and receipts for machinery and materials to open and operate knitting under supervision of ERA. Filed numerically. (Daily, official.) 9 x 12 folders, 10 in., in drawer of metal filing case. R. 440. (8736)

5439. RECLAIMS, Jan. 3, 1935 - July 16, 1936. Record of reclaims on contracts and bills in which errors occurred, either in discounts or on prices of material. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 306. (8316)

5440. MATERIALS FOR SEWING PROJECTS, ERA, MASSACHUSETTS, Jan. 8 - Sept. 28, 1935. ERA Forms 160, 162, and 165 and Forms 33, 36, 1034a, and A8, contracts for materials for sewing projects under ERA supervision. Filed numerically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of metal filing case. R. 440. (8962)

5441. WATER SERVICE, Apr. 23, 1935 to date. Record of water and meter service rendered WPA projects in Massachusetts and one project in Augusta, Maine. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 in., in drawer of metal filing case. R. 306. (8293)

5442. PROGRESS REPORT, July 1, 1935 to date. Monthly record: number of hours worked, type of work done, work to be done, approximate date for completion; also record of new projects accepted. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of steel filing case. R. 440. (8440)

5443. DISBURSEMENTS, July 2, 1935 to date. Name of Department and Bureau, date paid, name of disburser, place, period covered, appropriation number, date charged, voucher number, appropriation fund, amount paid, and signature of executive. Filed numerically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 306. (8292)

5444. INVOICES UNPAID, July 2, 1935 to date. Form A-8; also correspondence from firms seeking payment of overdue bills; duplicate invoices replacing invoices lost; invoices still in dispute. Filed numerically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 306. (8426)

5445. DISCOUNTS WAITING, July 15, 1935 to date. Bills and purchase vouchers awaiting advice on discounts, purchase order number, record of bid, encumbrance, allotment, and works progress numbers. Filed numerically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 306. (8653)

5446. TRUCKS, Aug. 1, 1935 to date. Truck contracts for WPA work: name of owner, town in which located, date and number of contract. Filed alphabetically. (Daily, official.) 3 x 5 cards, 4 ft. 3 in., in 4 pasteboard boxes. R. 440. (8534)

5447. BIDDERS ON EDUCATIONAL PROGRAM, NEW, Sept. 1, 1935 to date. Form 1234, for new bidders who wish to be placed on list of bidders for educational purchases: name, address, nature of business, size of firm, and names of officials. Filed alphabetically. (Daily, official.) 5 x 8 cards, 3 in., in pasteboard box. R. 440. (8984)

5448. TELEPHONE SERVICE, Sept. 20, 1935 to date. Form A6, for telephone expenses for WPA administration throughout Massachusetts. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of metal filing case. R. 306. (8291)

5449. WPA PENDING SEWING CLAIMS, Sept. 24, 1935 to date. Claims made by manufacturers for payment of sewing supplies that have been rejected by project supervisor as not being up to standard. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 306. (8318)

5450. TELEGRAPH SERVICE, Oct. 20, 1935 to date. Form A6, for services rendered by Western Union Telegraph Company, Postal Telegraph Company, Mackay Radio and Telegraph Company, and Postal Telegraph Cable Company charged to administrative expense. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. R. 306. (8290)

5451. GAS AND ELECTRIC SERVICE, Oct. 30, 1935 to date. Form A6, original requisitions for purchases of gas and electric service used on WPA projects throughout Massachusetts and for one station in Augusta, Maine. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of metal filing case. R. 306. (8288)

5452. SIGNATURES OF PURCHASING OFFICERS, Nov. 2, 1935 to date. Form A-11, containing signatures of purchasing officers, authorized to assist Chief Procurement Officer, and their names and addresses, and date of appointment, also, signature of chief. Filed alphabetically. (Daily, official.) 3 x 5 cards, 5 in., in wooden case on desk. R. 440. (8813)

5453. TRANSMITTALS TO VOUCHER SECTION, Nov. 2, 1935 to date. Transmittals of requisitions to voucher section, to await receipt of invoices: date, requisition number, project number, and amount. Filed chronologically. (Daily, official.) 9 x 12 folders, 3 in., in drawer of metal filing case. R. 440. (8969)

5454. ADMINISTRATIVE REPORTS, Nov. 15, 1935 to date. Form 1200, monthly report of absentees; Form 1500, monthly report requesting standard forms; Form 1900A, monthly report of gain and loos in personnel; Forms 2700 and 2700A, monthly report of overtime; Form 8-A, weekly progress report to headquarters, Washington, D.C.; and Form 1600, record of expendable property. See addenda for further details. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 440. (9241)

5455. AWARDS PENDING, Nov. 30, 1935 to date. Record of awards pending for bids on contracts to do work or deliver merchandise for WPA: location of project, name and address of bidder, subject of bid, and price. See addenda for items included. Filed chronologically. (Daily, official.) 9 x 12 folders, 4 ft. 6 in., in 2 drawers of metal filing case. R. 51. (8441)

5456. PROGRESS REPORTS OF PROCUREMENT ACTIVITIES, Dec. 1, 1935 to date. Form 8-A, biweekly report of procurement activities to Washington: number of requisitions, purchase orders, rentals, vendors contacted, vouchers, contracts, and employees on pay roll. Filed chronologically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. R. 440. (8578)

5457. FREIGHT CHARGES, TRANSPORTATION OF MATERIALS, Jan. 2, 1936 to date. Record of freight charges covering transportation of textile materials, from cloth convertors to designated places in Massachusetts, for use on sewing projects. Filed numerically. (Daily, official.) 9 x 12 folders, 10 in., in drawer of metal filing case. R. 306. (8448)

5458. TRANSMITTAL SHEETS, Jan. 9, 1936 to date. Form FERA 166, reports on awards, sent to buyer: date, place, reference numbers, description, and remarks. Filed chronologically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 51. (8411)

5459. MATERIALS FOR SEWING PROJECTS, Feb. 1, 1936 to date. Record of receipt by towns and cities of materials for sewing projects in Massachusetts. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of metal filing case. R. 306. (8289)

5460. INSPECTION OF MATERIALS, May 26, 1936 to date. Report on inspection of materials sent to WPA construction projects. Filed chronologically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 440. (8548)

5461. LIST OF VENDORS, July 15, 1936 to date. Reference file of vendors who wish to be eligible for WPA contracts; name and address of vendor, type of business, name of official, and signature of person authorized to sign. Filed alphabetically. (Daily, official.) 5 x 8 cards, 2 ft. 2 in., in 2 pasteboard boxes on desk. R. 440. (8569)

5462. SUMMARY OF BUYERS' WORK, Oct. 1, 1936 to date. Daily summary of work done by buyers: name of buyer, number of purchases, cost, number of daily calls, and general work accomplished. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of metal filing case. R. 440. (8562)

Requisitions

5463. MATTRESS PROJECTS, Apr. 15, 1934 - Nov. 1, 1935. Forms 33 and 160, requisitions for purchases, Form 162, purchase orders, and

[illegible] MARTIN [illegible], May 20, 1958 to date. Member of [illegible] for [illegible] to work or [illegible] recommendation for [illegible] [illegible] and [illegible] of [illegible], and [illegible] [illegible] for [illegible] Filed [illegible]. [illegible] [illegible] 12 Indore, 4 Th, 5 Inc, in 2 drawers of metal filing [illegible]. [illegible] (9000)

[illegible] MODULAR [illegible] OF PROCUREMENT ACTIVITIES, Jan. 1, 1959 to date. Form B-4, biweekly report of procurement activities to [illegible] number of [illegible] purchase orders, [illegible] vendors [illegible] [illegible], [illegible], and employees on pay roll. Filed chronologically. (Daily, official.) 2 x 12 folders, 4 Inc, in drawer of metal filing [illegible]. [illegible] (9000)

[illegible] MODERN [illegible], [illegible] OF [illegible], [illegible] 3, 1958 to [illegible]. Record of [illegible] [illegible] transportation [illegible] [illegible], [illegible] [illegible] to [illegible] [illegible]. Filed [illegible]. (Daily, [illegible]) [illegible] 12 folders, 20 Inc, in drawer of metal filing [illegible]. [illegible] (9000)

[illegible] [illegible] [illegible], [illegible] 3, 1958 to date. [illegible] [illegible] [illegible] on [illegible]. [illegible] [illegible], [illegible] [illegible] [illegible]. [illegible] [illegible] [illegible]. Filed chronologically. (Daily, [illegible]) [illegible] 12 folders, 3 Inc, in drawer of metal filing [illegible]. [illegible] (9000)

[illegible] - [illegible] FOR [illegible] [illegible], [illegible] 1, 1957 to date. [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] for [illegible] [illegible] [illegible]. Filed chronologically. (Daily, [illegible]) [illegible] 12 folders, 2 Inc, in drawer of metal filing [illegible]. [illegible] (9000)

[illegible] - [illegible] OF [illegible], May 16, 1958 to date. [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible]. (Daily, [illegible]) [illegible] 12 folders, 4 Inc, in drawer of [illegible] [illegible]. [illegible] (9000)

[illegible] - [illegible] [illegible], [illegible] 1, 1958 to date. [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible]. [illegible] [illegible] [illegible]. Filed [illegible]. (Daily, [illegible]) [illegible] 12 folders, 1 Inc, in [illegible] [illegible] [illegible]. [illegible] (9000)

[illegible] - [illegible] [illegible], [illegible] 1, 1958 to date. [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible]. [illegible] [illegible] [illegible]. Filed [illegible]. (Daily, [illegible]) [illegible] 12 folders, 1 Inc, [illegible] [illegible] [illegible]. [illegible] (9000)

Inactivated

[illegible] [illegible] [illegible], [illegible] 1, 1958 - [illegible] 1, 1959. [illegible] [illegible] [illegible] [illegible] for [illegible], [illegible] [illegible], [illegible] [illegible], [illegible]

Form 1034a, vouchers for materials. Filed alphabetically. (Monthly, official.) 9 x 12 folders, 3 ft. 2 in., in 2 drawers of steel filing case. R. 440. (8598)

5464. TRAFFIC RESEARCH AND ANALYSIS, July 1, 1934 - Nov. 15, 1935. Requisitions and vouchers for materials used in research and analysis of traffic conditions. Filed numerically. (Never.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 440. (8593)

5465. ERA SEWING REQUISITIONS, Feb. 12 - Nov. 2, 1935. Record of requisition number, symbol number, date, description of material, name of buyer, date of arrival, amount, and name of vendor. Filed alphabetically. (Daily, official.) 5 x 8 cards, 1 ft. 1 in., in pasteboard box. R. 440. (8542)

5466. BLANKET REQUISITIONS, July 2, 1935 to date. Form 1034a, public vouchers for purchases and services other than personal, and Form A-6, requisitions for purchases. Filed numerically. (Daily, official.) 9 x 12 folders, 3 ft. 2 in., in 2 drawers of steel filing case. R. 306. (8313)

5467. CANNING REQUISITIONS, July 2, 1935 to date. Requisitions for purchases of beets, carrots, apples, beans, and other products for canning projects. Filed numerically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 306. (8298)

5468. PERMANENT VOUCHERS, Aug. 1, 1935 to date. Form A-6, requisitions for purchases (copies); Form 1034, public vouchers, Form 33, invitation, bid, and acceptance; also, bills for such items as trucking, telephone, and cloth. Filed numerically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 440. (8554)

5469. REQUISITIONS UNDER FEDERAL CONTROL, MISCELLANEOUS, COMPLETED, Aug. 2, 1935 to date. For purchases of office supplies and equipment, rentals, telephone and telegraph service, and general office expenses of the Census Bureau, Consumers' Purchase, Geological Survey, Health Survey, Merchant Marine Survey, Immigration, Internal Revenue, and NYA projects. Filed numerically. (Daily, official.) 8½ x 11 cards, 9 in., in drawer of metal filing case. R. 440. (8559)

5470. REQUISITIONS OF ADMINISTRATIVE OFFICER, COMPLETED, Aug. 2, 1935 to date. For rentals and purchases of office supplies, equipment, telephone, and telegraph service. Filed numerically. (Daily, official.) 8½ x 11 cards, 2 ft. 4 in., in 2 drawers of metal filing case. R. 440. (9050)

5471. REQUISITIONS UNDER STATE CONTROL, COMPLETED, Aug. 2, 1935 to date. For branch offices at Fall River, Amherst, Palmer, Cambridge, Greenfield, Worcester, Haverhill, Middleboro, and Lynn, for rentals, purchase of office supplies and equipment, telephone, and telegraph equipment, service, and general office expenses. Filed numerically. (Daily, official.) 8½ x 11 cards, 3 ft. 1 in., in 2 drawers of metal filing case. R. 440. (8546)

5472. MISCELLANEOUS REQUISITIONS, Oct. 5, 1935 to date. Forms A6, A8, and 1034A; no single item costs more than $25 and none total more than $300; mostly for transient camps and National Projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft. 10 in., in 2 drawers of steel filing case. R. 306. (8315)

5473. BIG THREE REIMBURSEMENTS, Oct. 21, 1935 to date. Record of reimbursements to Big Three Transportation Company for delivery of WPA supplies to distant places, not on contract basis. Filed numerically. (Weekly, official.) 9 x 12 folders, 2 in., in drawer of steel filing case. R. 440. (8902)

5474. REQUISITIONS, WRITERS' PROJECT, COMPLETED, Nov. 7, 1935 to date. Record of purchases of office supplies, desks, and transportation. Filed chronologically. (Daily, official.) 8½ x 11 cards, 4 in., in drawer of metal filing case. R. 440. (8538)

5475. RECORD OF REQUISITIONS, Nov. 12, 1935 to date. Record of requisitions cleared through this office: name of town, project, requisition number, description of material, name of buyer, and date of receipt. Filed alphabetically. (Daily, official.) 3 x 5 cards, 20 ft. 7 in., in 19 pasteboard boxes. R. 440. (8743)

5476. REQUISITIONS COMPLETED, Nov. 12, 1935 to date. Purchase order, encumbrance, official, and works project numbers, date, class of material, and name of vendor. Filed numerically. (Daily, official.) 8½ x 11 cards, 16 ft. 10 in., in 13 drawers of metal filing cases. R. 440. (9308, 8905, 8904, 8955, 8959, 9062)

5477. REQUISITIONS FOR HEAVY EQUIPMENT, Nov. 15, 1935 to date. Record of rentals and cancelations of rentals of trucks, steam shovels, graders, derricks, pile drivers, steam rollers, etc., for districts 1 to 6. Filed numerically. (Daily, official.) 9 x 12 folders, 19 ft. 4 in., in 10 drawers of metal filing cases. R. 440. (8899, 8815, 8575, 8561, 8552, 8550)

5478. SEWING REQUISITIONS, Nov. 15, 1935 to date. Requisitions for materials for sewing projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft. 6 in., in 3 drawers of metal filing case. R. 440. (8544)

5479. MISCELLANEOUS REQUISITIONS, Nov. 20, 1935 to date. Name of town and project, requisition number, description of material, name of buyer, and date requisition was received. Filed alphabetically. (Daily, official.) 3 x 5 cards, 3 ft. 8 in., in 4 pasteboard boxes. R. 440. (8757)

5480. CANNING PROJECT REQUISITIONS, Dec. 23, 1935 to date. Name of town and project, requisition number, description of material, name of buyer, and date requisition was received. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 in., in pasteboard box. R. 440. (8560)

5481. SEWING PROJECT REQUISITIONS, Dec. 30, 1935 to date. Name of town and project, requisition number, description of material, name of buyer, and date requisition was received. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 ft. 2 in., in 2 pasteboard boxes. R. 440. (8566)

5482. EMERGENCY BLANKET REQUISITIONS, Jan. 1, 1936 to date. For emergency purchases of food, clothing, etc., under authority of Emergency Act of 1936: Form A-6, requisitions; Form A-7, purchase orders; Form A-8, receiving and inspection reports; Form 1034, vouchers. Filed alphabetically. (Weekly, official.) 9 x 12 folders, 6 ft. 5 in., in 4 drawers of metal filing case. R. 440. (8563)

5483. WRITERS PROJECT REQUISITIONS, Jan. 2, 1936 to date. Town, project and requisition numbers, material, name of buyer, and date requisition received. Filed numerically. (Daily, official.) 3 x 5 cards, 6 in., in pasteboard box. R. 440. (8590)

5484. EDUCATIONAL PROJECT REQUISITIONS, Jan. 3, 1936 to date. Name of town and project, requisition number, description of material, name of buyer, and date requisition received. Filed alphabetically. (Daily, official.) 3 x 5 cards, 3 ft. 2 in., in 3 pasteboard boxes. R. 440. (8586)

5485. KNITTING PROJECT REQUISITIONS, Jan. 3, 1936 to date. Name of town and project, requisition number, description of material, name of buyer, and date requisition received. Filed numerically. (Daily, official.) 3 x 5 cards, 4 in., in pasteboard box. R. 440. (8588)

5486. NATIONAL YOUTH ADMINISTRATION REQUISITIONS, Jan. 16, 1936 to date. Name of town and project, requisition number, description of material, name of buyer, and date requisition received. Filed alphabetically. (Daily, official.) 3 x 5 cards, 7 in., in pasteboard box. R. 440. (8589)

5487. REQUISITIONS OF HOUSEHOLD TRAINING WORKERS, COMPLETED, Mar. 13, 1936 to date. For purchases of cooking utensils, rental of rooms, furniture, and other articles. Filed numerically. (Daily, official.) 8½ x 11 cards, 4 in., in drawer of steel filing case. R. 440. (8599)

5488. THEATRE REQUISITIONS COMPLETED, Mar. 14, 1936 to date. For purchases and rentals of materials for theatre projects in Boston, Springfield, and Cambridge. Filed numerically. (Daily, official.) 8½ x 11 cards, 8 in., in drawer of metal filing case. R. 440. (8960)

5489. THEATRE PROJECT REQUISITIONS, Mar. 20, 1936 to date. Name of town and project, requisition number, description of material, name of buyer, and date requisition received. Filed numerically. (Daily, official.) 3 x 5 cards, 5 in., in pasteboard box. R. 440. (8591)

[illegible]. CENTRAL PROJECT REQUISITIONS, Dec. 30, 1959 to date. Name of [illegible] project, requisition number, description of material, name of [illegible] date requisition was received. Filed alphabetically. (Daily, [illegible]) 3 x 5 cards, 3 ft. 5 in., in 3 pedestal boxes. R. AAO.

[illegible]. EMERGENCY REPAIRS REQUISITIONS, Jan. 1, 1958 to date. For [illegible] purchases of food, clothing, etc., under authority of emergency [illegible] Form A-7, purchase order form [illegible] Form A-8, requisitions; Form 1094, vouchers. Filed alphabetically. (Weekly, monthly.) 3 x 12 folders, 3 ft. 3 in., in a drawer [illegible] filing case. R. AAO. (1963)

[illegible]. MASTER PROJECT REQUISITIONS, Jan. 3, 1958 to date. Name, [illegible] and requisition number, material, name of buyer, and date requisition received. Filed numerically. (Daily, [illegible]) 3 x 5 cards, 6 [illegible] in pedestal box. R. AAO. (1963)

[illegible]. MATERIAL REQUEST REQUISITIONS, Jan. 6, 1958 to date. Name [illegible] and project, requisition number, description of material, name [illegible] buyer, and date requisition received. Filed alphabetically. (Daily, [illegible]) 3 x 5 cards, 3 in., 2 in., in a drawer-type file. R. AAO. (1963)

[illegible]. MASTER PROJECT REQUISITIONS, Jan. 6, 1958 to date. Name of [illegible] and project, requisition number, description of material, name of [illegible] buyer, and date requisition received. Filed numerically. (Daily, [illegible]) 3 x 5 cards, 6 in., in pedestal box. R. AAO. (1963)

[illegible]. NATIONAL MOTOR LEGISLATION REQUISITIONS, Jan. 12, 1959 to [illegible]. Name of item and project, requisition number, description of material, name of [illegible], name of buyer, and date requisition received. Filed alphabetically. (Daily, [illegible]) 3 x 5 cards, 7 in., in pedestal box. R. AAO. (1963)

[illegible]. REQUISITIONS OF HOUSEHOLD IN-PATIENT WORKERS, CHILDREN'S [illegible], 1959 to date. For purchases of cleaning materials. Filed numerically. (Daily, [illegible]) [illegible] x 11 cards, 6 in., in drawer of steel filing cabinet. R. AAO. (1963)

[illegible]. REQUISITIONS OF MATERIALS, Jan. 14, 1959 to date. For [illegible] and equipment of materials for shoppers [illegible]. Filed numerically. (Daily, [illegible]) [illegible] x 11 cards, 6 in., in drawer of steel filing cabinet. R. AAO. (1963)

[illegible]. PROJECT REQUISITIONS, Jan. 20, 1959 to date. Name of [illegible] project, requisition number, description of material, name of [illegible] buyer, and date requisition received. Filed numerically. (Daily, [illegible]) 3 x 5 cards, 5 in., in pedestal box. R. AAO. (1963)

5490. REQUISITIONS FROM BOSTON UNIVERSITY, COMPLETED, Mar. 20, 1936 to date. For rentals of tables, chairs, and desks; also purchases of office supplies. Filed numerically. (Daily, official.) 8½ x 11 cards, 2 in., in drawer of metal filing case. R. 440. (8898)

5491. FEDERAL ART REQUISITIONS COMPLETED, Mar. 23, 1936 to date. Requisitions for rental and purchase of office equipment, including pictures, rugs, artist's materials, telephone and telegraph service, and transportation. Filed numerically. (Daily, official.) 8½ x 11 cards, 4 in., in drawer of metal filing case. R. 440. (9064)

5492. REQUISITIONS FOR KNITTING AND SEWING PROJECTS, COMPLETED, Apr. 29, 1936 to date. Completed requisitions for cloth, thread, needles, sewing machines, yarn, and other sewing supplies. Filed numerically. (Daily, official.) 8½ x 11 cards, 3 in., in drawer of metal filing case. R. 440. (8759)

5493. RECEIVING SLIPS, NONDISCOUNT, May 15, 1936 to date. Forms A-7 and A-8, requisitions, purchase orders, field receiving slips, statements of award of contract, and invitations to bid. Filed numerically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 306. (8425)

Transient Camps

5494. TRANSIENT CAMPS, May 15, 1934 - Nov. 15, 1935. Forms 1034, 160, and 162 (obsolete), requisitions, purchase orders, contracts, and receipts covering purchases of coal, meats, vegetables, bed clothing, bedding, lumber, etc., for transient camps located in Charlestown, Georgetown, Greenfield, Lawrence, Springfield, Wakefield, Warwick, and Worcester. Some filed numerically, some alphabetically. (Weekly, official.) 9 x 12 folders, 56 ft., in 28 drawers of steel filing cases. R. 440. (8595, 8557, 9049, 9051, 8812, 8990, 8594, 8970)

5495. RELIEF ORDERS, Apr. 15, 1934 to date. Form 1034, vouchers for expenses incurred for persons on relief, including medicines, doctors' fees, hospitalization, X-ray examinations, clothing, room rent, telephone calls, and transportation. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 440. (8745)

5496. EMERGENCY EDUCATIONAL PROGRAM, May 21, 1934 to date. Requests and vouchers for educational relief projects, including purchases of food for nurseries and undernourished children and equipment for athletic divisions of high schools (copies). Filed alphabetically. (Rarely, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 440. (8983)

5497. ADDRESSES, July 1, 1935 to date. Record of firms, showing names, telephone numbers, and office hours. Filed alphabetically. (Daily, official.) 5 x 8 loose cards, 1 ft. 4 in., in 2 pasteboard boxes on desk. R. 306. (8651)

[illegible]

[illegible]

[illegible]

5498. PERSONNEL, ADMINISTRATIVE DIVISION, July 1, 1935 to date. Forms 100, 200, 300, 400, 500, 600, and 800, applications and appointments for work in the Department: date and place of birth, past record, oath of office, political pledge, letters of appointments, letters of acceptance, and other data. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 440. (8564)

5499. DISCOUNTS, July 15, 1935 to date. Purchase orders for which bills have not been received: statement and certificate of award, record of informal bids, and encumbrance, allotment, and Works Progress numbers. Filed numerically. (Daily, official.) 9 x 12 folders, 42 ft., in 21 drawers of steel filing cases. R. 306. (8294)

5500. BILLS OF LADING, Aug. 23, 1935 to date. Form 1058, for shipment of materials to WPA projects. Filed numerically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 440. (9236)

5501. NOTICES OF CANCELATION, Nov. 15, 1935 to date. Forms A6 and 31, notices of cancelation of orders for materials. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 9 ft. 7 in., on table. R. 440. (8747)

5502. DISCOUNTS, Apr. 1, 1936 to date. Form 1034A, invoices awaiting receiving slips, requisitions for purchases; and inspection reports showing purchase, order, and encumbrance numbers. Filed numerically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 306. (8295)

5503. NONDISCOUNT, May 15, 1936 to date. Invoices for which bills have not been received. Filed numerically. (Daily, official.) 9 x 12 folders, 16 ft., in 8 drawers of steel filing cases. R. 306. (8652)

5504. BUS TRANSPORTATION, Aug. 28, 1936 to date. Invoices from bus lines for the transportation of WPA workers from projects to home cities; amount of bill, dates bus used, and signed statement of timekeeper. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 440. (8817)

FALL RIVER

BRANCH OF PROCUREMENT OFFICE
Weetamoe Mill, 1290 Davol St.

This agency was established as a branch of the State Procurement Office to facilitate its work in the Fall River area. Reports and important documents are sent to headquarters, Boston. Records are accessible, in good condition, and safely kept in modern equipment.

[illegible]

4480. PRESCOTT, AIR INTERPRETIVE DIVISION, July 1, 1950 to [illegible]. Form 100, 200, 300, 400, 500, 600, and 700, negatives and supplement. [illegible] work in the Department. Date and place of birth, year [illegible], [illegible] of office, positions held, [illegible], letters of appointment, letters of resignation, [illegible] data. Field eligibility. (Daily, original.) 3 x 12 inches, 6 vols., in 4 drawers of steel filing case. R. 440. (1950)

4481. PRESCOTT, July 18, 1950 to date. Photographs for [illegible] filing boxes of boom [illegible]: structures and [illegible] of [illegible], [illegible] of industrial [illegible], and [illegible], [illegible] Prescott members. Field [illegible]. (Daily, original.) 2 x 12 inches, 4a [illegible], in 24 drawers of steel filing cases. R. 440. (1950)

4482. FIELD [illegible], Aug. 24, 1950 to date. From 1950, [illegible] [illegible] of [illegible] in TVA projects. Field [illegible]. (Daily, original.) 2 x 12 folders, 2 vols., in drawer of steel filing case. R. 440. (1950)

4483. [illegible] OF [illegible], Nov. 16, 1950 to date. Forms AE and [illegible] [illegible] of [illegible] for [illegible]. Field [illegible]. (Daily, original.) 1 x 12 folder, 1 vol., in [illegible]. R. [illegible] (1950)

4484. [illegible], [illegible], 1950 to date. Form [illegible], [illegible] [illegible] [illegible], [illegible] for [illegible], [illegible] [illegible] [illegible], and [illegible]. Field [illegible]. (Daily, original.) 1 x 12 folders, 4 vols., in 1 drawer of steel filing cabinet. R. [illegible] (1950)

4485. [illegible], July 18, 1950 to date. Purchase [illegible] [illegible] have not been received. Field [illegible]. (Daily, original.) 1 x 12 folders, 12 vols., in 4 drawers of steel filing cabinet. R. 440. (1950)

4486. [illegible] OF [illegible], Jan. 28, 1950 to date. [illegible] [illegible] [illegible] of the [illegible] of TVA workers [illegible] [illegible] [illegible] of [illegible], [illegible] and [illegible] [illegible] of [illegible]. Field [illegible]. (Daily, original.) 1 x 12 folder, 1 vol., in [illegible] drawer of [illegible] filing cabinet. R. 440. (1950)

[illegible]

[illegible] OF [illegible]
[illegible], [illegible]

[illegible]

5505. NOTICES OF CANCELATION OF PURCHASE ORDERS, Nov. 15, 1935 to date. Form 101, notifications of changes in purchase orders, sent to branch office and contractor. Filed chronologically. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of metal filing case. SE. side, 3d floor. (649)

5506. RECORD OF INFORMAL BIDS, Nov. 15, 1935 to date. Form 102, notices sent to Boston of accepted bids, received from contractors. Filed chronologically. (Frequently, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. SE. side, 3d floor. (647)

5507. DOMESTIC ORIGIN CERTIFICATES, Nov. 15, 1935 to date. Form A-9, lists of materials or articles not manufactured in the United States and on which contractors are submitting bids. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2½ in., in drawer of metal filing case. SE. side, 3d floor. (650)

5508. STATEMENT AND CERTIFICATE OF AWARD, Nov. 15, 1935 to date. Form 1036, revised; original sent to Boston. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. SE. side, 3d floor. (663)

5509. ASSIGNMENT ORDERS, Nov. 15, 1935 to date. Form A-7a, for assignment of equipment operated by nonrelief owners (copies). Filed chronologically. (Frequently, official.) 9 x 12 folders, 10 in., in drawer of metal filing case. SE. side, 3d floor. (652)

5510. INVITATION, BID, AND ACCEPTANCE, CERTIFIED COPIES, Nov. 15, 1935 to date. Form 33, revised, bids submitted by contractors (copies). Filed alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft. 10 in., in 2 drawers of metal filing case. NE. side, 3d floor. (631)

5511. RECORD OF ALL TRUCK OWNERS IN DISTRICT 4 UNDER CONTRACT, Nov. 15, 1935 to date. Record of owners and trucks employed by WPA: name of owner, address, contract number, size of truck, and assignment number Filed alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft., in pasteboard box. SE. side, 3d floor. (648)

5512. PURCHASE ORDERS, Nov. 15, 1935 to date. Form A-7, for sundry purchases; original sent to vendor, copies to State Accounts Office, Project Accounting Division; Project Procurement Division in Washington, State Procurement Officer; and Statistical Office. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in 2 drawers of metal filing case. NE. side, 3d floor. (668)

5513. REQUISITIONS FOR PURCHASES, Nov. 15, 1935 to date. Form A-6, miscellaneous requisitions (quadruplicates); original sent to State Procurement Office, copies to State Accounts Office, project accounting office, and project supervisor. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in 4 drawers of metal filing case. NE. side, 3d floor. (626)

5514. GENERAL CORRESPONDENCE, Nov. 15, 1935 to date. Correspondence with State Procurement Office and State Accounts Office. Some filed by subject, some alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft. 5 in., in 3 drawers of metal filing cases. SE. and NE. sides, 3d floor. (651, 618)

5515. PAY ROLLS FOR PERSONAL SERVICES, WORK PROJECTS, Feb. 1 - Sept. 30, 1936. Form 509A, for salaries of supervisory employees charged to work projects (copies). Filed numerically. (Frequently, official.) 9 x 12 folders, 5 ft., in 2 open pasteboard boxes. NE. side, 3d floor. (624)

5516. RECORD OF PAY ROLLS FOR PERSONAL SERVICES, WEEKLY BASIS, Feb. 1 - Sept. 30, 1936. WPA Form 512-A, originating in pay roll division and routed through accounts and disbursing divisions for payment. Filed numerically. (Frequently, official.) 9 x 12 folders, 20 ft. 7 in., in 13 open pasteboard boxes. NE. side, 3d floor. (623)

5517. DAILY SUMMARY OF DISBURSEMENTS, Feb. 1, 1936 to date. Form 1692, originals sent to Boston. Filed chronologically. (Frequently, official.) 9 x 12 folders, 10 in., in drawer of metal filing case. NE. side, 3d floor. (625)

5518. DAILY LIST OF ABSENTEES, Feb. 1, 1936 to date. Form 2242, originals forwarded to Boston. Filed chronologically. (Frequently, official.) 9 x 12 folders, 7 in., in drawer of metal filing case. NE. side, 3d floor. (630)

5519. TROUBLE LETTERS, Feb. 1, 1936 to date. Form 3036, outlining problems met by this agency; originals forwarded to Boston. Filed chronologically. (Frequently, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. NE. side, 3d floor. (619)

5520. DAILY TIME SHEETS, Feb. 1, 1936 to date. Form 103, with signature of each employee and time of arrival and departure; originals forwarded to Boston. Filed chronologically. (Frequently, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. NE. side, 3d floor. (627)

5521. REQUESTS FOR TRANSFER OF FUNDS TO BRANCH OFFICE DISPURSING ACCOUNTS, Feb. 1, 1936 to date. Form 617-A-21, biweekly requests; originals sent to Boston. Filed chronologically. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of metal filing case. NE. side, 3d floor. (628)

5522. INVOICES FOR RENTAL OF TRUCKS, Feb. 1, 1936 to date. Forwarded by contractors to State Procurement Office, showing dates and hours worked. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. NE. side, 3d floor. (637)

[illegible]. CRITICAL COMMAND-CONTROL, New, 1D, 1968 to date. Correspondence with Civil Preparedness Offices and State Incorrect Offices. Some filled by [illegible], some illegible. (Incomplete, original.) 9 x 12 folders, 4 ft. 8 in. In 3 drawers of metal filing cases, RM. and MC. cabs., 2d floor. (CRC, CIC)

[illegible]. FAC MEDIA FOR PERSONAL SURVIVAL, NEW PROJECTS, Sub. I - Sept. 20, 1968. From SCM. For minutes of supervisory employees assigned to work projects (approx). Filed numerically. (Incomplete, original.) 9 x 12 folders, 6 ft., in 2 open pressboard boxes. MC. side, 2d floor. (CSA)

[illegible]. MINUTES OF NY PUBLIC REF SERVICES DIVISION, WEEKLY MEETS, Jul. 1 - Sept. 30, 1968. "NYL Plan SIE-". Implementing in-city full liquidation and partial storage resources and "Improving 'Relation' to the department". Filed numerically. (Incomplete, original.) 9 x 12 folders, 2d floor. (CSA)

[illegible]. MEETS BETWEEN [illegible], Sub. I, 1968 to date. [illegible] (Incomplete, original.) 9 x 12 folders, 2d floor. In drawer of metal filing cases, [illegible], 2d floor. (CSA)

[illegible]. [illegible] (Incomplete, original.) 9 x 12 folders, 4 ft., in drawer of metal filing cases, [illegible], 2d floor. (CSA)

[illegible]. [illegible] (Incomplete, original.) 9 x 12 folders, 4 ft., in drawer of metal filing cases, [illegible], 2d floor. (CSA)

[illegible]. [illegible] (Incomplete, original.) 9 x 12 folders, 4 ft., in drawer of metal filing cases, [illegible], 2d floor. (CSA)

[illegible]. [illegible] (Incomplete, original.) 9 x 12 folders, 4 ft., in drawer of metal filing cases, [illegible], 2d floor. (CSA)

5523. LETTERS ON CHECK VERIFICATIONS, Feb. 1, 1936 to date. Giving the number of original and substitute checks of all kinds; originals forwarded to Boston. Filed numerically. (Frequently, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. NE. side, 3d floor. (616)

5524. DAILY REPORT OF TRANSACTIONS, Feb. 5, 1936 to date. Form D-57; originals forwarded to Boston. Filed chronologically. (Frequently, official.) 9 x 12 folders, and loose-leaf books, 4½ in., in drawer of metal filing case and in metal desk. NE. side, 3d floor. (620, 632)

5525. ISSUE SLIPS, EXPENDABLE PROPERTY, Feb. 5, 1936 to date. Form D-14; originals forwarded to head supply clerk, Boston. Filed chronologically. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of metal filing case. NE. side, 3d floor. (615)

5526. REQUISITIONS FOR FORMS, Feb. 5, 1936 to date. Form T-208 (duplicates). Filed chronologically. (Frequently, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. NE. side, 3d floor. (661)

5527. SCHEDULE OF DISBURSEMENTS, Feb. 5, 1936 to date. Form 1064; prepared in seven copies, six being forwarded to Boston. Filed chronologically. (Frequently, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. NE. side, 3d floor. (669)

5528. DAILY STATEMENT OF BALANCES ON OFFICIAL PROJECTS, Feb. 15, 1936 to date. Form B-16, prepared in Boston office and forwarded to branch offices. Filed chronologically. (Frequently, official.) 12 x 18 loose sheets, 4 ft., on open shelf. NE. side, 3d floor. (665)

5529. NOTICES OF MISCELLANEOUS ENCUMBRANCES, Feb. 15, 1936 to date. Form A-5, revised, showing project and symbol numbers, number of appropriation to which encumbrance is chargeable, purpose, location of project, and signature. Filed numerically. (Frequently, official.) 9 x 12 folders, 1 ft. 5 in., in drawer of metal filing case. NE. side, 3d floor. (617)

5530. TRANSMITTAL SHEETS, Apr. 1, 1936 to date. Form 166, list of forms forwarded to Boston (duplicates). Filed chronologically. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of metal filing case. NE. side, 3d floor. (664)

5531. ENCUMBRANCE CANCELATIONS, June 15, 1936 to date. Form A-5-A, notices to cancel or reduce a specified encumbrance, with reasons therefor. Filed numerically. (Frequently, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. NE. side, 3d floor. (614)

5532. REGISTER OF DELAYED PAY ROLLS, Aug. 19, 1936 to date. Form SF-2C, for pay rolls received in office 10 days after close of pay period (copies). Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 in., in drawer of metal filing case. NE. side, 3d floor. (666)

5533. WEEKLY INVENTORY OF PAY ROLLS AND VOUCHERS ON HAND, Sept. 1, 1936 to date. Form D-74, revised, showing reason for keeping pay rolls over 24 hours or vouchers over 10 days. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2½ in., in drawer of metal filing case. NE. side, 3d floor. (629)

5534. SCHEDULE OF ADJUSTMENTS, Sept. 18, 1936 to date. Form 1081, accompanying Form 1080 (copies). Filed numerically. (Frequently, official.) 9 x 12 folders, 2 in., in drawer of metal filing case. NE. side, 3d floor. (621)

5535. VOUCHERS FOR ADJUSTMENTS BETWEEN APPROPRIATIONS AND FOR FUNDS, Sept. 28, 1936 to date. Form 1080, showing appropriation or fund to be debited or credited, order number, date of delivery, description of articles or services, quantity, unit price, and amount. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 in., in drawer of metal filing case. NE. side, 3d floor. (622)

SPRINGFIELD

BRANCH PROCUREMENT OFFICE
Poli Bldg., 196 Worthington St.

This agency was established as a branch of the Massachusetts State Procurement Office, to facilitate its work in the western part of the State. Reports and important documents are sent to headquarters, Boston. Records are in good condition, accessible, and kept in modern equipment.

5536. RECEIVING AND INSPECTION REPORTS, Mar. 1, 1935 - Apr. 4, 1936. Form A-8, showing working time of truck drivers on WPA projects. Filed alphabetically. (Never.) 9 x 12 folders, 1 ft. 8 in., in drawer of steel filing case. R. 334. (1027)

5537. REQUISITIONS FOR PURCHASES, Nov. 1, 1935 to date. Form A-6, for all purchases. Filed geographically and numerically. (Daily, official.) 9 x 11¾ folders, 5 ft. 9 in., in 3 drawers of steel filing case. R. 334. (1025, 1029)

5538. TRUCK SERVICE REQUISITIONS, Nov. 1935 to date. Forms A6, A7, and A7a, for WPA projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 4 in., in 2 drawers of steel filing case. R. 334. (1023)

5539. OLD CONTRACTS, Jan. 1 - June 30, 1936. Record of all expired contracts. Filed geographically. (Occasionally, official.) 3 x 5 cards, 1 ft., in pasteboard box. R. 334. (1031)

[illegible]. [illegible] INSTRUCTION OF DRY MOLDS LIKE VOCATIONAL [illegible]. [illegible] Form D-[illegible], covering manual for [illegible] [illegible] the [illegible] or wooden [illegible] to copy. Fifty [illegible]. [illegible] [illegible], [illegible]. 5 x 18 folders, [illegible] in. [illegible] [illegible] [illegible], [illegible] side, [illegible] floor. (489)

[illegible]. [illegible] OF [illegible], Sept. [illegible], 1[illegible] to [illegible]. Form [illegible], accompanying Form [illegible] (copies). Fifty [illegible]. (Frequently [illegible]) 5 x 18 folders, 2 in., in drawer of metal filing [illegible]. [illegible] floor. (489)

[illegible]. VOUCHERS FOR AUTOMATIC [illegible] INFORMATIONS [illegible] FOR [illegible], Sept. 20, 1[illegible] to date. Form [illegible], [illegible] typewriting or [illegible] [illegible] or [illegible], order number, date of delivery, [illegible]. [illegible] [illegible] or [illegible], quantity, unit price, and amount. Fifty [illegible] [illegible]. (Frequently [illegible]) 5 x 18 folders, 2 in., in drawer of metal filing [illegible]. [illegible] floor. (489)

[illegible]

[illegible] INVENTORY OF [illegible] [illegible], [illegible] Clerk [illegible].

This [illegible] was established by a [illegible] of the [illegible] [illegible] [illegible] to facilitate the work in the [illegible] [illegible] of the [illegible]. Minutes and important documents are [illegible] to be [illegible]. Part of [illegible] are in good condition, [illegible], and kept in [illegible] [illegible].

[illegible]. [illegible] AND [illegible] RECORDS, Nov. 3, 1[illegible] - [illegible], 1[illegible]. [illegible] - [illegible], showing monthly [illegible] of [illegible] [illegible] [illegible]. Fifty [illegible] [illegible]. [illegible]) 5 x 18 folders, 2 in., 1[illegible] in. [illegible] [illegible] [illegible] filing [illegible]. [illegible]. (489)

[illegible]. [illegible] FOR [illegible], Nov. 1, 1[illegible] to [illegible]. [illegible] [illegible] [illegible]. Fifty [illegible] [illegible] and [illegible]. [illegible] [illegible]) [illegible] 5 x 18 folders, [illegible] in., in 5 drawers of [illegible] [illegible] [illegible]. (489)

[illegible]. [illegible] AUTOMATIC [illegible], Nov. 1[illegible] to [illegible]. [illegible] [illegible], and [illegible] [illegible]. Fifty [illegible] [illegible]. [illegible]) [illegible] 5 x 18 folders, [illegible] in., in drawer of [illegible] [illegible] [illegible]. (489)

[illegible]. [illegible] CONTRACTS, [illegible], 1 - [illegible], 19[illegible]. [illegible] [illegible] [illegible]. Fifty [illegible] [illegible]. [illegible]) [illegible] 5 x 18 folders, [illegible] in., in [illegible] box. [illegible]. (489)

5540. VENDORS, TRUCK OWNERS, Mar. 1, 1936 to date. Record of truck owners selling services to Government. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft., in pasteboard box. R. 334. (1026)

5541. INVITATION, BID, AND ACCEPTANCE DESCRIPTIONS, July 1, 1936 to date. Form 33, for the rental of dump trucks. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 7 in., in drawer of steel filing case. R. 334. (1028)

5542. CONTRACTS, July 1, 1936 to date. Record of all active contracts. Filed geographically. (Daily, official.) 3 x 5 cards, 2 ft., in 2 pasteboard boxes. R. 334. (1022)

5543. OWNER-OPERATOR STATEMENT, Aug. 19, 1936 to date. Record of trucks rented by Government. Filed alphabetically. (Daily, official.) 8½ x 11 folders, 8 in., in drawer of steel filing case. R. 334. (1024)

5544. INVITATION, BID, AND ACCEPTANCE, Sept. 1, 1936 to date. Form 33. Filed chronologically. (Daily, official.) 8 x 10¼ bundles, 4 in., in drawer of steel filing case. R. 334. (1030)

BUREAU OF PUBLIC HEALTH SERVICE

BOSTON

Cancer Investigation Field Station
Harvard Medical Bldg. E2, 25 Shattuck St.

This Station functioning under the Division of Scientific Research, was established in 1923 and has ever since occupied offices and laboratories at the Harvard Medical School, 25 Shattuck Street. It is the larger of two stations carrying on research in cancer eradication and control in the United States. The staff includes seven doctors, two technicians, two laboratory aides, and a secretary. There are also six attendants who care for various animals used in many of its experiments. Data, results, and other information on these experiments is issued frequently, usually in pamphlet form or in other publications. All papers, records, reports, publications, etc., appear to be intact from the date of its establishment. The older records have been tied in packages and stored in a hall closet, while current material is safely and suitably maintained in modern office equipment.

5545. MISCELLANEOUS FILE, Jan. 1923 to date. Correspondence, reports, etc. July 1930 to date, filed by subject. (Older records, rarely; recent records, daily; official.) 8½ x 11 paper packages and 9 x 12 folders, 5 ft., in wooden cabinet and in drawer of steel filing case. Hallway, 4th floor and R. 387. (8977, 8886)

5546. INVOICES, PURCHASES, AND PROPERTY RETURNS, July 1, 1930 to date. Form 1982-E, report of encumbrances, Form 1909-C, debit property vouchers, expendable and nonexpendable, and Form 1903-C, vouchers for local purchases. Filed chronologically. (Daily, official.) 9 x 11½ covers, 3 ft. 6¾ in., in 2 drawers of steel filing case. R. 387. (8985)

5547. RECORD OF EXPENSES, July 1, 1930 to date. Forms 2116 and 2153, relating to purchases and procurements and listing dates of orders and receipts, sources, articles, unit cost, totals, etc. Entered chronologically. (Daily, official.) 8 x 10½ and 10½ x 16 vols., 1½ in., in drawer of steel filing case. R. 387. (8986)

5548. BILLS, PROPOSALS, ORDERS, AND SHIPMENTS, July 1, 1931 to date. Correspondence, etc., with local firms pertaining to supplies not secured through the Procurement Division, Washington, D.C. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 387. (8976)

BUREAU OF PUBLIC HEALTH SERVICE

DIVISION

Cancer Investigation Field Station
Memorial Hospital N.Y., 26, 20 Bethesda St.

This Field Station functioning under the Division of Fundamental Research, was established in 1948 and has been also engaged in offices and laboratories of the Memorial Hospital School, 28 Bethesda Street. It is the larger of two stations carrying on research in cancer chemotherapy and control in the United States. The staff includes nurses, secretaries, technicians, two laboratory aides, one a secretary. There are also six students who work for a varied number in early of life experiments, data, results, and other information in these associations in Memorial Hospital, usually in prepaid form or in other publications. All papers, research reports, publications, and, appear to be issued from the data of the institution. The other students have been field in pathology and related in a full course. While summer students in early and activity in medical in medical office assistants.

[illegible] CONTRIBUTIONS FILE, Jan. 1948 to date. Correspondence, [illegible] Jan. July 1950 to date. Filed by subject. (Other Research [illegible] research reports, daily, officials.) 8 x 12 paper folders in [illegible] 9 x 12 folders, 2 [illegible] in wooden cabinet and in drawer of [illegible] [illegible]. Holiday, 4th floor and 2. [illegible] (Gary, Ross)

[illegible] CONTROL, [illegible], AND RESEARCH REPORTS, July 1, [illegible] date. Form 1[illegible] report of [illegible] Form 1[illegible], [illegible] [illegible] and Form 1[illegible] [illegible] [illegible] [illegible]. Filed alphabetically. (Daily, [illegible]) [illegible] drawers, 3 [illegible], [illegible] in 2 drawers of steel filing cabinet. In [illegible] (Ross)

[illegible] FILES OF [illegible], July 1, 1950 to date. Form [illegible] FILE, relating to [illegible] and [illegible] and [illegible] [illegible] and [illegible], [illegible], [illegible] [illegible]. [illegible] [illegible]. (Daily, [illegible]) 8 x 10 [illegible] in drawer of steel filing cabinet. In [illegible] (Ross)

[illegible] FILES, [illegible], [illegible], AND [illegible], [illegible] [illegible], [illegible], with [illegible] [illegible] [illegible] [illegible] [illegible] [illegible]. [illegible] [illegible] (Daily, [illegible]) 8 x 10 folders, 2 files, in drawer of steel filing cabinet. In [illegible] (Ross)

5549. CORRESPONDENCE, July 1, 1931 to date. Correspondence with the Surgeon General and other medical units and societies concerning progress made. Filed by subject and alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 4 in., in drawer of steel filing case. R. 387. (8975)

QUARANTINE STATION
Gallups Island, Boston Harbor
Bldg. 7, Administration Bldg. No. 31
Bldg. 39, Storehouse

This station was established June 1, 1915. Previous to that time, it was under the jurisdiction of the City of Boston. It is a general quarantine station for foreign and insular services. Most of the older records have been destroyed, per order of Bureau Circular 61, dated May 5, 1934. Records are for the most part in good condition, but many are considered useless and permission from authorities is being sought to destroy them.

For additional records of this bureau refer to Boston, Bureau of Customs, Collector.

Correspondence

5550. LETTERS, PRESS COPY, June 2, 1915 - Nov. 4, 1918. Copies of correspondence, bills, bureau and departmental letters, concerning taking over station by Federal Government from city of Boston. Filed chronologically. (Never.) 10 x 12 letter press books (8), 1 ft., in wooden bins. Damaged by faulty containers, dirty. Storeroom, 2d floor (Bldg. 39). (4212)

5551. PERSONNEL FILE, Nov. 10, 1915 to date. Correspondence with the Department pertaining to wage increases, transfers, and work status of employees. Filed alphabetically. (Daily, official.) 9 x 11½ folders, 2 ft., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4251)

5552. QUARANTINE OF VESSELS, July 14, 1928 to date. Letters and memoranda from Surgeon General and Medical Director, giving lists of vessels touching plague ports which have accomplished control stage in rat-proofing work; also, regulations governing importations of birds and parrots, and animals with hoof and mouth disease. Filed chronologically. (Daily, official.) 8½ x 11 loose sheets, 1½ in., on filing board on wall. General Office, 1st floor (Bldg. 7). (4165)

5553. GENERAL CORRESPONDENCE, CWA, Jan. 5 - Dec. 14, 1934. Correspondence between CWA headquarters and their supervisors at this station concerning pay rolls, allotments, instructions, and time sheets. Filed by subject. (Never.) 9 x 11½ folders, 1 ft. 2 in., in drawer of steel filing case. Junior Medical Officer's Room (Bldg. 7). (4208)

GLADSTONE TRUSTEES

Allyn Tabor, Trustee Emeritus
Mrs. T. Abbotsleigh Mrs. M.
Mr. Jay Stroughton

5554. LISTS OF CHANGES IN PERSONNEL, Oct. 3, 1935 - Mar. 28, 1936. Indicating district and station to which assigned. Filed alphabetically. (Never.) 8 x 10 bundles, 2 in., on shelf. 2d floor (Bldg. 39). (4197)

5555. GENERAL CORRESPONDENCE, July 1, 1936 to date. Correspondence relating to allotments, estimates, authorizations, approvals, requirements, special orders, proposals, and property vouchers. Filed alphabetically. (Daily, official.) 9 x 11½ folders, 8 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4247)

Finance and Accounting

5556. INDIVIDUAL RECORD OF TIME AND SALARY, June 1, 1915 - June 30, 1935. Name, address, birthplace, salary of employee, date of appointment, type of work engaged in, cause of termination of employment, days and hours worked. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 1 ft. 4 in., in drawer of wooden card cabinet. General Office, 1st floor (Bldg. 7). (4161)

5557. PROPERTY RETURN, July 1, 1916 to date. Forms 1903A, 1903B, and 1903C, inventory of goods, equipment, and supplies issued. Filed chronologically, and alphabetically. (Daily, official.) 3 x 8 loose-leaf books and bundles, 6 ft. 4 in., on wooden shelf. General Office, 1st floor (Bldg. 7). (4163)

5558. ENCUMBRANCE REPORT, Aug. 1, 1917 to date. Name of station, date, total amount of encumbrance, name, and rank of payee. Filed chronologically. (Daily, official.) 8 x 12 sheets, 1 ft. 8 in., in 4 drawers of wooden filing case. General Office, 1st floor (Bldg. 7). (4191)

5559. RECORD OF SUBSISTENCE AND SUPPLIES, Feb. 1 - Oct. 1, 1918. Form 1987, record of officers' mess, house, and hospital groceries, rations, meats, etc. Entered chronologically. (Never.) 14 x 17 vols., 1 in., in wooden bin. Storeroom, 2d floor (Bldg. 39). (4189)

5560. MEMORANDUM OF SUPPLIES, June 26, 1921 - June 28, 1935. Incoming supplies, listing name of tugboat transporting supplies, number of pieces, kind of containers, name of article, time sent, and name of wharfinger. Filed chronologically. (Never.) 8½ x 11 bundles, 9 in., on wooden shelf in closet. Storeroom, 2d floor (Bldg. 39). (4180)

5561. FUMIGATION BILLS, July 5, 1921 - June 30, 1930. Form 1956B, statements for services rendered in fumigation of vessels; name of vessel, amount of material used, number of men, cost of material, and total cost of service. Filed chronologically. (Never.) 9 x 11 bundles, 1 ft. 4 in., on wooden shelves. Storeroom, 2d floor (Bldg. 39). (4194)

5562. ORDERS, July 1, 1922 - Sept. 30, 1926. Date of order, name of firm, description of merchandise bought, and total amount of purchase. Filed chronologically. (Never.) 8 x 10 vols., 2 in., on wooden shelf. Damaged by careless handling; dirty. Storeroom, 2d floor (Bldg. 39). (4187)

5563. BOARDING BILLS, July 1, 1922 - June 30, 1933. Form 1956B, statements of quarantine services rendered: name of vessel, date of arrival, owner's name, and cost of services. Filed chronologically. (Monthly, official.) 9 x 11½ folders, 3 ft. 4 in., in drawer of wooden filing case and on open wooden shelf. Brittle, torn. Storeroom, 2d floor (Bldg. 39). (4206)

5564. TIME SHEETS, Mar. 1, 1926 - Mar. 30, 1928. Names of employees, number of hours worked, absent, and total hours on relief duty. Filed chronologically. (Never.) 8 x 12 sheets, 1 in., on top of wooden cabinet. Damaged by careless handling; brittle, dirty. Storeroom, 2d floor (Bldg. B). (4201)

5565. MEMORANDA TRANSMITTING ACCOUNTS TO COLLECTOR OF CUSTOMS, July 2, 1928 - June 24, 1935. Relative to boarding services: to whom rendered, name of collecting agent, and date services were rendered. Filed chronologically. (Never.) 8½ x 11 bundles, 1 ft. 2 in., in wooden bins. Dirty. Storeroom, 2d floor (Bldg. 39). (4242)

5566. EXPENDABLE PROPERTY, Oct. 28, 1931 - Jan. 1, 1935. Form 19026: name of building in which material will be used, description of materials, and approval of officer in charge. Filed chronologically. (Never.) 4 x 8 bundles, 6 in., in wooden stock bin. Storeroom, 2d floor (Bldg. 39). (4181)

5567. VOUCHERS, July 19, 1932 to date. For various maintenance purchases, such as telephone service, light, fuel, repairs, and subsistence. Filed chronologically. (Daily, official.) 9 x 11½ folders, 7 in., in 2 drawers of wooden filing case. 2d floor (Bldg. 39). (4207)

5568. BILLS OF LADING, Aug. 3, 1933 - June 7, 1935. For waste, coal, fuel, machinery, and subsistence supplies. Filed chronologically. (Quarterly, official.) 8 x 10 bundles, 2 in., on wooden shelf. Dirty, torn. Storeroom, 2d floor (Bldg. 39). (4241)

5569. PAY ROLL VOUCHERS, PAST, July 1, 1936 to date. Name, rank, salary, deductions, and total amount received. Filed chronologically. (Semiannually, official.) 9 x 11½ folders, 4 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4134)

5570. VOUCHERS, July 1, 1936 to date. Vouchers for laundry, repair parts, food, gasoline for boats, fuel oil, and coal purchases. Filed chronologically. (Daily, official.) 9 x 11½ folders, 6 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4135)

[illegible]

[illegible] CHARGE, July 1, 1980 - June 30, 1980. Dept. of Labor, Bureau of Lights, description of [illegible] weights, and total [illegible] of [illegible] [illegible] chronologically. (Never.) 2 x 10 volumes, 3 ft., on wooden shelf. Damaged by [illegible] flooding dirty. Basement, 24 floor (Bldg. 34). (4187)

[illegible] BUILDING PLAN, July 1, 1982 - June 30, 1984. Bureau [illegible] [illegible] of [illegible] [illegible]; maps of [illegible], [illegible] of [illegible], [illegible] and [illegible] of [illegible]. Filed chronologically. (Monthly, critical.) 2 x 12g folders, 3 ft., in drawer of wooden filing case and on open wooden shelf. Building [illegible]. Basement, 24 floor (Bldg. 39). (4188)

[illegible] TIME SHEETS, Jan. 1, 1984 - Dec. 30, 1984. Bureau of [illegible], number of [illegible] worked, [illegible], and total [illegible] on [illegible] only. Filed chronologically. (Never.) 3 x 12 [illegible], 1 ft., on top of wooden cabinet. Damaged by [illegible] flooding [illegible] dirty. Basement, 24 floor (Bldg. 3). (4189)

[illegible] PROCUREMENT AUTHORITY TO [illegible] [illegible], July 2, 1982 - Jan. 31, 1984. Authority to [illegible] [illegible] [illegible], [illegible] of [illegible] [illegible], and data [illegible] [illegible]. Filed [illegible] (Never.) [illegible] x 11 [illegible], 1 ft., in [illegible] [illegible]. Damaged. Basement, 24 floor (Bldg. 34). (4190)

[illegible] [illegible], [illegible], 1981 - Dec. 1, 1984. Bureau [illegible] [illegible] of [illegible] in which [illegible] will be [illegible], [illegible]. [illegible] [illegible] of [illegible] in [illegible]. Filed [illegible] (Never.) [illegible] x 5 [illegible], 8 ft., in [illegible] [illegible]. Damaged. 24 floor (Bldg. [illegible]). (4191)

[illegible] VOUCHERS, July 14, 1982 to [illegible]. Fire [illegible] [illegible] purchases, such as [illegible] [illegible], lights, food, [illegible], [illegible]. Filed chronologically. (Monthly.) [illegible] x 10 [illegible], 2 ft., on [illegible] [illegible] [illegible]. Damaged. [illegible] (Bldg. [illegible]). (4192)

[illegible] [illegible] CLAIM, [illegible], 1982 - June [illegible], 1984. Bureau [illegible] [illegible], food, [illegible] [illegible] [illegible]. Filed [illegible] (Monthly.) [illegible] x 10 [illegible], 2 ft., [illegible] [illegible] [illegible]. Damaged. [illegible] (Bldg. [illegible]). (4193)

[illegible] [illegible] WORKERS, [illegible], July [illegible], 1980 - [illegible]. [illegible] [illegible] [illegible] [illegible] [illegible]. Filed [illegible] (Monthly.) [illegible] x 12g folders, [illegible] ft., [illegible] [illegible] [illegible]. Damaged. [illegible] (Bldg. [illegible]). (4194)

[illegible] [illegible], July 1, 1982 to [illegible]. [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible]. Filed [illegible] (Monthly, critical.) [illegible] x 12g folders, [illegible] ft., [illegible] [illegible] [illegible] [illegible]. Damaged. [illegible] (Bldg. [illegible]). (4195)

Function

5571. QUARANTINE REGISTER, Sept. 1, 1867 - June 21, 1901. Name of person, age, birthplace, date admitted, date of discharge or death, amount charged for services, and general remarks. Entered chronologically. (Never.) 14 x 19 vol., 1½ in., in wooden bin. Storeroom, 2d floor (Bldg. 39). (4198)

5572. BLUEPRINT OF CEMETERY, Oct. 20, 1872 - Jan. 9, 1902. Also list of people buried, including age at time of death, date of death, and burial lot number. (Semiannually, official.) 2 x 18 rolled blueprints, 2 in., in tin box in closet. General Office, 1st floor (Bldg. 7). (4184)

5573. SHIPPING REGISTER, Jan. 2, 1879 - May 31, 1915. Register of ships in quarantine: names of vessel and captain, port of origin, number of days of passage, number of passengers and crew, cargo, and condition; also, bills of health, and receipts signed by James C. Dunn, Treasurer, City of Boston. Entered chronologically. (Never.) 12 x 15 and 14 x 17 vols., 6½ in., in wooden stock bin. Storeroom, 2d floor (Bldg. 39). (4243)

5574. HOSPITAL RECORD, June 6, 1901 - Oct. 19, 1907. Record of patients treated: name, age, birthplace, occupation, origin, date admitted and discharged, type of disease, and remarks. Entered chronologically. (Never.) 12 x 19 vol., 1 in., in lower bin. Storeroom, 2d floor (Bldg. 39). (4188)

5575. CLINICAL CHARTS, Jan. 11 - Apr. 6, 1907. Date of entrance and discharge, name of disease, result of urine examination, temperature, and respiration of patient. Entered chronologically. (Never.) 9 x 14 vol., 1 in., in wooden bin. Storeroom, 2d floor (Bldg. 39). (4192)

5576. LOG OF STEAMSHIP VIGILANT, Mar. 30, 1909 - July 29, 1917. Name of engineer in charge, port and time of clearance, time of entry, weather conditions, and amount of fuel used. Filed chronologically. (Never.) 10 x 14 vols., 6 in., in wooden bin. Dirty, bindings broken. Storeroom, 2d floor (Bldg. 39). (4244)

5577. QUARANTINE DECLARATIONS, June 15, 1915 - July 1, 1935. Form 1988, boarding officer's record: name of vessel, port of departure, intermediate ports, number of days in transit, number of officers and crew, number of 1st, 2d, and 3d class passengers, total cargo, and record of illnesses or deaths. Filed chronologically. (Older records, never; current records, daily; official.) 7 x 8½ vols. and 9 x 11½ folders, 9 ft. 10 in., in wooden cabinet and in 2 drawers of wooden filing case. Storeroom, 2d floor and General Office, 1st floor (Bldgs. 39 and 7). (4162, 4210)

5578. MISCELLANEOUS, July 30, 1915 - June 30, 1935. Miscellaneous ship correspondence, vouchers, requisitions, orders, allotments, maintenance records, pay rolls, and records of supplies. Filed chronologically. (Monthly, official.) 9 x 11½ folders, 30 ft. 3 in., in 10 drawers of wooden filing cases and in cabinet. Damaged by faulty containers; dirty, bindings broken. 2d floor (Bldg. 39). (4239)

5579. CLINICAL REPORT, Oct. 28, 1916 - May 17, 1918. Name of patient, age, residence, disease, date admitted, date discharged, and result of treatment. Filed chronologically. (Never.) 8½ x 11 folders, 2 in., on wooden shelf. Storeroom, 2d floor (Bldg. 39). (4196)

5580. FUMIGATION CERTIFICATES, June 18, 1920 to date. Form 1938, account of ships inspected for rats or exempted from inspection: name of vessel, amount of cargo, places indicating presence of rats, and statement whether fumigation is necessary. Filed alphabetically. (Semiweekly, official.) 9 x 11½ folders, 4 ft., in 2 drawers of wooden filing case. General Office, 1st floor (Bldg. 7). (5217)

5581. BLUEPRINTS, 1920. Blueprints of buildings and equipment, including fire extinguishers and boilers. (Never.) 12 x 24 blueprints, 4 ft., in 5 drawers of wooden blueprint case. Damaged by careless handling, faulty containers; brittle, torn. General Office, 1st floor (Bldg. 7). (4186)

5582. STATEMENT OF SERVICES RENDERED, July 1, 1921 - June 30, 1929; July 1, 1936 to date. Forms 1956C and 1956B: agent's name, name of vessel, date of arrival, net tonnage, inspection service charged, total charge for quarantine and vaccination treatment, and number of days spent in quarantine. Filed chronologically. (July 1, 1921 - June 30, 1929, never; July 1, 1936 to date, daily; official.) 8 x 10 bundles and 9 x 12½ folders, 1 ft. 2 in., on wooden shelves and in drawer of wooden filing case. Storeroom, 2d floor and General Office, 1st floor (Bldgs. 39 and 7). (4237, 4166)

5583. VESSELS BOARDED, July 1, 1921 - Dec. 31, 1926; July 1, 1930 to date. Inspection record: name of vessel, cost of inspection, detention service charge, names of agent and owner, and number of passengers. Filed chronologically. (July 1, 1921 - Dec. 31, 1926, never; July 1, 1930 to date, daily; official.) 8 x 10 vols., 3 in., on wooden shelf and desk. July 1, 1921 - Dec. 31, 1926, damaged by careless handling; dirty, bindings broken. Storeroom, 2d floor and General Office, 1st floor (Bldgs. 39 and 7). (4185, 4209)

5584. WEEKLY REPORT, July 7, 1923 - June 30, 1925. Form 1935, quarantine report: name of vessel, number in crew, date of arrival, port of departure, type of cargo, treatment at quarantine, statement as to advisability of fumigation. Filed chronologically. (Never.) 4 x 8 bundles, 6 in., on wooden shelves. Storeroom, 2d floor (Bldg. 39). (4183)

[illegible]. [illegible], July 30, 1918 - June 30, 1920. Miscellaneous, only correspondence, vouchers, requisitions, orders, affidavits, [illegible] reports, pay rolls, and receipts of supplies. Filed chronologically. (Loose, official.) 9 x 11½ folders, 30 ft., 3 in., in 10 drawers of wooden filing cases and in cabinet. Damaged by fire; contents dirty, binding broken. 24 floor (Bldg. 26). (4250)

[illegible]. CLINICAL RECORD, Oct. 24, 1918 - May 17, 1919. Name of patient, age, residence, diseases, date admitted, date discharged, and result of treatment. Filed chronologically. (Bound.) 1½ x 11 folders, 2 in., in wooden shelf. Basement, 24 floor (Bldg. 26). (4108)

[illegible]. EXAMINATION CERTIFICATES, June 30, 1920 to date, from 1920, account of ability incapacitated for work or employed from incapacitated; name of vessel, number of crew, place, inability, procedure of work, and treatment whether treatment is necessary. Filed alphabetically. (Bound, official.) 9 x 11½ folders, 4 ft., in 2 drawers of wooden filing case. General Office, 1st floor (Bldg. 7). (4217)

[illegible]. INSPECTIONS, 1920. Inspections of buildings and equipment, including fire extinguishers and boilers. (Bound.) 12 x 14 folders, 4 ft., in 2 drawers of wooden Hammond case. Damaged by moisture. Boiler room, Safety Department, Bldg. 7. Current office, 1st floor (Bldg. 7). (4128)

[illegible]. [illegible] OF [illegible] LEAGUE, July 1, 1918 - June 30, 1920; July 1, 1920 to date. Three [illegible] and [illegible] cases, each of [illegible], and [illegible], [illegible] and [illegible]. Inspection service [illegible]. Filed alphabetically. (July 1, 1920) - Desk [illegible]. Filed chronologically. (July 1, 1920 - June 30, 1920; [illegible] 1, 1920 to date.) Safety [illegible]. 9 x 10 folders, 1 in., in [illegible] and [illegible]. July 1, 1920 - June 30, 1920, damaged by [illegible] [illegible] broken. Basement, 24 floor [illegible] (Bldg. 26 and 7). (4126, 4128)

[illegible]. WEEKLY [illegible], July 2, 1920 - June [illegible], 1920. [illegible] report [illegible] name of vessel, number in crew, date of [illegible], [illegible] of [illegible]. Filed [illegible] of crew, [illegible] in [illegible]. [illegible] [illegible] of [illegible]. Filed chronologically. (Bound.) 4 folders, 1 in., in wooden shelf. Basement, 24 floor (Bldg. [illegible]). (4128)

5585. LOG, Jan. 12, 1924 - July 3, 1930. Name of ship, date of entry, weather conditions, names of crew, time leaving Army Base, and time of arrival. Entered chronologically. (Never.) 8 x 10 vols., 8 in., on wooden shelf. Damaged by careless handling; dirty, bindings broken. Storeroom, 2d floor (Bldg. 39). (4203)

5586. DAILY OPERATION REPORT OF QUARANTINE VESSELS, Nov. 29, 1924 - Oct. 31, 1927. Log of quarantine vessels: name of tugboat, hour leaving and returning to wharf, number of hours on duty, name and number of vessel boarded, reasons for boarding, and crew list. Arranged chronologically. (Never.) 9 x 11 bundles, 1 ft. 8 in., on wooden shelf. Storeroom, 2d floor (Bldg. 39). (4193)

5587. RAT GUARD INSPECTIONS, Jan. 17, 1926 - Feb. 27, 1928. Record of fumigation by city of Boston in cooperation with Public Health Service: name of vessel, location at time of fumigation, and part of ship fumigated. Filed chronologically. (Never.) 8 x 10 bundles, 3 in., on wooden shelves. Storeroom, 2d floor (Bldg. 39). (4182)

5588. WEEKLY REPORT OF OPERATIONS, July 10, 1926 to date. Record of construction and repair work by mechanical division: character of work, number of men and time required, amount of lost or damaged equipment, and amount of coal used. Filed chronologically. (Weekly, official.) 8 x 10 sheets, 5 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4246)

5589. STATION ANNOUNCEMENTS, May 30, 1927 to date. Orders from officer in charge instructing employees, pilots, and motor engineers concerning fire regulations, duties of night watchman, general rules for operating office, and for inspection of vessels. Filed chronologically. (Daily, official.) 8½ x 11 sheets, 2 in., on file board on wall. General Office, 1st floor (Bldg. 7). (4164)

5590. FUMIGATION EXTENSION, July 1, 1927 - June 29, 1934. Record of delay in fumigation of vessels: names of ship and owner, tonnage and class of vessel, description of cargo, date of last fumigation, and reason for delay. Filed chronologically. (Never.) 5 x 8 loose-leaf books, 1 ft. ½ in., on wooden shelves. Storeroom, 2d floor (Bldg. 39). (4245)

5591. BILLS OF HEALTH, Nov. 1, 1928 - June 30, 1935; Jan. 1, 1936 to date. Form 1937: names of vessel and master, tonnage, number in crew, ports visited, destination, sanitary conditions, disease (if any), date of arrival, and name of medical officer. Filed chronologically. (Nov. 1, 1928 - June 30, 1935, never; Jan. 1, 1936 to date, daily; official.) 4 x 8 bundles and sheets, 49 ft. 3 in., on wooden shelf and in 34 drawers of metal filing cases. Storeroom, 2d floor and General Office, 1st floor (Bldgs. 39 and 7). (4202, 4169)

0329. LOG, Jan. 18, 1945 - July 5, 1950. Name of ship; date or entry, weather conditions, names of crew, time leaving Army Base, and time of arrival. Entered chronologically. (Never) 8 x 10 vols., 8 in., on wooden shelf. Damaged by overhead heating; dirty, binding broken. Storeroom, 24 floor (Bldg. 30). (4808)

0330. DAILY OPERATION REPORT OF "LANARKSHIRE VENTURE", Nov. 29, 1944 - Oct. 31, 1947. Log of running the vessel; name of employer, time leaving and returning to wharf, number of hours on duty, name and number of vessel towed, reasons for boarding, and crew lists. Arranged chronologically. (Never) 9 x 11 months, 1 vol., 8 in., on wooden shelf. Storeroom, 24 floor (Bldg. 30). (4149)

0331. NAT CRAIG INCORPORATED, Jan. 19, 1950 - Dec. 27, 1952. Running of business by city of Dexter in cooperation with Public Health Service. Lack of vessel, lengthies on time of inspection, and part of city installed. Kept chronologically. (Never) 8 x 10 months, 3 in., on wooden shelves. Storeroom, 24 floor (Bldg. 30). (4148)

0332. WEEKLY REPORT OF OPERATIONS, July 10, 1942 to date. Record of construction and repair work by municipal divisions. Character of work, number of men and time worked, number of hours on daily-work, and volume of work done. Kept chronologically. (Monthly, until vital.) 8 x 10 months, 1 in., in drawer of wooden filing case. Central Office, 1st floor (Bldg. 7). (4149)

0333. MINUTES OF MEETINGS, July 20, 1953 to date. Orders from officers to order; [illegible] minutes, dates, and other matters [illegible]; dates of [illegible]; and for [illegible] of vessels. Kept [illegible]-[illegible]. (Monthly, [illegible].) 8½ x 11 months, 8 in., on file [illegible] [illegible]. Secretary Office, 1st floor (Bldg. 7). (4149)

0334. PROCEEDING LEDGER, July 1, 1947 - June 29, 1953. Record of delay in [illegible] of vessels; [illegible] of duty and [illegible], [illegible] of [illegible], [illegible] of [illegible], [illegible] of [illegible] [illegible]. Kept chronologically. (Never) 8 x 10 [illegible] [illegible] 1 vol., 8 in., on wooden shelves. Storeroom, 24 floor (Bldg. 30). [illegible]

0335. RENT & OF HOLDING, Jan. 1, 1948 - June 30, 1953 [illegible] to date. [illegible] of annual rent [illegible], [illegible] conditions, [illegible] [illegible], [illegible] of [illegible] [illegible]. [illegible] (Never) [illegible] 30, 1953. [illegible] 1, 1948 to date. [illegible] [illegible] and [illegible], 8 in., on [illegible] [illegible] in [illegible] of metal filing cabinet. Storeroom, 24 floor (Bldg. 30). (4808, 4809)

5592. RAT INFESTATION REPORT, July 10, 1929 - June 28, 1934. Record of rat infested vessels: extent and description of rat forage, name of vessel, location, cargo, tonnage, time spent in inspection, and place of inspection. Filed chronologically. (Never.) 8 x 10 bundles, 1 ft., on wooden shelves. Storeroom, 2d floor (Bldg. 39). (4177)

5593. ENGINEER'S WEEKLY REPORT, June 7, 1930 - June 20, 1931. Number of men employed, place of work, and time required to complete work. Filed chronologically. (Never.) 8 x 10 bundles, 1 in., on wooden shelves. Storeroom, 2d floor (Bldg. 39). (4190)

5594. FUMIGATION RECORD, July 1, 1930 to date. Name of ship, tonnage, amount of charges, port of origin, and name of fumigation officer and agent. Entered chronologically. (Daily, official.) 8 x 10 vols., 1 in., on desk. General Office, 1st floor (Bldg. 7). (4205)

5595. SHIPMASTERS' DECLARATIONS, June 26, 1931 to date. Form 301F, stating name of vessel, date of arrival, kind and quantity of foreign food, country of origin, master's name, and name of medical officer giving approval. Filed chronologically. (Semiannually, official.) 8 x 10 bundles, 1 in., on wooden shelves. Storeroom, 2d floor (Bldg. 39). (4178)

5596. TRANSACTIONS, July 1, 1932 - May 30, 1934. Form 1965, monthly report of station activities: inspections, detentions, and treatments of vessels, account of trapping of rats, research work accomplished, report sent by medical officer in charge to General Accounting Office, Auditing Division, Washington, D.C. Arranged chronologically. (Never.) 8½ x 11 bundles, 1 ft. 8 in., on 8 wooden shelves in closet. Storeroom, 2d floor (Bldg. 39). (4168)

5597. MISCELLANEOUS CORRESPONDENCE, VOUCHERS, ETC., July 1, 1933 to date. General quarantine, ship, and fumigation correspondence, pay roll property vouchers, monthly statements, special orders, and requisitions. Filed alphabetically. (Weekly, official.) 9 x 11½ folders, 8 ft., in 4 drawers of wooden filing case. Office of Medical Officer (Bldg. 7). (4136)

5598. ENGINEER'S PROGRESS REPORT, Oct. 17, 1933 - Aug. 4, 1934. Form 8701: name of building under repair, cost, percentage completed, type of force, equipment, and amount paid to contractor. Filed chronologically. (Never.) 9 x 11½ folders, 10 in., in drawer of wooden filing case. Dirty. Storeroom, 2d floor (Bldg. 39). (4238)

5599. BLUEPRINTS, Nov. 10, 1933 - Nov. 16, 1934. Blueprints of new single and duplex houses built for officers. (Never.) 6 x 28 rolled blueprints, 6 in., on top of cabinet. Damaged by faulty containers; dirty. Storeroom, 2d floor (Bldg. 39). (4240)

5600. IMMIGRATION REPORT, July 9, 1934 to date. Daily report: name of vessel, number in crew, and name of medical officer making inspection. Filed chronologically. (Never.) 6 x 8 bundles, 3 in., on wooden shelves. Storeroom, 2d floor (Bldg. 39). (4179)

Personnel

5601. INDIVIDUAL RECORD OF ABSENCES, June 1, 1915 - Sept. 22, 1921. Name of employee, date of Government oath, salary per month, and days lost by sickness. Filed alphabetically. (Rarely, official.) 5 x 8 cards, 6 in., in drawer of wooden card cabinet. General Office, 1st floor (Bldg. 7). (4133)

5602. PERSONNEL RECORDS, Jan. 1, 1918 to date. Record of names of former employees, length of time employed, and reasons for separation, such as illness or contagious disease. Filed alphabetically. (Monthly, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4167)

5603. LEAVE REPORTS, Sept. 9, 1924 to date. Form 2243-B, specifying date, name of employee, place of absence, days absent, total days absent for year. Filed chronologically. (Monthly, official.) 8 x 12 sheets, 4 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4250)

5604. MONTHLY PERSONNEL REPORT, July 31, 1926 to date. Form 1917A: name of station, time employed, name and rank of employee, annual rate of pay, allowances, and duties performed. Filed chronologically. (Monthly, official.) 8 x 10 sheets, 4 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4249)

5605. EFFICIENCY PERSONNEL REPORT, Oct. 28, 1928 to date. Filed alphabetically. (Quarterly, confidential.) 5 x 10 sheets, 4 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4248)

5606. APPLICATIONS FOR ANNUAL LEAVE, June 20, 1931 to date. Form 2217, applications for annual, without pay, or military leave; name of office, location, date, period of leave, signature of applicant, recommendation by immediate superior, approval by local field officer; also detachable notice of leave granted. Filed chronologically. (Never.) 5 x 9 bundles, 6 in., on shelf in wooden cabinet. Storeroom, 2d floor (Bldg. 39). (4159)

5607. APPLICATIONS FOR LEAVE, July 1, 1931 to date. Record of time desired and time allotted, with signatures of applicant and officer in charge. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 1 ft. 2 in., in drawer of wooden card cabinet. General Office, 1st floor (Bldg. 7). (4160)

3000. BENEFICIATION PERSONNEL, July 2, 1956 to date. Daily report: number of vessels, number in crew, and name of medical officers making inspection. Filed chronologically. (Never.) 8 x 8 bundles, 3 in., on wooden shelves. Storeroom, 2d floor (Bldg. 32). (2170)

Personnel

8001. INDIVIDUAL RECORD OF EMPLOYEES, June 1, 1919 - Sept. 31, 1921. Name of employee, date of termination with, salary per month, and date lost by reference. Filed alphabetically. (Weekly, activity.) 8 x 8 x 8 in., in drawer of wooden card cabinet. General Office, 1st floor (Bldg. 7). (4128)

8002. TERMINATED RECORD, Jan. 1, 1919 to date. Record of name of former employee, length of time employed, and reason for separation for each person on alleges for correspondence clerks. Filed alphabetically. (Monthly, activity.) 9 x 10 folders, 8 ft., in drawer of wooden filing case, General Office, 1st floor (Bldg. 7). (4129)

8003. LEAVE ACCOUNT, Aug. 9, 1919 to date. Form PT-15, alphabetical order, name of employee, place of assignment, date starting, total days absent for year. Filed chronologically. (Monthly, activity.) 8 x 12 sheets, 8 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4130)

8004. CONTROL RECORD [illegible], July 22, 1921 to date. Form PT-7. Name of station, time employed, name and type of employee, total days of pay, allowance, and active participant. Filed chronologically. (Monthly, activity.) 8 x 10 sheets, 2 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4131)

8005. [illegible] FUNDS RECORD, Oct. 20, 1920 to date. Petty disbursements. (Quarterly, activity.) 8 x 10 sheets, 1 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4132)

8006. INFORMATION FOR MEDICAL EXAMS, June 30, 1921 to date. [illegible] exam, application for medical, without pay, or military leave. [illegible] of [illegible], location, [illegible] of leave, [illegible] of [illegible], [illegible] by medical officer by local field office [illegible] [illegible] of [illegible] [illegible]. Filed chronologically. (Monthly.) 8 x 8 bundles, 4 in., in shelf in medical [illegible]. [illegible] (Never, 37). (4134)

8007. [illegible] FOR [illegible], July 1, 1921 to date. Record of [illegible] [illegible] [illegible] [illegible] of [illegible] [illegible] [illegible]. Filed chronologically. (Weekly, [illegible].) 8 x 8 [illegible], 2 in., in drawer of wooden card cabinet. General [illegible], 1st floor (Bldg. [illegible]). (4135)

5608. REPORT OF ANNUAL HEALTH EXAMINATIONS, July 21 - Aug. 13, 1932. Report of yearly examination of employees: rank, place of birth, years of service, and complete medical examinations. Filed chronologically. (Never.) 8 x 10 sheets, 4 in., in drawer of wooden filing case. General Office, 1st floor (Bldg. 7). (4204)

5609. PERSONNEL RECORD OF CWA EMPLOYEES, Jan. 1 - Mar. 30, 1934. Name and address of each CWA employee, number of man-hours worked, wages paid, and kind of work performed. Filed chronologically. (Never.) $8\frac{1}{2}$ x 11 folders, 2 ft., in drawer of wooden filing case. Storeroom, 2d floor (Bldg. 39). (4211)

5610. VACCINATION OF PERSONNEL, Apr. 10, 1934 to date. Record of name, sex, age, and height of person vaccinated and date and result of vaccination. Filed alphabetically. (Semiannually, official.) 3 x 5 cards, 8 in., in drawer of card cabinet. General Office, 1st floor (Bldg. 7). (4137)

FIRST CLASS RELIEF STATION
Custom House, India and State Sts.

According to a newspaper clipping found in the building, this outpatient office (or dispensary) was established under the Marine Hospital Service in 1868, and for almost half a century has occupied the same room. The staff comprises an acting assistant surgeon-in-charge, a first class pharmacist mate, a clerk-typist, and, when the volume of business requires it, additional personnel provided by the Marine Hospital in Chelsea.

Established originally to provide medical attention and treatment for seamen of the merchant service, it has found, in recent years, that more of its patients have been civilian employees of the non-military branches of the Federal Government and enlisted coast guardsmen than merchant seamen. Its records consist of various medical reports on treatments and examinations, with relevant correspondence, and are said to be intact. The earlier records have been sent, periodically, to Chelsea, where they are stored in the permanent files of the Marine Hospital or forwarded to Washington. All current material is easily accessible and well maintained in modern equipment.

5611. SUPPLY SLIPS, July 1, 1933 to date. Form 1902E, sent weekly to the Marine Hospital for the purpose of obtaining supplies. Arranged chronologically. (Daily, official.) $4\frac{1}{2}$ x 8 papers, 3 in., in drawer of metal filing case. SW. corner, basement. (3344)

5612. WASSERMAN REPORTS, July 13, 1933 to date. Reports on specimens of blood sent to Harvard College laboratory for examination; data includes names of patients and indication whether tests were positive, negative, or doubtful. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 in., in drawer of metal filing case. SW. corner, basement. (3304)

5613. OUT-PATIENT RECORD, July 1, 1934 to date. Form 1971-E, showing name, date, hour, place of work, disease or injuries, and treatment. Filed alphabetically. (Daily, official.) 5 x 8 cards, 16 ft. 6 in., in 11 drawers of metal card cabinet. SW. corner, basement. (3309)

5614. MONTHLY REPORT OF RELIEF, July 1, 1935 to date, Form 1922A, containing three tables; table 1 shows class of patient, number of out-patients treated, times relief was furnished, physical examinations given, etc.; table 2 gives recapitulation of totals for substations and units of table 1; table 3 classifies types of relief administered to out-patients. Filed chronologically. (Monthly, official.) 9 x 12 folders, 1 in., in drawer of metal filing case. SW. corner, basement. (3339)

5615. MONTHLY REPORT OF COAST GUARD PATIENTS, July 1, 1935 to date. Form 8945: name, service number, rank or rating, date of admission, assigned station, and date of report. Filed chronologically. (Monthly, official.) 9 x 12 folders, 1 in., in drawer of metal filing case. SW. corner, basement. (3305)

5616. PHYSICAL EXAMINATIONS, July 1, 1935 to date. Form 1971-E, record of physical examinations of patients from various departments and projects, including name and signature of patient, disease or injury, treatment, etc. Filed alphabetically and chronologically. (Daily, official.) 5 x 8 cards, 1 ft. 6 in., in drawer of metal filing case. SW. corner, basement. (3308)

5617. CORRESPONDENCE, Sept. 5, 1935 to date. Correspondence with masters of vessels, shipping companies, Coast Guard stations, and other agencies of the Department. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 in., in drawer of metal filing case. SW. corner, basement. (3367)

CHELSEA

MARINE HOSPITAL
(A) Hospital Bldg., High St.
(B) Storeroom Bldg., High St.

This hospital was established in 1802. It was the second of its kind in the country, the first having been built two years previously at Norfolk, Virginia. This hospital, which, incidently was the first general hospital in the city, furnished hospital care for the wounded who fought under John Paul Jones, as well as for British prisoners. Many seamen from the Constitution, President, Chesapeake, and other naval vessels and privateers of the War of 1812 were cared for here. During the epidemics in the early days, the hospital frequently received Presidential authorization to aid local health authorities in relief and control measures. Today, it cooperates with Government agencies in matters pertaining to public health and sanitation.

[illegible] INTERNATIONAL TRADING, Julio 4, 1964 en [illegible] [illegible] [illegible]

administering hospitalization and out-patient treatment to legal beneficiaries of the Government and studying and supplying information on the cause, treatment, and prevention of disease. Records are stored in nine rooms of two buildings, namely, admitting room, main office, filing room, storekeeper's office, laboratory, dental clinic, and wards B and C of the Hospital Building; also room 5 of the Storeroom Building. For the most part, the records in the Hospital Building are in good condition, but nearly all records in room 5 are very poorly maintained.

Correspondence

5618. GENERAL CORRESPONDENCE, Oct. 1, 1869 - Mar. 6, 1922; Jan. 1, 1923 - Dec. 31, 1926; May 1928 - June 1933. Letters and telegrams on administrative and operational matters; also, vouchers, property, invoices, accident claims, and supply reports. Some arranged chronologically, some alphabetically. Feb. 12, 1894 - Oct. 6, 1897, indexed. (Never.) Variously sized vols., covers, and folders, 44 ft. 1 in., on 13 open wooden shelves, in drawer of wooden filing case, and on floor. Some damaged by faulty containers; dirty, bindings broken. R. 5 and Filing Room (Bldgs. B and A). (128, 114, 370, 157)

5619. BULLETINS, Jan. 1, 1919 - Dec. 31, 1926. Relating to the comparative cost per patient in hospital, weekly census report for administrative purposes only, X-ray reports submitted by various stations throughout the country, and bulletins of Public Health Service. Arranged chronologically. (Never.) 10 x 15 paper packages, 8½ in., on open wooden shelf. Dirty. R. 5 (Bldg. B). (89)

5620. BILLS AND MISCELLANEOUS CORRESPONDENCE, Jan. 1919 - July 1922; Mar. 19, 1923 - Feb. 10, 1926. Miscellaneous letters; also bills for minor services and supplies. Arranged chronologically. (Never.) 8½ x 11 and 10 x 15 packages, 5½ in., on floor and on wooden shelf. Mar. 19, 1923 - Feb. 10, 1926, damaged by faulty containers; dirty. R. 5 (Bldg. B). (122, 188)

5621. AUTHORIZATIONS FOR PURCHASES, Jan. 1919 - Dec. 10, 1923; Feb. 19, 1929 - Nov. 26, 1934. Letters from Washington, authorizing purchases of supplies and materials. Arranged chronologically. (Never.) 10 x 15 packages and 9 x 12 folders, 5 in., on wooden shelf and in pasteboard box. Feb. 19, 1929 - Nov. 26, 1934, damaged by faulty containers; dirty. R. 5 (Bldg. B). (184, 354)

5622. CORRESPONDENCE CONCERNING PERSONNEL, July 1, 1919 - July 6, 1923. Arranged alphabetically. (Never.) 10 x 15 packages, 3 in., on floor. R. 5 (Bldg. B). (152)

5623. COAST GUARD PHYSICIAN CORRESPONDENCE, Sept. 23, 1919 - Dec. 22, 1923; Jan. 1928 - Dec. 1, 1929. Correspondence with Coast Guard physicians concerning hospitalization of coast guardsmen; also miscellaneous reports. Filed chronologically. (Never.) 8½ x 12 and 10 x 15 packages, 1 ft. 2 in., on floor and on shelf. Damaged by faulty containers. R. 5 (Bldg. B). (164, 83)

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Acknowledgments

[illegible]

[illegible]

[illegible]

[illegible]

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[illegible]

[illegible]

5624. RETIRING BOARDS, COAST GUARD, Nov. 19, 1919 - Nov. 13, 1922. Correspondence concerning retirement of coast guardsmen; also reports of examining physicians. Filed chronologically. (Never.) 10 x 14 packages, ½ in., on wooden shelf. R. 5 (Bldg. B). (294)

5625. INQUIRIES OF ELIGIBLES REGARDING CERTIFICATION FOR CIVIL SERVICE, Dec. 31, 1919 - Aug. 22, 1922. Correspondence pertaining to eligibility of applicants for civil service positions. Filed chronologically. (Never.) 10 x 15 packages, ½ in., on open wooden shelf. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (191)

5626. RECONSTRUCTION SERVICES, Jan. 1, 1920 - Dec. 31, 1922. Correspondence relative to reconstruction materials and services; list of materials and services used. (Never.) 10 x 15 folders and packages, 3 in., on floor. R. 5 (Bldg. B). (111)

5627. TELEGRAMS, Jan. 1, 1920 - Dec. 31, 1922. Incoming and outgoing telegrams, mostly concerning health of patients; also correspondence of Surgeon General with telegraph company. Filed chronologically. (Never.) 10 x 15 folders and packages, 3 in., on floor. R. 5 (Bldg. B). (121)

5628. CIRCULAR LETTERS, Jan. 3, 1920 - Mar. 27, 1922. Instructions from Washington. Arranged chronologically. (Never.) 8 x 11 loose-leaf books, 2 in., on open wooden shelf. Dirty. R. 5 (Bldg. B). (205)

5629. LETTERS OF RECOMMENDATION, Jan. 22, 1920 - Feb. 17, 1922. Letters requesting information about employees; also copy of reply. Arranged chronologically. (Never.) 10 x 15 packages, ½ in., on open wooden shelf. Dirty. R. 5 (Bldg. B). (302)

5630. LETTERS TRANSMITTING PROPOSALS FOR SUPPLYING ARTICLES OR SERVICES, Jan. 1920 - Mar. 1924. Form 1907, form letters accompanying bids: character of supplies or services, date, amount of bid, and signature of bidder. Filed chronologically. (Never.) 10 x 15 packages, 2 in., on open wooden shelf. R. 5 (Bldg. B). (113)

5631. CHECK RECEIPTS, Feb. 6, 1920 - Feb. 2, 1929. Letters acknowledging receipt of checks, issued by hospital, with signature of recipient. Filed chronologically. (Never.) 10 x 15 packages and 9 x 12 folders, 5½ in., on floor and in wooden box. R. 5 and Filing Room (Bldgs. B and A). (323, 393)

5632. CORRESPONDENCE AUTHORIZING SALE OF ARTICLES, Mar. 18, 1920 - Nov. 10, 1921. Circular Letter 30, from Washington, authorizing sale of hospital property; Form 8747, reports to Washington concerning same. Filed chronologically. (Never.) 10 x 15 packages, 1½ in., on floor. R. 5 (Bldg. B). (219)

5633. OUT-PATIENT CORRESPONDENCE, Mar. 31, 1920 - Dec. 1, 1926. Correspondence concerning physical examinations for employment in out-patient department. Filed chronologically. (Never.) 9 x 12 folders, 4 ft. 7 in., in 2 wooden boxes. R. 5 (Bldg. B). (380)

5634. CONVENTIONS, MEETINGS, AND REUNIONS, Mar. 1, 1921 - Oct. 1, 1923. Incoming letters, bulletins, advertising circulars, concerning conventions, meetings, and reunions of employees. Filed chronologically. (Never.) 10 x 15 packages, 1 in., on floor. Damaged by faulty containers. R. 5 (Bldg. B). (98)

5635. COST ACCOUNT CORRESPONDENCE, June 14, 1921 - Dec. 23, 1922. Incoming letters and copies of letters to Surgeon General concerning encumbrances and cost accounts. Arranged chronologically. (Never.) 10 x 15 folders, 2 in., on floor. R. 5 (Bldg. B). (204)

5636. MISCELLANEOUS CORRESPONDENCE, 1922 - Dec. 31, 1929; Aug. 12, 1930 - June 28, 1934. Letters, bulletins, telegrams on miscellaneous subjects, such as station changes, equipment purchases, accident claims, hospitalization of patients; also, inspectors reports, maps, and plans of hospital grounds. See addenda to serial 88 for further description. Some arranged chronologically. (Never.) 9 x 12 folders, 1 ft. 11 in., on 2 open wooden shelves and in pasteboard box. Dirty, torn. R. 5 (Bldg. B). (88, 71, 340)

5637. HOSPITAL SUPPLIES, Jan. 1, 1923 - Dec. 31, 1926. Correspondence, bulletins, catalogs, and internal memoranda pertaining to supplies and equipment. Filed alphabetically. (Never.) 10 x 15 folders, 4 in., on floor. Dirty. R. 5 (Bldg. B). (322)

5638. MISCELLANEOUS CORRESPONDENCE, Jan. 1, 1923 - Dec. 31, 1937. Letters of inquiry concerning clinical records of former patients and copies of replies. Filed chronologically. (Never.) 9 x 12 packages, 4 in., on floor. R. 5 (Bldg. B). (176)

5639. COMPENSATION COMMISSION, EMPLOYEES, Dec. 21, 1923 - Oct. 29, 1924. Correspondence with Employees' Compensation Commission. Filed chronologically. (Never.) 10 x 15 packages, ½ in., on floor. R. 5 (Bldg. B). (299)

5640. VISITS, ENTERTAINMENTS, AND LETTERS OF CONDOLENCE, Jan. 1 - Dec. 31, 1924. Incoming correspondence concerning visits, banquets, outings, and theatre parties; also, cards and letters of condolence upon death of employees. Filed chronologically. (Never.) 10 x 15 folders, ½ in., on floor. R. 5 (Bldg. B). (326)

5641. LETTERS REGARDING REQUISITIONS, July 1, 1928 - June 30, 1929. Correspondence with the Assistant Surgeon General. Arranged chronologically. (Never.) 8½ x 11½ envelopes, 1½ in., on floor. R. 5 (Bldg. B). (134)

5642. LETTERS OF TRANSMITTAL, July 1, 1928 - June 30, 1929. Between medical officer in charge and supply agencies relating to requisitions for miscellaneous supplies. Arranged chronologically. (Never.) 9 x 12 envelopes, ½ in., on floor. R. 5 (Bldg. B). (173)

5643. PROPOSALS, BUREAU OF SUPPLY, Oct. 1, 1928 - June 30, 1929. Letters of authorization from Bureau of Supply, Washington, for submittal of competitive proposals to furnish hospital materials. Filed chronologically. (Never.) 9 x 14 packages, ½ in., on floor. R. 5 (Bldg. B). (232)

5644. STENOGRAPHIC DICTATION, Nov. 1, 1928 - Sept. 21, 1935. Shorthand notes. Arranged chronologically. (Never.) 4 x 8 vols., 2 ft., on wooden shelf. R. 5 (Bldg. B). (161)

5645. OUT-PATIENT AND MISCELLANEOUS CORRESPONDENCE, Jan. 4, 1929 - Dec. 26, 1930. Letters concerning treatment of out-patient patients; miscellaneous correspondence of Medical Director. Arranged chronologically. (Never.) 9 x 12 packages, 4 in., on floor. R. 5 (Bldg. B). (160)

5646. CORRESPONDENCE RELATING TO PROPOSALS FOR EQUIPMENT, Feb. 11, 1929 - Dec. 3, 1931. Correspondence pertaining to accepted and rejected proposals for equipment. Filed chronologically. (Never.) 9 x 12 folders, 2 ft. 5 in., in wooden box. R. 5 (Bldg. B). (332)

5647. LETTERS ACKNOWLEDGING RECEIPT OF REQUISITIONS, July 1, 1929 - June 1, 1930. Letters to and from Surgeon General. Arranged chronologically. (Never.) 8 x 10 packages, 6 in., on floor. R. 5 (Bldg. B). (159)

5648. LETTERS OF AUTHORITY TO DROP PROPERTY, July 1, 1930 - June 30, 1931. Letters from Surgeon General authorizing removal from property list of articles lost or stolen; also affidavits confirming loss. Filed chronologically. (Never.) 8 x 10½ packages, 1 in., on floor. R. 5 (Bldg. B). (228)

5649. REQUISITIONS AND PROPOSALS, July 1930 - June 1931. Letters of acceptance and transmittal; acknowledgements of receipts of requisitions and proposals from vendor. Filed chronologically. (Never.) 8½ x 11 envelopes, 4½ in., on floor. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (193)

5650. CORRESPONDENCE, MISCELLANEOUS, Nov. 12, 1930 - May 2, 1931. Relating to civil service, pensions, treatment of foreign seamen, and the Coast Guard. Arranged chronologically. (Never.) 9 x 12 folders, 10 in., on floor. R. 5 (Bldg. B). (401)

5651. CORRESPONDENCE AND REPORTS, Jan. 1, 1931 to date. Form 2522, medical certificates; bureau circulars, news letters, telegrams, reports of station changes; also Wassermann reports. Filed chronologically.

(Daily, official.) 9 x 12 folders, 7 ft., in 4 drawers of wooden filing case. Filing Room (Bldg. A). (313)

5652. RECORD OF SPECIAL DELIVERY, REGISTERED, AND INSURED MAIL RECEIVED, May 10, 1934 to date. Record of all mail requiring signature on delivery: date, time received, type of mail, and signature of addressee. Entered chronologically. (Daily, official.) 5 x 8 vols., 1 in., in desk drawer. Admitting Room (Bldg. A). (351)

Finance and Accounting

5653. REPORT TO INSPECTION BOARD, July 1, 1900 - Oct. 26, 1915. Monthly report to Inspection Board in Washington on expenditures for rations and equipment: quantity, description of equipment on hand, and quantity cost of equipment required. Filed chronologically. (Never.) 10 x 15 envelopes, 1 in., on floor. R. 5 (Bldg. B). (272)

5654. INVENTORY AND INSPECTION RETURN OF UNSERVICEABLE PROPERTY, Apr. 1908 - Aug. 17, 1915. Form 1909, describing articles to be condemned. Arranged chronologically. (Never.) 9 x 14 bundles, 2 in., on floor. Dirty. R. 5 (Bldg. B). (267)

5655. SPECIFICATION RECORDS, May 20 - June 30, 1910. Specifications for hydraulic passenger elevator and telephone system. (Never.) 10 x 14 envelopes, ½ in., on shelf. R. 5 (Bldg. B). (273)

5656. PROPERTY RETURN, July 1, 1911 - June 30, 1915. Inventory of hospital equipment. Arranged chronologically. (Never.) 8½ x 13½ paper packages, 2 in., on floor. Damaged by faulty containers. R. 5 (Bldg. B). (153)

5657. INVOICES, Dec. 1, 1911 - Mar. 29, 1919. Record of supplies ordered, specifying quantity, price paid, with name of consignor and consignee, packing lists and bills of lading attached. Entered chronologically. (Never.) 5 x 9 vols., 2 in., on open wooden shelf. Dirty. R. 5 (Bldg. B). (179)

5658. INVOICES OF PROPERTY RECEIVED BY PURCHASE AND TRANSFER OF MEDICAL AND OTHER SUPPLIES, Oct. 1919 - Nov. 1922. Form 9203A, vouchers for supplies transferred from medical depots, and Form 9203B, vouchers for purchases. Filed chronologically. (Never.) 10 x 15 envelopes and packages, 6 in., on floor. Dirty. R. 5 (Bldg. B). (268)

5659. PROPOSALS FOR LABOR CONTRACTS AND SPECIAL REQUISITIONS, Nov. 9, 1920 - Mar. 6, 1924. Circular letters advertising for bids to supply materials and labor. Arranged alphabetically. (Never.) 10 x 15 packages, 8 in., on open wooden shelf. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (180)

(Daily, official). V. 2 (2 issues) 1 ill., in 4 volumes. [illegible]
cons. Mailing from (Rule, 4). (AIG)

[illegible]. RECORD OF SPECIAL DELIVERY, INSPECTION, AT HOUSES [illegible]
MONTHLY, May 10, 1905 to [illegible]. Record of all unit inspections [illegible]
or delivery: date, time [illegible], type of [illegible], and [illegible]
[illegible]. Entered alphabetically. (Daily, official). [illegible]
in dark brown. Administer Bron (Rule, 4). (CWG)

Finance and Economy

[illegible]. REPORT TO INSPECTION BOARD, July 1, 1907 - [illegible], 1908.
Annually report to Provincial Board of Health, [illegible] the operations for
[illegible] and equipment: [illegible] [illegible]
[illegible] cost of [illegible] equipment. [illegible]
10 x 15 manuscript. 1 [illegible], in folder. [illegible] (CWG)

[illegible]. INVENTORY [illegible] STORES [illegible] HOSPITAL [illegible]
[illegible] - Aug. 31, 1918. [illegible] [illegible]
[illegible]. Alphabetic [illegible]. (Dom. -) [illegible]
[illegible]. [illegible] 2 [illegible] (Daily, 4). (CWG)

[illegible]. [illegible] MEMORANDUM, July 24 - [illegible] 26, [illegible]. [illegible]
for [illegible] [illegible] and [illegible]. (Monthly) [illegible]
[illegible] 2 [illegible], in folder. [illegible] (CWG)

[illegible]. PAYMENT [illegible], July 1, 1911 - June 30, 1912. [illegible]
hospital [illegible]. [illegible] (Monthly) [illegible]
[illegible] 2 [illegible], in folder. Bound in [illegible]. [illegible]
3). (CWG)

[illegible]. TRUSTEES, Jan. 1, 1911 - June 30, 1912. [illegible]
[illegible], [illegible] [illegible], with [illegible]
[illegible], [illegible] and [illegible]. [illegible]
[illegible]. (Monthly) [illegible] 2 [illegible], in [illegible]
3. 1 (Rule, 4). (CWG)

[illegible]. [illegible] OF [illegible] [illegible] [illegible]
[illegible] [illegible], 1911 - June, 1912. [illegible]
[illegible] [illegible] [illegible] and [illegible]
[illegible]. [illegible] [illegible]. (Monthly) [illegible]
[illegible] 2 [illegible], in folder. [illegible] 3. 2 (Rule, 4). [illegible]

[illegible]. [illegible] [illegible] [illegible]
[illegible] - June 6, 1908. [illegible] [illegible]
[illegible] [illegible]. [illegible] (1 [illegible])
[illegible] 2 [illegible] (Rule, 4). (CWG)

5660. MONTHLY RATION REPORT, Jan. 1, 1921 - Dec. 31, 1922. Graded charts of ration costs in veterans' hospitals: name, location of hospital, date of report, and exact cost of rations for previous month. Filed chronologically. (Never.) 10 x 15 packages, ½ in., on open wooden shelf. R. 5 (Bldg. B). (129)

5661. CREDIT AND ISSUE SLIPS, Jan. 1, 1921 - Dec. 31, 1935. Form 1902-F, credit slips, and Form 1902-H, issue slips. (Never.) 4 x 8½ paper packages, 6 ft., on floor. R. 5 (Bldg. B). (327)

5662. REQUISITIONS FOR SUPPLIES AND EQUIPMENT, Jan. 2, 1921 - Mar. 16, 1926; July 11, 1931 - Aug. 30, 1934. Description of article, catalog number, amount on hand and required, unit and total price, and signature, also pertinent correspondence. Some filed chronologically, some by subject. (Never.) Variously sized packages, folders, and loose papers, 2 ft. 2 in., on open wooden shelves, on floor, and in pasteboard box. Some damaged by faulty containers; dirty, torn, bindings broken. R. 5 (Bldg. B). (130, 329, 195, 192, 330)

5663. RATIONS, BILLS AND LETTERS OF TRANSMITTAL, Mar. 1, 1921 - Dec. 31, 1922. Bills and receipts for rations, with relative correspondence and reports. Arranged chronologically. (Never.) 10 x 15 packages, 2 in., on floor. Damaged by faulty containers. R. 5 (Bldg. B). (125)

5664. REGISTER OF STOREHOUSE ISSUES, June 1, 1921 - June 1, 1923; July 1, 1923 - June 30, 1928. Form 8998-F, register of supplies issued: amount, description, date of issue, and name of recipient. Arranged chronologically. (Never.) 15 x 19 loose-leaf books and 8½ x 14 bundles, 11 in., on wooden shelf and on floor. Dirty. R. 5 (Bldg. B). (210, 265)

5665. INVOICE SLIPS OF PROPERTY RECEIVED BY PURCHASE, Dec. 23, 1921 - July 1, 1923. Showing quantity, unit price, and amount paid. (Never.) 10 x 14 envelopes, 1½ in., on floor. Damaged by faulty containers. R. 5 (Bldg. B). (112)

5666. MONTHLY PROPERTY MEMORANDA, July 1924 - July 31, 1928; July 1, 1930 - Mar. 30, 1931. Form 1902-I, monthly receipts from storehouse to department heads: amount, description of material issued, date of issue, and name of recipient. (Never.) 8½ x 14 envelopes and bundles, 10½ in., on floor. July 1924 - Mar. 1926, damaged by faulty containers; Jan. 2, 1926 - July 31, 1928, dirty. R. 5 (Bldg. B). (220, 140, 297)

5667. EXPENDABLE PURCHASE ORDERS, Oct. 6, 1925 - June 16, 1927. Form 701-A, orders to business concerns for purchase of goods. (Never.) 10 x 14 envelopes, 1 in., on floor. Damaged by faulty containers. R. 5 (Bldg. B). (300)

5668. FOREIGN SEAMEN REPORT, Jan. 1, 1926 - Dec. 31, 1928. Form 1928, statement of expenses for treating foreign seamen, receipted bills, and related correspondence. Filed alphabetically. (Rarely, official.) 9 x 15 folders, 8 in., in drawer of wooden filing case. Filing Room (Bldg. A). (378)

5669. PAY ROLLS, Jan. 1, 1926 - Dec. 31, 1926; Jan. 1, 1929 - Dec. 31, 1930. Forms 1013, 1013C, and 1013E, pay rolls for personal services: name, grade, designation, salary rate, gross amount earned, deductions for retirement, net amount paid, signature of payee, and remarks; also, relative correspondence and memoranda. Jan. 1 - Dec. 31, 1926, filed alphabetically; Jan. 1, 1929 - Dec. 3 1, 1930, filed chronologically. (Never.) Variously sized folders and packages, 1 ft. 4 in., in drawer of wooden filing case and on floor. Some damaged by faulty containers; torn. Filing Room and R. 5 (Bldgs. A and B). (369, 254, 163)

5670. ALLOTMENT REPORT, Apr. 20, 1926 - June 21, 1927. Record of allotments for salaries, purchases of supplies, and payments to contractors for authorized repairs. (Never.) 8 x 12 folders, 1 in., on open steel shelf. Damaged by careless handling. R. 5 (Bldg. B). (274)

5671. PROPOSALS FOR SUPPLIES, June 1, 1926 - Oct. 1, 1928. Form 1911, proposals for bids on food supplies. Filed alphabetically and chronologically. (Never.) 9 x 12 folders, 1 ft. 2 in., in wooden box. R. 5 (Bldg. B). (358)

5672. REQUESTS FOR MATERIAL, July 1926 - June 30, 1930. Standard Form 1905. Filed chronologically. (Never.) $8\frac{1}{2}$ x $11\frac{3}{4}$ papers, $6\frac{1}{2}$ in., on shelf. Dirty, torn. R. 5 (Bldg. B). (99)

5673. VOUCHERS, Jan. 3, 1927 - Nov. 30, 1932. Vouchers for miscellaneous purchases: names of consignor and consignee and date of delivery. Filed chronologically. (Never.) $8\frac{1}{2}$ x $10\frac{1}{2}$ loose-leaf books, 1 ft. 4 in., on open wooden shelf. Dirty. R. 5 (Bldg. B). (264)

5674. ENCUMBRANCE REGISTER AND VOUCHER RECORD, Jan. 30, 1928 - Aug. 20, 1930. Record of indebtedness: name of creditor, commodity date of purchase, amount paid and owed. (Never.) 11 x 16 vols., 1 in., on open wooden shelf. R. 5 (Bldg. B). (257)

5675. BILLS AND CORRESPONDENCE, Feb. 3, 1928 - Dec. 31, 1934. Monthly statement of services and supplies received: name of consignor, character of service or article, and date of purchase. Filed alphabetically. (Never.) 9 x 12 folders, 3 ft. 7 in., in 2 wooden boxes. R. 5 and Filing Room (Bldgs. B and A). (357, 394)

5676. BILLS OF LADING, July 1, 1928 - June 30, 1930. Form 1058A, for shipments received. Filed chronologically. (Never.) 11 x 14 envelopes, 2 in., on floor. Damaged by faulty containers. R. 5 (Bldg. B). (96)

5677. NONEXPENDABLE PROPERTY SLIPS, July 1, 1928 - July 1, 1931. Record of property returned by various departments. Filed chronologically. (Never.) 3 x 8 paper packages, 8 in., on shelf. R. 5 (Bldg. B). (82)

5678. PROPOSALS, BUREAU OF SUPPLY, July 1, 1928 - June 30, 1930; Jan. 1, 1931 - Dec. 31, 1934. Form 33, invitation, bid, and acceptance of proposals for purchase of food supplies, with signature of acceptance. Some filed chronologically. (Never.) Variously sized packages, folders, and envelopes, 10½ in., on floor and in box. R. 5 (Bldg. B). (141, 158, 216)

5679. ADVICE OF RECEIPT OF SHIPMENT SLIPS, July 20, 1928 - June 30, 1931. Form 1955, copies of notifications to Surgeon General of receipt of shipments from contractors: name of consignor, date, and contents of shipment. Filed chronologically. (Never.) 8 x 11 folders, 2 in., on floor. Damaged by faulty containers. R. 5 (Bldg. B). (124, 162)

5680. PURCHASE ORDERS, Aug. 1, 1928 - June 30, 1929; Jan. 20, 1930 - Feb. 3, 1936. Form 1960, orders for goods or services: order number, date, name, address of vendor, character, quantity, unit price, total price of article or service, and signature of surgeon. Filed chronologically. (Never.) 11½ x 17 envelopes and 9 x 12 folders, 3 ft. 4½ in., on floor and in 2 wooden boxes. July 30, 1930 - June 30, 1931, dirty. R. 5 (Bldg. B). (120, 366, 234, 388)

5681. PROPOSALS NOT ACCEPTED, Nov. 1, 1928 - June 30, 1930. Standard Form 33, rejected bids for supplies and services: character of article or service, quantity, unit price, and total price. (Never.) 11½ x 17 envelopes and 8 x 10½ packages, 2½ in., on floor. July 1, 1929 - June 30, 1930, dirty. R. 5 (Bldg. B). (298, 139)

5682. PROPERTY INVOICES AND RECEIPTS, Jan. 1, 1929 - June 30, 1930. Form 1094-A, property invoice and receipt: item number, quantity, description of article, unit and total cost. Filed chronologically. (Never.) 11½ x 17 envelopes, and 8½ x 11 loose-leaf books, 1 ft. 5 in., on floor. Dirty. R. 5 (Bldg. B). (223, 186)

5683. PROVISION RECORD, Jan. 1, 1929 - Dec. 24, 1930. Daily cost record of supplies purchased and distributed by commissary department. Entered chronologically. (Never.) 14 x 17 vols., 1 in., on open wooden shelf. R. 5 (Bldg. B). (189)

5684. NIGHT NURSE REPORTS, Aug. 23, 1929 - Nov. 24, 1929. On routine activities. Entered chronologically. (Never.) 8 x 10½ vols., 1 in., on open steel shelf. R. 5 (Bldg. B). (295)

5685. EXPENDABLE PROPERTY ISSUE SLIPS, Jan. 1, 1930 - Oct. 31, 1934. Form 1902-E, orders from departments for supplies. Filed chronologically. (Never.) 3 x 8 loose-leaf books, 3 ft. 6 in., on shelf. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (75)

[illegible]

5686. EXPENDABLE INVOICES, July 1, 1930 - June 30, 1931. Forms 701, 701B, 769, 49E, 49F, 1904A, and 1904B, miscellaneous orders and invoices for expendable property. Filed chronologically. (Never.) 8 x 11 packages, 1½ in., on open wooden shelf. R. 5 (Bldg. B). (86)

5687. TRAVEL VOUCHERS, July 22, 1930 - May 19, 1933. Form 1012A, public vouchers for reimbursement of travel, per diem, and other expenses: name of payee, date, amount expended, and voucher number. Filed chronologically. (Never.) 9 x 12 folders, 5 in., on floor. R. 5 (Bldg. B). (383)

5688. AWARDS AND PROPOSALS, July 28, 1930 to date. Form 33, invitation, bid, and acceptance: item number, description of article or service, quantity, unit, and total price; and Form 1036, statement and certificate of award: method or absence of advertising and signature of recipient of contract. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of wooden filing case. Main Office (Bldg. A). (317)

5689. MISCELLANEOUS FINANCIAL REPORTS, Jan. 20, 1931 to date. Form E528, comparative cost charts; pay rolls, purchase orders, expense vouchers, officers' pay vouchers, miscellaneous personnel reports, reports on electric light and power rates, and correspondence on finance. Filed by subject. (Daily, official.) 9 x 12 folders, and 9 x 11 bundles, 2 ft., in drawer of wooden filing case. Main Office (Bldg. A). (316)

5690. CONTRACTS, June 9, 1931 - June 30, 1933. Standard Form 40, contracts for telephone service, and Form 32, contracts for miscellaneous supplies; also related correspondence. Filed chronologically. (Never.) 9 x 12 folders, 5 in., in pasteboard box. R. 5 (Bldg. B). (339)

5691. PROPERTY LOCATION CARDS, July 1, 1931 - Dec. 31, 1932. Form 9218, inventory of property: description, location of article, and date issued by storekeeper. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 4 in., in drawer of steel filing case. Storekeeper's Office (Bldg. A). (396)

5692. ALLOTMENTS, July 2, 1931 - July 11, 1933. Record of curtailments of allotments; revised specifications of method of use. Filed chronologically. (Never.) 9 x 12 folders, 1½ in., in pasteboard boxes and on floor. R. 5 (Bldg. B). (318)

5693. EXPENDABLE ISSUE CARDS, Jan. 1, 1933 to date. Form 9218, inventory of expendable property. Filed alphabetically. (Daily, official.) 5 x 8 folders, 7 in., in drawer of steel filing case. Storekeeper's office (Bldg. A). (395)

5694. CONTRACTS, EXPIRED, July 1, 1933 - June 30, 1934. Standard Form 33, copies of expired contracts, from Public Health Service at Washington. (Never.) 8 x 10½ packages, ½ in., on floor. R. 5 (Bldg. B). (221)

5695. BILLS, Jan. 2, 1935 to date. Bills for purchases of equipment, supplies, and services. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of metal filing case. Main Office (Bldg. A). (271)

Function

5696. PRESCRIPTIONS, June 2, 1820 - Dec. 31, 1923; Nov. 15, 1926 - Nov. 29, 1930. Prescriptions for medicines and diets. June 2, 1820 - Dec. 31, 1923, arranged chronologically; Nov. 15, 1926 - Nov. 29, 1930, arranged numerically. (Never.) Variously sized vols., and packages, 3 ft. 4 in., on 3 open wooden shelves. Dirty, bindings broken. R. 5 (Bldg. B). (236, 170, 87)

5697. REGISTER OF PATIENTS, Sept. 1, 1852 - Mar. 31, 1898. Record of admissions and discharges: name of vessel, disease or injury, complications, and date of discharge. Filed chronologically. (Never.) Variously sized vols., 2 ft. 7 in., on shelf. Dirty, bindings broken. R. 5 (Bldg. B). (119)

5698. RECORDS OF CASES AND PATIENTS, May 12, 1856 - Nov. 11, 1886. Showing disease and treatment. Filed chronologically. (Never.) 9 x 13 and 11 x 15 vols., 2 ft. 2 in., on shelf. Dirty. R. 5 (Bldg. B). (301)

5699. WOUNDED SOLDIERS AND SAILORS RECEIVED, June 7, 1862 - Apr. 12, 1865. Register of Civil War patients: name of patient, date of admission, discharge, or death, nature of illness or injury, and name of company or vessel. Arranged chronologically. (Rarely, official.) 9 x 13 vols., 1 in., on wooden shelf. Bindings broken. R. 5 (Bldg. B). (178)

5700. REGISTER OF OUT-PATIENTS, Apr. 4, 1878 - Mar. 27, 1919. Daily report of out-patients: name of patient, type of disease, injury, date, and nature of treatment. Filed chronologically. (Never.) 11 x 15 vols., 3 ft. 10 in., on open wooden shelf. Bindings broken. R. 5 (Bldg. B). (187)

5701. SURVEY OF PATIENTS' EFFECTS, Jan. 1, 1880 - Feb. 18, 1913; June 23, 1931 - Feb. 11, 1932; June 6, 1933 - Aug. 7, 1935. Record of valuables and personal belongings held in trust for patients, with receipts for the same. Some entered chronologically. (Never.) Variously sized vols., and packages, 24 in., on wooden shelves. Damaged by faulty containers; dirty, torn, bindings broken. R. 5 (Bldg. B). (72, 183, 200)

5702. RECORD OF DEATHS AND BURIALS, July 22, 1891 - Apr. 4, 1903; Dec. 31, 1925 to date. Name, age of decedant, date, cause of death, name of undertaker, cemetery, and number of grave. Filed chronologically. July 22, 1891 - Apr. 4, 1903, never; Dec. 31, 1925 to date, weekly; official.) 9 x 13 and 8 x 10½ vols., 2 in., on open wooden shelf and in desk drawer. R. 5 and Admitting Room (Bldgs. B and A). (116, 341)

5703. CLINICAL RECORDS, Dec. 1, 1897 - June 20, 1927; Jan. - Dec. 1928; Jan. 8, 1936 to date. Forms 1946 and 1935C, showing name of patient, age, nativity, color, residence, vessel, disease, complications, and dates of admittance and discharge. Filed alphabetically. (Weekly, official.) Variously sized folders and covers, 122 ft., 6 in., in 2 drawers of wooden filing case, on wall file, and in 55 wooden boxes. R. 5, Laboratory, and Ward C (Bldgs. B and A). (331, 290, 390)

5704. MEDICAL AND SURGICAL REPORTS, July 2, 1906 - Dec. 1, 1911. Monthly reports to Washington; number of patients treated, discharged, and deceased, and date of report with signature of medical officer and remarks concerning sanitary conditions. Arranged chronologically. (Never.) 9 x 15 vols., 2 in., on open wooden shelf. Dirty. R. 5 (Bldg. B). (199)

5705. MEDICAL INSPECTION OF SEAMEN, Sept. 3, 1906 - June 13, 1917. Record of physical examinations of seamen: name of seaman, date of examination, whether accepted or rejected, and signature of doctor. Entered chronologically. (Never.) 9 x 14 vol., 2 in., on wooden shelf. R. 5 (Bldg. B). (182)

5706. RECORD OF DISEASES AND INJURIES, July 1, 1911 - June 30, 1912. Monthly register of patients; name of patient, nature of ailment, date of admission, death, or discharge. Entered chronologically. (Occasionally, official.) 11 x 16 vols., 1 in., on open wooden shelf. R. 5 (Bldg. B). (154)

5707. MONTHLY REPORT OF RELIEF FURNISHED COAST GUARD, Aug. 1, 1916 - June 30, 1917; Jan. 2, 1921 - Dec. 31, 1934. Form 2522, showing name, enlistment status of patient, diagnosis, number of treatments, and dates of admittance and discharge. Filed chronologically. (Never.) 10 x 15 packages and 10 x 14 envelopes, 2 ft. 7 in., on floor and on steel shelf. R. 5 (Bldg. B). (144, 227)

5708. TRANSFER AND DISPOSITION OF PATIENTS, Jan. 1, 1919 - Dec. 31, 1927. Record of transfer of patients between marine hospitals; monthly report of patients discharged from Hospital 9, Fort Stanton, New Mexico; also relative correspondence. Filed chronologically. (Never.) 10 x 15 folders and packages, 3 in., on floor. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (123)

5709. REGISTRATION OF ADMITTANCE, Mar. 10, 1919 - Feb. 1, 1920. Name of patient, age, nationality, dates of last continuous service, admittance, disease, and date of discharge or death. Filed chronologically. (Never.) 15 x 18 loose-leaf books, 1¾ in., on shelf. R. 5 (Bldg. B). (171)

5710. OUT-PATIENT RECORD, June 19, 1919 - Nov. 3, 1933. Form 1971-E. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 77 ft. 2¾ in., in 36 wooden boxes. R. 5 and Filing Room (Bldgs. B and A). (387, 367, 385)

5711. STANDARD CERTIFICATES OF DEATH, Dec. 13, 1919 - May 11, 1927. Commonwealth of Massachusetts and Marine Hospital death certificates, indicating name and address of decedant, date and cause of death, date and place of burial, and name and address of undertaker, with signature of doctor. Filed chronologically. (Never.) 9 x 15 loose-leaf books, 2 in., on wooden shelves. Bindings broken. R. 5 (Bldg. B). (81)

5712. ANALYSIS REPORTS, Jan. 1, 1921 - June 30, 1927. Name of patient, date of test, and reactions. Filed chronologically. (Rarely, official.) 8 x 11 vols., 5 in., on filing cabinet. Laboratory, 1st floor (Bldg. A). (266)

5713. LABORATORY TESTS, Jan. 1921 - Dec. 1927. Reports of sputum, blood, and urine tests. Filed alphabetically. (Yearly, official.) 3 x 5 cards, 2 ft. 8 in., in 3 wooden card cabinet drawers. Laboratory, 1st floor (Bldg. A). (292)

5714. ADMISSIONS, Jan. 1 - Dec. 31, 1921; Dec. 7, 1922 - July 1, 1929; July 1, 1931 - June 30, 1933. Form 1971-D, showing name, age, date of admittance, and type of disease of each patient. Some entered chronologically. (Older records, never; recent records, yearly; official.) 3 x 5 cards and variously sized vols., 2 ft. 6 in., in box, on wooden shelf and on wooden filing case. Damaged by faulty containers; dirty, scattered. R. 5, and Admitting Room (Bldgs. B and A). (218, 214, 344)

5715. CLINICAL RECORDS, Jan. 1, 1921 - Dec. 31, 1935. Miscellaneous clinical file: personal histories, treatment, records, temperature charts, death certificates, telegrams, radiograms, and letters concerning patient's case and treatment. Filed chronologically and alphabetically. (Daily, official.) 9 x 12 folders, 132 ft., in 52 drawers of wooden filing cases and in 12 wooden boxes. Sooty. Filing Room (Bldg. A). (381)

5716. MONTHLY REPORT, July 1, 1921 - Jan. 1, 1926. Form 1922-A, indicating name and class of patient, number of times relief furnished, and number of examinations given. Filed chronologically. (Never.) 8 x 10 bundles, 1 in., on floor. Dirty. R. 5 (Bldg. B). (291)

5717. REPORTS OF PHYSICAL EXAMINATIONS OF CADETS AND COMMISSIONED OFFICERS OF THE COAST GUARD, Jan. 26, 1922 - Sept. 10, 1923. Form 2525B, physical examination reports. Filed chronologically. (Never.) 10 x 15 packages, 2 in., on open wooden shelf. R. 5 (Bldg. B). (293)

5718. REPORT OF OFFICER OF THE DAY, Jan. 30, 1922 - May 21, 1933. Daily report of ward conditions: name of ward, number of patients admitted, discharged, number of vacant beds, names of patients receiving narcotics, and remarks. Arranged chronologically. (Never.) 8 x 10 vols., 1 ft. 4 in., on open wooden shelf and on steel shelf. R. 5 (Bldg. B). (172, 155)

5719. WASSERMANN REPORTS, June 25, 1922 - Nov. 13, 1928; Jan. 1929 - Dec. 1930. Reports on Wassermann tests: name of patient, date of test, and diagnosis. Filed chronologically. (June 25, 1922 - Nov. 13, 1928, rarely; official, Jan. 1929 - Dec. 1930, never.) 5 x 8 vols. and 8½ x 11 packages, 7 in., on wooden filing cabinet and on open wooden shelf. Laboratory and R. 5 (Bldgs. A and B). (269, 80)

5720. MEDICAL SURVEY, Jan. 22, 1923 - Sept. 27, 1928. Survey of hospitalized cases. Filed chronologically. (Never.) 9 x 12 folders, 6½ in., on floor. R. 5 (Bldg. B). (384)

5721. DRESSING ROOM AND MINOR OPERATION REPORTS, July 20, 1923 - Dec. 31, 1930. Daily report of patient's name, age, type of operation, date, and name of surgeon. Filed chronologically. (Never.) 8 x 10½ vols., 1 in., on shelf. R. 5 (Bldg. B). (201)

5722. MASTERS' CERTIFICATES, Jan. 2, 1924 - June 30, 1932; Feb. 8, 1934 - Jan. 10, 1935. Form 1915, certificates of patients' service in United States merchant marine: name of patient, vessel, date of application for treatment, and master's signature. Filed chronologically. (Never.) 8 x 10 bundles and loose papers, 3 ft. 10 in., on wooden shelf and in drawer of steel filing case. Jan. 2, 1924 - June 30, 1932, dirty. R. 5 and Ward B (Bldgs. B and A). (288, 360)

5723. RECORD OF SURGICAL OPERATIONS, Apr. 23, 1925 - Jan. 31, 1934. Name, age of patient, diagnosis of condition, date, type of operation, and name of surgeon. Filed chronologically. (Monthly, official.) 8 x 10½ and 9 x 14 vols., 3½ in., on open wooden shelf. Dirty. R. 5 (Bldg. B). (132)

5724. LIQUOR PERMITS, Aug. 28, 1925 - May 29, 1928; Jan. 24, 1929 - Nov. 21, 1932. Form 2106, indicating name of vessel, number in crew, home port, amount of liquor allowed, and time limit of permit. Filed chronologically. (Never.) 3½ x 5½ and 5 x 8 vols., 4 in., on shelf. R. 5 (Bldg. B). (249, 314)

5725. MINOR OPERATIONS, WARD B, July 24, 1926 - Apr. 27, 1933. Record of name of patient, date and nature of operation, anaesthetic used, and surgeon's name. Filed chronologically. (Daily, official.) 8 x 10½ vol., 1 in., on shelf. Ward B, 2d floor (Bldg. A). (374)

5726. IN-PATIENT RECORD, July 1, 1927 - Dec. 31, 1933. Record of treatment received. Filed alphabetically. (Semiannually, official.) 5 x 8 cards, 6 ft. 6 in., in 3 wooden boxes. File Room, 1st floor (Bldg. A). (386)

5727. DRUG REPORT, Dec. 23, 1927 - Aug. 4, 1935. Record of drugs administered: name of patient, doctor, amount and kind of drug; date and hour given. Entered chronologically. (Never.) 5 x 8 vols., 9 in., on steel shelf. R. 5 (Bldg. B). (202)

[illegible]

[illegible]

[illegible]

5728. REPORT OF RELIEF FURNISHED COAST GUARD, Jan. 1 - Sept. 30, 1928; Sept. 1, 1929 - Dec. 31, 1930. Form 2522, applications for relief for Coast Guard personnel: name, ship or station, enlistment status, diagnosis, and date of admittance and discharge. Filed chronologically. (Never.) 9 x 12 folders and packages, 11 in., on floor and on wooden shelf. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (262, 73)

5729. TEMPERATURES, Apr. 3, 1928 - July 6, 1935. Cat. 2106, temperature record of patients: name, date, time, reading of temperature; name of ward. Arranged chronologically. (Never.) 5 x 8 vols., 2 ft. 2 in., on open steel shelf and on wooden shelf. R. 5 (Bldg. B). (275, 156)

5730. MISCELLANEOUS DENTAL RECORDS, Nov. 22, 1928 - July 3, 1934. Correspondence, annual reports, and clinical records. (Never.) 10 x 14 packages, 6 in., on floor. R. 5 (Bldg. B). (110)

5731. CLINICAL RECORDS, LABORATORY, Jan. 1 - Oct. 16, 1929. Form 1946-I, reports of tests made in laboratory. Filed alphabetically. (Yearly, official.) 9 x 12 folders, 3 ft., in 3 drawers of wooden filing case. Laboratory, 1st floor (Bldg. A). (284)

5732. APPLICATIONS FOR MEDICINAL LIQUOR FOR VESSELS, Jan. 1, 1929 - Feb. 16, 1932. Form 1539, indicating name of vessel, dates of arrival and departure, quantity and kind of liquor purchased, and name of vendor. (Never.) 8½ x 14 paper packages, 3 ft. 9 in., in pasteboard boxes on floor. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (319, 177)

5733. EMPLOYEES' COMPENSATION COMMISSION, Jan. 1, 1929 to date. Communications with various government agencies concerning employees under treatment. Filed alphabetically. (Daily, official.) 9 x 12 folders, 9 ft. 3 in., in drawer of wooden filing case and in 3 wooden boxes. File Room (Bldg. A). (368)

5734. EMPLOYEES' COMPENSATION COMMISSION, LONGSHOREMEN, Feb. 8, 1929 - Apr. 5, 1935. Forms 1946-J and 214, requests for physical examinations, prescriptions, radiographic reports, and correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of wooden filing case. File Room (Bldg. A). (336)

5735. NIGHT ORDERS, Feb. 14, 1929 - Dec. 30, 1935. Forms 2106 and 2115, containing instructions to be followed by nurses during doctors' absences. Filed chronologically. (Never.) 5 x 8 and 8 x 10 vols., 3 ft. 5 in., on 2 metal shelves. R. 5 (Bldg. B). (222)

5736. AMBULANCE CALLS, Mar. 30, 1929 - May 21, 1931. Record of name of patient, persons calling and receiving call, date, hour of call, and remarks. Filed chronologically. (Never.) 5½ x 8 loose-leaf books, 5 in., on open steel shelf. R. 5 (Bldg. B). (250)

[illegible]

[illegible]

[illegible]

5737. SALVARSAN RECORD, July 1, 1929 - June 30, 1931. Record of luetic treatments. Arranged chronologically. (Never.) 8 x 10½ vols., 2 in., on glass enclosed shelf. Ward B (Bldg. A). (373)

5738. DENTAL RECORD, Oct. 1, 1929 - Sept. 22, 1934. Form 1971-T: name of patient, clinical notes, and diagnosis. Filed alphabetically. (Monthly, official.) 9 x 12 folders, 11 ft. 5 in., in 5 wooden boxes. R. 5 (Bldg. B). (359)

5739. NIGHT GUARD REPORT, Oct. 14, 1929 - Nov. 24, 1933; June 8, 1934 - Jan. 26. 1936. Notes of unusual events during night watches. Filed chronologically. (Never.) 5 x 8 vols., 7 in., on open steel shelf and in steel safe. R. 5 and Admitting Room (Bldgs. B and A). (276, 347)

5740. RECORD OF PATIENTS, Oct. 21, 1929 - Apr. 28, 1933. Cat. 2106, register of old and new patients. Arranged chronologically. (Never.) 5 x 8 vols., 3 in., on open steel shelf. R. 5 (Bldg. B). (321)

5741. LABORATORY REPORTS, Mar. 1, 1930 - May 30, 1936. Tabulations of tests. (Yearly, official.) 9 x 12 folders, 1 in., on desk. Laboratory, 1st floor (Bldg. A). (285)

5742. CENSUS REPORT, July 22, 1930 - Jan. 18, 1932; Jan. 1, 1933 to date. Cat. 2106, daily report of patients admitted: name of patient, branch of government service; date of admission, transfer or discharge. Entered chronologically. (July 22, 1930 - Jan. 18, 1932, never; Jan. 1, 1933 to date, daily; official.) 5 x 8 and 14 x 17 vols., 4 in., on open steel shelf and in steel safe. R. 5 and Admitting Room (Bldgs. B and A). (229, 350)

5743. TREATMENTS, IN-PATIENTS AND OUT-PATIENTS, June 26 - Dec. 4, 1931. Type of medicine and amount and date administered. Filed chronologically. (Daily, official.) 8 x 10½ vol., 1 in., on shelf. Ward B, 2d floor (Bldg. A). (375)

5744. TREATMENTS, OUT-PATIENTS, Oct. 16 - Dec. 5, 1931. Names and amounts of medicine given patients. Filed chronologically. (Daily, official.) 8 x 10½ folders, 1 in., on shelf. Ward B (Bldg. A). (363)

5745. EXAMINATIONS, Nov. 24, 1931 - July 20, 1933. Cat. 2115, record of physical examinations: name, age, height, weight, occupation of patient, and date of examination. Entered chronologically. (Never.) 8 x 10½ vols., 2 in., on open steel shelf. R. 5 (Bldg. B). (320)

5746. OUT-PATIENT CARDS, CUSTOM HOUSE, Jan. 1, 1932 - July 1, 1933. Form 1791-E. Filed alphabetically. (Never.) 5 x 8 folders, 6 ft., in 3 wooden boxes. File Room (Bldg. A). (392)

5747. OUT-PATIENT TREATMENT CARDS, Jan. 8, 1932 - Apr. 7, 1936. Forms 9500-A and 9500-B. Filed alphabetically. (Never.) 8 x 10½ folders, 1 ft. 2 in., in drawer of steel filing case. Ward B (Bldg. A). (362)

5748. ADMITTANCE CARDS FOR ALL LUETIC CASES, OUT-PATIENT, Feb. 6, 1932 to date. Form 1971-E. Filed alphabetically. (Weekly, official.) 5 x 8 folders, 5 in., in drawer of steel filing case. Ward B (Bldg. A). (361)

5749. AUTHORITY FOR ADMISSION CARDS, OUT-PATIENTS, Feb. 2, 1933 to date. Form 1971-E, authorizations for admission and description of patients' diseases. Filed alphabetically. (Rarely, official.) 5 x 8 folders, 2 in., on wooden box. Ward C, 3d floor (Bldg. A). (391)

5750. COAST GUARD TREATMENT REPORTS, Mar. 30, 1933 to date. Correspondence from Coast Guard Commandant at Washington notifying medical director of patients instructed to report for treatment. Filed alphabetically. (Daily, official.) 9 x 12 folders, 9 in., in drawer of wooden filing case. Ward B (Bldg. A). (355)

5751. CASH BOOK OF PATIENTS' FUNDS, July 6, 1933 to date. Record of amount of money deposited on entering and withdrawn when discharged. Entered chronologically. (Older records, never; current records, daily; official.) 8 x 10½ vols., 1½ in., in safe and on wooden shelf. Admitting Room and R. 5 (Bldgs. A and B). (349, 175)

5752. CLINICAL RECORDS, Sept. 27, 1933 to date. Standard Forms 1915, 1946, 1946a, 1946b, 1946c, 1946d, 1946g, 1946h, 1946i, and 1946p, statements of clinical treatment: patient's name, age, and general condition. Filed alphabetically. (Some rarely; official, some daily; official.) 8½ x 11 folders, 2 ft. 1 in., in 2 drawers of steel filing case. Wards B and D (Bldg. A). (382, 376)

5753. EMPLOYEES' COMPENSATION COMMISSION, CCC, Nov. 23, 1933 to date. Form 1946-J, physicians reports, examination requests, radiographic reports, and pertinent correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of wooden filing case. File Room (Bldg. A). (333)

5754. OUT-PATIENT RECORD, CWA, Dec. 4, 1933 - Dec. 15, 1935. Form 1793-E, record of CWA workers treated for disease or injury. Filed alphabetically. (Occasionally, official.) 5 x 8 cards, 5 in., in pasteboard box. File Room (Bldg. A). (389)

5755. EMPLOYEES' COMPENSATION COMMISSION, CWA, Dec. 12, 1933 - Dec. 25, 1935. Form 1946-J, examination records, treatment requests, radiographic reports, telegrams, and correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 6 in., in 2 drawers of wooden filing case. File Room (Bldg. A). (335)

5756. IN-PATIENTS DISCHARGED, Jan. 1, 1934 to date. Form 1971-F, showing name, age, diagnosis, dates of admission and discharge, and reason for discharge. Filed alphabetically. (Daily, official.) 5 x 8 folders, 2 ft. 3 in., in 2 drawers of wooden filing case. Admitting Room (Bldg. A). (283)

5757. RECORD OF PATIENTS' VALUABLES, Mar. 26, 1934 - July 5, 1935. Name of patient, date of admission, amount of money and valuables deposited, identification number, and signature. Arranged chronologically. (Never.) 5 x 10 bundles, 3 ft. 6 in., in pasteboard box. R. 5 (Bldg. B). (353)

5758. MONTHLY REPORT OF DENTAL CLINIC, July 1, 1934 - May 30, 1936. Monthly report by dental surgeon to medical director: names, number of new and regular patients, and date of report. Filed chronologically. (Monthly, official.) 8 x 10 envelopes, 2 ft. 6 in., in drawer of steel filing case, Dental Clinic (Bldg. A). (263)

5759. DENTAL LABORATORY WORK REPORT, July 5 - Dec. 1, 1934. Daily report of dental work completed. Filed chronologically. (Never.) $4\frac{1}{2}$ x 7 vols., $2\frac{1}{2}$ in., on open wooden shelf. Dental Clinic (Bldg. A). (213)

5760. ADMITTANCE CARDS FOR ALL CASES EXCEPT LUETIC, OUT-PATIENTS, Aug. 6, 1934 to date. Form 1971-E. Filed alphabetically. (Weekly, official.) 5 x 8 folders, 7 in., in drawer of steel filing case. Ward B (Bldg. A). (365)

5761. REGISTER OF PAY PATIENTS, Aug. 9, 1934 to date. List of patients from Coast Guard and foreign vessels paying for treatment: charge per day, number of days hospitalized, and total fee charged. Arranged chronologically. (Daily, official.) 8 x $10\frac{1}{2}$ vols., 1 in., in desk drawer. Admitting Room (Bldg. A). (356)

5762. IN-PATIENTS, Dec. 29, 1934 to date. Form 1971-F. Filed alphabetically. (Daily, official.) 5 x 8 folders, 7 in., in drawer of wooden filing case. Admitting Room (Bldg. A). (286)

5763. APPOINTMENTS, Jan. 28 - Oct. 15, 1935. Appointments for dental work: name of patient, date, and time of appointment. Filed chronologically. (Daily, official.) 6 x $8\frac{1}{2}$ cards, $1\frac{1}{2}$ in., on wooden table. Dental Clinic (Bldg. A). (215)

5764. DENTAL CLINIC RECORDS, Mar. 27 - June 25, 1935. Description of work done on patients. Filed chronologically. (Never.) 8 x $10\frac{1}{2}$ vols., $1\frac{1}{2}$ in., on shelf. R. 5 (Bldg. B). (252)

5765. IN-PATIENT TREATMENT CARDS, May 5, 1935 to date. Forms 9500A and 9500B. Filed alphabetically. (Daily, official.) 8 x $10\frac{1}{2}$ sheets, 9 in., in drawer of wooden filing case. Ward B (Bldg. A). (352)

3758. IN-PATIENTS DISCHARGED, Jan. 1, 1956 to date. Form 1071-F, showing sex, age, diagnosis, dates of admission and discharge, and reason for discharge. Filed alphabetically. (Daily, original.) 8 x 8 folders, 8 ft. 8 in., in 8 drawers of wooden filing case. Admitting Room (Bldg. A). (2BS)

3759. RECORD OF PATIENT SAMPLES, Nov. 26, 1954 - July 8, 1956. Name of patient, date of admission, amount of money and valuables deposited, identification number, and signature. Arranged chronologically. (Recor.) 8 x 10 booklet, 2 ft. 6 in., in pneumatic box. 2. 3 (Bldg. B). (2BS)

3760. MONTHLY REPORT OF DENTAL CLINIC, July 1, 1945 - May 20, 1956. Monthly report by dental surgeon in charge: dental clinic, number of new and regular patients, and date of report. Filed chronologically. (Monthly, original.) 8 x 10 envelopes, 2 ft. 8 in., in drawer of steel filing case. Dental Clinic (Bldg. A). (2BS)

3761. DENTAL LABORATORY WORK REPORT, July 3 - Dec. 1, 1954. Daily report of dental work completed. Filed chronologically. (Recor.) 4½ x 7 volu., 2½ in., on open wooden shelf. Dental Clinic (Bldg. A). (2BS)

3762. ATTENDING WARDS FOR ALL CLASS SECRET DUTIES, OUT-PATIENTS, Aug. 4, 1954 to date. Form 1071-B. Filed alphabetically. Primary, original.) 5 x 8 folders, 2 in., in drawer of metal filing case, Ward 8 (Bldg. A). (2BS)

3763. REGISTER OF DAY NURSERY, Aug. 9, 1954 to date. List of patients from Cover Home and foreign vessels paying for nursing: charge per day, number of days hospitalized, and total fee charged. Arranged chronologically. (Daily, original.) 5 x 10½ volu., 1 in., in desk drawer. Admitting Room (Bldg. A). (2BS)

3764. IN-PATIENTS, Nov. 26, 1954 to date. Form 1071-F. Filed alphabetically. (Daily, original.) 8 x 8 folders, 1 in., in drawer of wooden filing case. Admitting Room (Bldg. A). (2BS)

3765. APPOINTMENT, Jan. 30 - Oct. 18, 1956. Appointments for dental work: name of patient, date, and time of appointment. Filed chronologically. (Daily, original.) 8 x 10½ cards, 1½ in., in wooden table. Dental Clinic (Bldg. A). (2BS)

3766. DENTAL CLINIC RECORDS, Dec. 27 - June 21, 1956. Periodical work done on patients. Filed alphabetically. (Recor.) 5 x 10½ volu., 1½ in., on shelf. R. 3 (Bldg. B). (2BS)

3767. IN-PATIENT TREATMENT CARD, Dec. 5, 1956 to date. Form 2000A and 2000B. Filed alphabetically. (Daily, original.) 8 x 10½ sheets, 2 in., in drawer of wooden filing cabinet. Ward 5 (Bldg. A). (2BS)

5766. PATIENTS REFERRED BY IMMIGRATION STATION AT BOSTON, Oct. 4, 1935 to date. Record of transfer of patients: name of patient, dates of admission, death or discharge, diagnosis of disease, nature, and duration of treatment. Arranged chronologically. (Daily, official.) 8 x 10½ vols., 1 in., in desk drawer. Admitting Room (Bldg. A). (343)

5767. OUT-PATIENT TREATMENT CARDS, ACTIVE, Nov. 5, 1935 to date. Forms 9500-A and 9500B. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 4 in., in drawer of steel filing case. Ward B (Bldg. A). (364)

5768. EMPLOYEES' COMPENSATION COMMISSION, WPA, Dec. 15, 1935 to date. Form 1946-J, physicians reports and certificates, radiographic reports, and pertinent correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of wooden filing case. File Room (Bldg. A). (334)

5769. OUT-PATIENT RECORDS, Jan. 1 - May 30, 1936. Forms 1915 and 1971E. Filed alphabetically. (Rarely, official.) 8 x 10½ folders, 5 ft. 6 in., in 8 drawers of wooden filing cases. Admitting Room (Bldg. A). (287)

Personnel

5770. LEAVE RECORD, Nov. 1, 1889 - Dec. 31, 1922. Name of employee, date of arrival, capacity, and reason for termination of employment. Filed alphabetically. (Never.) 5 x 8 cards, 7 in., in wooden box. File Room, 1st floor (Bldg. A). (337)

5771. CASE HISTORY OF CHARLES S. ROOT, Oct. 2, 1914 - Jan. 7, 1915. Clinical record of the patient; also correspondence between the Surgeon General, United States Representative H. A. Cooper, and hospital medical officer. (Never.) 8 x 11 envelopes, ½ in., on open steel shelf. Torn. R. 5 (Bldg. B). (251)

5772. REPORT OF CHANGES IN PERSONNEL, Jan. 1 - 1918 - Dec. 31, 1925. Report to the Department concerning daily miscellaneous personnel changes. Filed chronologically. (Never.) 10 x 15 packages, 6 in., on 2 open wooden shelves. Dirty. R. 5 (Bldg. B). (74, 118)

5773. PERSONNEL RECORDS, Oct. 6, 1919 - June 20, 1936. Letters and telegrams; Form 2413, medical examination certificates; letters of recommendation, nomination, and separation; Form 6, history statements and agreements. Filed alphabetically. (Older records, monthly; official, current records, daily; official.) 9 x 12 folders, 9 ft., in drawer of wooden filing case and in 3 boxes. Main Office and File Room, 1st floor (Bldg. A). (315, 379)

5774. BONUS SHEETS, Dec. 27, 1919 - July 2, 1924. Personnel Form 2, certification of employees for increase of war service bonuses: name, designation, salary, and date of entry into service. Filed chronologically. (Never.) 10 x 15 package, 1 in., on floor. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (117)

5775. CHANGES IN PERSONNEL, RECORD, Jan. 1, 1920 - Dec. 31, 1924. Correspondence and record concerning employment status of employees and reasons for discharges. Filed alphabetically. (Monthly, official.) 9 x 15 folders, 3 in., in drawer of wooden filing case. Filing Room (Bldg. A). (372)

5776. STATUS OF OFFICERS, DOCTORS, Jan. 31, 1920 - Jan. 27, 1921. Form 1, record of staff doctors: official designation, salary, and duties. Filed chronologically. (Never.) 10 x 15 packages, ½ in., on open wooden shelf. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (190)

5777. INDIVIDUAL ABSENCE RECORD, Jan. 1, 1921 - Dec. 31, 1922. Departmental Stock Form 2243B, yearly record of absences: name of employee, date, time of absence, and remarks. (Never.) 5 x 8 cards, 1 in., in wooden box. Dirty. File Room (Bldg. A). (345)

5778. LABORATORY RECORD OF LORING WARD, June 16, 1921 - May 17, 1927. Record of urethral smears for gonococci. Filed alphabetically. (Yearly, official.) 4 x 7 vols., 2 in., on wooden filing cabinet. Laboratory, 1st floor (Bldg. A). (270)

5779. FINDINGS OF THE DISCIPLINARY BOARD, Sept. 18, 1921 - Aug. 19, 1922. Testimony given before disciplinary board; also correspondence concerning disposition of cases. Filed chronologically. (Never.) 10 x 14 packages, 1 in., on open wooden shelf. R. 5 (Bldg. B). (289)

5780. LETTERS OF NOMINATION FOR POSITIONS, Oct. 31, 1921 - Jan. 4, 1922. Applications, showing position desired and qualifications, with signature of applicant. (Never.) 10 x 15 packages, ½ in., on open wooden shelf. Damaged by faulty containers; dirty. R. 5 (Bldg. B). (97)

5781. CIVIL SERVICE EXAMINATIONS, Jan. 2, 1922 - June 18, 1923; Jan. 1924 - Dec. 1927. Form 2413. Some arranged chronologically. (Never.) 6½ x 10 and 8 x 10½ forms, 8 in., on shelves and on floor. Dirty. R. 5 (Bldg. B). (217, 256)

5782. EMPLOYMENT RECORD, Dec. 14, 1922 - Nov. 24, 1926. Record of hospital personnel: date employed, position, rate of pay, and date dicharged or resigned. Filed alphabetically. (Never.) 3 x 5 cards, 1 ft. 6 in., in wooden box. Dirty. Filing Room (Bldg. A). (342)

5783. EXAMINATIONS FOR HEALTH OFFICER, Jan. 1 - Dec. 31, 1923. Applications for position of health officer at Savannah, Georgia, and at other marine hospitals. Arranged chronologically. (Never.) 10 x 15 folders and packages, ½ in., on floor. R. 5 (Bldg. B). (100)

5784. MISCELLANEOUS DATA AND LETTERS ON APPOINTMENT OF NURSES, May 18, 1923 - Oct. 22, 1928. Bulletins pertaining to applications for appointment to nursing service; also, letters from Surgeon General concerning assignments and transfers of nurses. (Never.) 9 x 11 loose-leaf books, 1 in., on floor. R. 5 (Bldg. B). (127)

5785. TIME SHEETS, Jan. 1, 1925 - Nov. 30, 1926. Absence record: name of employee, date, time and reason for absence. Filed chronologically. (Never.) 9 x 15 folders, 1 in., in drawer of wooden filing case. Filing Room (Bldg. A). (377)

5786. APPLICATIONS FOR LEAVE, Jan. 1, 1926 - Dec. 31, 1934. Departmental Stock Form 2217, applications for annual, payless, or military leave: amount of days requested, signatures of applicant, immediate superior, local field officer, and date of request. Arranged chronologically. (Never.) 5 x 8 cards, and packages, 2 ft. 4½ in., on open wooden shelf, and on floor. R. 5 (Bldg. B). (142, 115)

5787. TIME RECORD, Jan. 1, 1929 - Feb. 28, 1931. Record of time worked by employees, noting leaves without pay, sick leaves, and holidays. Entered alphabetically. (Never.) 14 x 17 vols., 1 in., on wooden filing case. Filing Room (Bldg. A). (348)

5788. REPORT OF LEAVES, Jan. 1, 1929 - Jan. 1, 1933. Departmental Stock Form 2243, monthly report to the Department concerning annual, sick, and military leaves taken by employees, indicating date and time of leave. Filed chronologically. (Never.) 9 x 12 folders, 2 in., in pasteboard box. R. 5 (Bldg. B). (346)

5789. MONTHLY PERSONNEL REPORT, Feb. 7, 1930 - Oct. 9, 1934. Forms 1917A and 1917B, reports to Surgeon General: name, rank, duties of employees, annual rate of pay, and recapitulation of time worked by employees (duplicates). Filed chronologically. (Never.) 9 x 12 folders, 3 in., in pasteboard box. R. 5 (Bldg. B). (338)

Miscellaneous

5790. MISCELLANEOUS RECORDS, Jan. 19, 1919 - Jan. 1936. Miscellaneous and out-patient correspondence, bulletins, pay rolls, reclassification slips, bills, packers' slips, receipts, invoices, purchase orders, memoranda, Wassermann reports, maps and blueprints. See addenda for further description. Filed by subject. (Never.) Variously sized vols., folders, envelopes, and bundles, 15 ft. 2 in., on floor. Damaged by faulty containers; brittle, dirty, torn, scattered, bindings broken, ink faded. R. 5 (Bldg. B). (296)

5791. MISCELLANEOUS REPORTS, Jan. 1 - Dec. 31, 1926. Form 2149C, census reports, monthly relief reports, dental reports, bills of lading, and receipts; also blueprints of hospital grounds. Filed alphabetically. (Never.) 9 x 15 folders, 3 in., in drawer of wooden filing case. File Room (Bldg. A). (371)

5792. GARAGE DAY BOOK, July 20, 1928 - Aug. 20, 1929. Daily report to medical director on use of motor vehicles: name, designation of persons using vehicle, time taken and returned. Filed chronologically. (Never.) 8 x 10½ vols., ½ in., on steel shelf. R. 5 (Bldg. B). (261)

5793. SWITCHBOARD CALLS, Oct. 22, 1930 - Nov. 29, 1932. Daily record of outgoing telephone calls: name of exchange, phone number, and initial of operator. Filed chronologically. (Never.) 5 x 7½ vols., 2½ in., on open metal shelf. R. 5 (Bldg. B). (248)

Negatives

5794. GENERAL X-RAY NEGATIVES, See addenda for detail of count. Still photographic film (65, 151), in metal containers. 3 x 5 card index, 18 ft. SE. corner, 1st floor (Bldg. A). (P-398)

FALL RIVER

THIRD CLASS RELIEF STATION
Medical Bldg., 130 Rock Street

This office was established January 10, 1921, in the residence of Dr. Thomas Cox, 1244 Pleasant Street, but since 1932 it has occupied three offices on the second floor of the Medical Building. It serves as a Quarantine, Immigration, and Relief Station. The records are kept on metal shelves and in wooden cabinets and are in good condition.

5795. CORRESPONDENCE, Jan. 11, 1921 to date. Originals sent to Surgeon General. Filed chronologically. (Frequently, official.) 9 x 12 folders, 1 ft. 8½ in., in 2 drawers of wooden filing case. Storage Room. (516)

5796. RECORD OF QUARANTINE DECLARATIONS, Jan. 11, 1921 to date. Form 1988, complete history of vessel, including name of owner, number of people aboard, type of disease present, complete report of disease, and results. Filed chronologically. (Frequently, official.) 8 x 10½ sheets, 6 in., on metal shelf. Storage Room. (523)

5797. MONTHLY REPORT OF QUARANTINE TRANSACTIONS, Jan. 15, 1921 to date. Form 1965, monthly report on number of inspections, detentions, inspections in laboratory, treatments, account of researches, and financial statements. Filed chronologically. (Frequently, official.)

8 x 10½ envelopes and 8 x 11 folders, 1 ft. 3¼ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (511, 549)

5798. POST SANITARY STATEMENT, Jan. 15, 1921 to date. Form 1964, biweekly report on number of cases of, and deaths from, quarantinable and communicable diseases, with various remarks. Filed chronologically. (Frequently, official.) 8 x 10½ bundles, 4 in., on metal shelf. Storage Room. (545)

5799. MONTHLY REPORT OF ABSENCES, Jan. 30, 1921 to date. Departmental Stock Form 2243: name of absentee, whether on annual or sick leave, with or without pay, and remarks. Filed chronologically. (Frequently, official.) 7 x 8½ bundles and 8 x 11 folders, 1 ft. 4¾ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (490, 483)

5800. PAY ROLLS FOR PERSONAL SERVICES, SHORT FORM, Jan. 30, 1921 to date. Standard Forms 1013d and 1013e: name and location of department or establishment, name of bureau, division, or office, name and designation of disbursing officer, name, grade, designation, and total salary of employee, gross amount earned, deductions, and net amount paid, with employee's signature, signature of verification, and remarks. Filed chronologically. (Frequently, official.) 8 x 11 envelopes and folders, 1 ft. 8¼ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (513, 496)

5801. REPORT OF MEDICAL INSPECTION OF ALIENS, Jan. 30, 1921 to date. Form 1972, record of alien passengers not examined aboard, alien passengers examined aboard, list of alien seamen, and disposition of certified alien passengers. Filed chronologically. (Frequently, official.) 8 x 10½ envelopes, 11½ in., on metal shelf. Storage Room. (484)

5802. CERTIFICATES OF DISCHARGE FROM NATIONAL QUARANTINE, PROVISIONAL PRATIQUE, Feb. 6, 1921 - Jan. 30, 1931. Form 1940, for ships allowed to leave quarantine but which, upon arrival at another port, are detained until permission to leave is given by quarantine officer. Filed chronologically. (Frequently, official.) 5¼ x 8 envelopes, 6 in., on metal shelf. Storage Room. (515)

5803. STATEMENT OF QUARANTINE SERVICES RENDERED, Mar. 6, 1921 to date. Form 1956b, including name, type, net tonnage of vessel, port of registry, origin, number of passengers, form of services performed, and charges. Filed chronologically. (Frequently, official.) 8 x 10½ and 8 x 11 folders, 6¾ in., on metal shelf, and in drawer of wooden filing case. Storage Room and Reception Room. (531, 485)

5804. RECORD OF ANNUAL REPORT OF PHYSICAL EXAMINATIONS, July 1, 1921 to date. Form 1934-A: number of persons examined, number passed, number rejected; also, alphabetical list of causes of all rejections. Filed chronologically. (Frequently, official.) 8 x 10½ bundles, 4 in., on metal shelf. Storage Room. (482)

5805. APPLICATIONS FOR ABSTRACT FROM CLINICAL RECORD, Jan. 27, 1925 to date. Form 1946S, recording reason for desiring information; applications must be attested by notary public before being sent to officer in charge of hospital or of Public Health Service. Filed chronologically. (Frequently, official.) 8 x 11 packages, 7 in., on metal shelf. Storage Room. (512)

5806. MASTERS' CERTIFICATES OF SERVICE OF SICK OR INJURED SEAMEN, June 25, 1925 - May 15, 1936; July 6, 1936 to date. Form 1915, applications by seamen for hospital treatment, certified by master of vessel. Filed chronologically. (Frequently, official.) 8 x 10½ envelopes and 8 x 11 folders, 9½ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (492, 541)

5807. MONTHLY PERSONNEL REPORT, July 1, 1925 to date. Form 1917-A, including surgeon's name, rank, pay, allowances, and duty performed; original sent to Surgeon General, Washington, D.C. Filed chronologically. (Frequently, official.) 8 x 10½ envelopes and 8 x 11 folders, 1 ft. 3½ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (532, 547)

5808. MONTHLY REPORT OF RELIEF, July 1, 1925 to date. Form 1922A, detailed report of treatments furnished in-patients and out-patients. Filed chronologically. (Frequently, official.) 8 x 10½ packages and 8 x 11 folders, 9¼ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (529, 494)

5809. PROPERTY RECORD, July 1, 1925 to date. Form 1903-C, giving separate descriptions of each article. Filed chronologically. (Frequently, official.) 3 x 8 loose sheets and folders, 8¼ in., in 2 drawers of wooden filing case. Storage Room and Reception Room. (486, 543)

5810. RECORD OF TREATMENT AND EXAMINATION OF OUT-PATIENTS, July 1, 1925 to date. Form 1971-E, showing name and address of patient, name of vessel, and authority for admission, with any additional information on compensation commission cases; also account of treatments and examinations. Filed chronologically. (Frequently, official.) 5 x 8 bundles and folders, 2 ft. ½ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (501, 488)

5811. ABSTRACT FROM CLINICAL RECORD, July 12, 1925 - Aug. 20, 1935; Sept. 3, 1935 to date. Name of patient, condition upon admission, digest of treatment given, present condition, of patient, and remarks. Filed chronologically. (Frequently, official.) 8 x 12½ bundles and 8 x 11 folders, 1¼ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (530, 548)

5812. PUBLIC VOUCHERS FOR PURCHASES AND SERVICES OTHER THAN PERSONAL, July 15, 1925 to date. Forms 1034 and 1034a, showing name, account number of payee, number, date of order, quantity, unit price, total cost of article or service, date of delivery, and signature of verification. Filed chronologically. (Frequently, official.) 8 x 11 envelopes and folders, $6\frac{3}{4}$ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (514, 491)

5813. APPLICATIONS FOR EXTENSION OF HOSPITAL TREATMENT, July 19, 1925 to date. Form 206, requests by acting assistant surgeon to Surgeon General at Washington, D.C., for extension of hospital treatment, with statement of reason and number of days of extension requested. Filed chronologically. (Frequently, official.) 8 x $10\frac{1}{2}$ envelopes, 3 in., on metal shelf. Storage Room. (505)

5814. PUBLIC VOUCHERS FOR CARE OF HOSPITAL PATIENTS, July 24, 1925 to date. Forms 1926 and 1926A, including amount, purpose of expenditure, name of patient, date admitted, and date discharged, and signature of surgeon. Filed chronologically. (Frequently, official.) $8\frac{1}{2}$ x 11 envelopes, 5 in., on metal shelf. Storage Room. (509)

5815. RECORD OF PATIENTS GIVEN HOSPITAL TREATMENT, Aug. 3, 1925 to date. Form 1971-F, history of patients: name of patient, diagnosis of disease, kind of operation, cause of disability, when and where disabled, disposition of case, and signature of patient if discharged by own request. Filed chronologically. (Frequently, official.) 5 x 8 bundles, 11 in., on metal shelf. Storage Room. (493)

5816. SHIPMASTERS' DECLARATIONS OF SEA STORES, Mar. 14, 1930 - Mar. 16, 1936; May 5, 1936 to date. Form FI 301F, declarations of all live and frozen animals in cargo or sea stores: kind of animal, country of origin, whether cargo or sea stores; statement sworn to before Public Health Service surgeon. Filed chronologically. (Frequently, official.) 8 x $10\frac{1}{2}$ envelopes and 8 x 11 folders, $11\frac{1}{4}$ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (528, 542)

5817. CERTIFICATES OF DISCHARGE FROM NATIONAL QUARANTINE, FREE PRATIQUE, Jan. 10, 1931 - June 25, 1936. Form 1940-A, permissions to masters of vessels to leave quarantine (duplicates). Filed chronologically. (Frequently, official.) $5\frac{1}{4}$ x 8 bundles, $10\frac{1}{2}$ in., on metal shelf. Storage Room. (497)

5818. MONTHLY REPORT OF ENCUMBRANCES, Feb. 1, 1931 to date. Form 1982-E: number of purchase order, name of article, or service, payee, amount, balance, signature of officer in charge, and date. Filed chronologically. (Frequently, official.) $8\frac{1}{2}$ x $9\frac{1}{2}$ envelopes and $8\frac{1}{2}$ x $11\frac{1}{2}$ folders, $7\frac{1}{4}$ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (546, 495)

5819. DERATIZATION AND DERATIZATION EXEMPTION CERTIFICATES, Oct. 13, 1933 - Apr. 15, 1935; July 6, 1935 to date. Form 1938, showing compartment infested, rat indications and harborage, and method used to rid vessel of rats; original given to master of vessel. Filed chronologically. (Frequently, official.) 8½ x 12 and 8 x 11 folders, ½ in., on metal shelf and in drawer of wooden filing case. Storage Room and Reception Room. (521, 544)

PROVINCETOWN

THIRD CLASS RELIEF STATION
Hiebert Residence, 322 Commercial St.

A third class relief station was established at Provincetown sometime previous to 1906; the exact date is not determinable. Between 1906 and 1934, the station occupied the home of Dr. C.P. Curley. Since 1934 it has been located in the residence of Dr. D.H. Hiebert, 322 Commercial Street. Dr. Hiebert, in his position as Acting Assistant Surgeon, administers medical services to personnel of the Coast Guard merchant marine, Lighthouse Service, and to other persons in the United States Government employ. Most of the records accumulated since 1934 are intact; older records have been retained or disposed of in accordance with instructions from Washington headquarters.

5820. RECORD OF PATIENTS, 1919 to date. Form 1971-E, showing name, address, rank, rating of patient; and diagnosis of case, date and kind of treatment. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 1 ft., in drawer of wooden filing case. Office. (362)

5821. REGISTER OF OUT-PATIENTS, July 1, 1926 to date. Form 1982, showing name and address of patient, diagnosis of disease or injury, date, kind of treatment, and last vessel or rating, if in government service. Entered chronologically. (Semiweekly, official.) 10½ x 16 vol., 1 in., on desk. Bindings broken. Office. (366)

5822. APPLICATIONS FROM THE PERSONNEL OF THE COAST GUARD, Sept. 2, 1934 to date. Coast Guard Form 2522, showing name, rating, service number of employee; name, location of place of employment, type of disease or injury, and signature of doctor in charge. Filed chronologically. (Frequently, official.) 8 x 10½ envelopes, 4 in., in drawer of wooden filing case. Office. (364)

5823. MONTHLY REPORT, Sept. 30, 1934 to date. Report on services rendered; originals forwarded to Surgeon General's Office, Washington. Arranged chronologically. (Monthly, official.) 8 x 10½ envelopes, 1½ in., in drawer of wooden filing case. Office. (363)

5824. PHYSICAL EXAMINATIONS AND WASSERMANN REPORTS, Dec. 2, 1934 - July 10, 1935. Form 2501, applications for medical examination: signature of applicant, position sought, signature of enlisting officer; also a few copies of Wassermann reports to be sent to Massachusetts Department of Public Health. Filed chronologically. (Rarely, official.) 8 x 10½ envelopes, 1 in., in drawer of wooden filing case. Office. (365)

VINEYARD HAVEN

MARINE HOSPITAL No. 22

Although the Marine Hospital was not established on the island of Martha's Vineyard until 1879, its traditions date back to 1763 when the government of Massachusetts granted a local doctor the privilege "....at six shillings for every person inoculated.....to carry on and practice...and treat all cases landed at this place...." For 116 years this system of farming out sick and destitute merchant seamen who were in need of medical care was continued, first under the General Court of the Commonwealth of Massachusetts, which appropriated funds for the purpose, and later under the Customs Service, which authorized the collector to arrange with a local doctor to care for all cases landed on the island at a fixed fee per year.

As this system was admittedly impracticable and a source of continuous complaint, a series of petitions were presented to Congress to build a hospital somewhere in that vicinity. Finally, through the efforts of the Surgeon General of the Marine Hospital Service, who visited the town, secured the use of an abandoned lighthouse, and converted it into a small hospital, and here was established and opened at its present site the first Marine Hospital on the island in 1879. Six years later this hospital was officially designated a first class station. For the most part its records cover the hospitalization of CCC men, veterans, enlisted personnel of the Coast Guard, and merchant seamen. In the period of the World War there was an accumulation of draft board papers relating to medical examinations and other activities. All records seem to be intact; the older ones in the attic are in comparatively good condition, while current material is safely and accessibly maintained in modern equipment.

5825. BUREAU LETTERS, Sept. 17, 1879 - June 24, 1935. Correspondence from Washington relating to routine and other subjects. Filed chronologically. (Rarely, official.) 9 x 12 folders, 7 ft. 10 in., on open wooden shelf. Damaged by faulty containers; brittle, bindings broken. Attic. (42)

5826. CORRESPONDENCE WITH CUSTOMS OFFICE AT EDGARTOWN, Sept. 30, 1879 - Apr. 30, 1887. Correspondence with the Collector of Customs, Edgartown, relating to relief of seamen in need of hospitalization; also certificates of admission. Filed chronologically. (Never.) 10 x 11 vols., 5 in., on open wooden shelf. Attic. (55)

5827. CHANGES IN PERSONNEL, Feb. 7, 1885 - May 15, 1929. Weekly report of discharges, changes, transfers, promotions, etc.; reports in earlier years were issued every fifth week. Filed chronologically. (Never.) 9 x 11 vols., 1 ft. 6 in., on open wooden shelf. Damaged by careless handling; brittle. Attic. (39)

5828. JOURNAL, Aug. 22, 1885 - June 30, 1911. Record of routine events and personnel changes, containing notations of events, especially the discipline of personnel. Filed chronologically. (Occasionally, official.) 8½ x 13 vols., 2 in., in drawer of desk. Office of Clerk. (76)

5829. MISCELLANEOUS CORRESPONDENCE, Nov. 13, 1885 - Mar. 17, 1887; Nov. 13, 1920 - Jan. 2, 1922. Parchment and carbon copies. Entered chronologically. (Never.) Variously sized vols., 6 in., on open wooden shelf. Bindings broken. Attic. (59)

5830. MISCELLANEOUS LETTERS AND REPORT COPY BOOK, Dec. 1886 - May 1, 1889; 1903; 1907. Copies of hospital letters, bills, and sundry reports to Headquarters. Entered chronologically. (Never.) 10 x 12 vols., 3 in., on open wooden shelf. Damaged by water; dirty, bindings broken. Attic. (48)

5831. MISCELLANEOUS LETTERS AND RECEIPTS, Apr. 1, 1887 - May 5, 1926. Letters and receipts from various sources. Filed chronologically. (Rarely, official.) Variously sized vols., 4 ft. 9 in., on open wooden shelf. Dirty. Attic. (84)

5832. RECORD OF MEDICAL INSPECTION OF SEAMEN, July 30, 1888 - Apr. 29, 1928. Form 1916, for seamen and applicants for appointment to Coast Guard and Lighthouse Service: name, nationality, age, and statement of acceptance or rejection. Filed chronologically. (Never.) 9 x 11 vols., 1 in., on open wooden shelf. Attic. (57)

5833. PROPOSALS FOR SUPPLIES, Oct. 17, 1895 - May 28, 1901; Oct. 18, 1901 - Dec. 30, 1910; June 23, 1917 - May 19, 1930. Proposals for supplies, showing stamp of approval, acceptance, specifications, guarantees, unit price, etc. Arranged chronologically. (Never.) 9 x 11 and 9 x 13 vols., 1 ft. 3 in., on open wooden shelf. Damaged by careless handling; bindings broken. Attic. (6)

5834. DEPARTMENT LETTERS, Dec. 14, 1904 - Sept. 9, 1914. Correspondence with Headquarters. Filed chronologically. (Never.) 9 x 11 vols., 1 ft. 2½ in., on open wooden shelf. Attic. (58)

5835. INVOICES, Dec. 31, 1905 - July 21, 1927. Invoices of supplies furnished by various concerns. Filed chronologically. (Never.) Variously sized vols., 1 ft. 5½ in., on open wooden shelf. Torn, bindings broken. Attic. (58)

5836. TELEGRAMS SENT AND RECEIVED, Apr. 28, 1909 - Dec. 23, 1922. Copies of telegrams to and from headquarters relating to departmental business and to and from families of patients concerning state of health or notification of death. Filed chronologically. (Never.) 9 x 11 vols., 3 in., on open wooden shelf. Bindings broken. Attic. (52)

5837. PAY ROLLS, July 1, 1913 - May 24, 1921; Nov. 1, 1923 - June 30, 1930. Form 1013E, for commissioned, noncommissioned, and civilian employees. Filed chronologically. (Never.) Variously sized vols., 1 ft. 7½ in., on open wooden shelf. Attic. (49)

5838. MONTHLY REPORT OF RELIEF, Dec. 1, 1916 - Oct. 21, 1929; July 1, 1930 - July 30, 1933. Forms 1917, 1935, 1973-F, etc. Filed chronologically. (Never.) Variously sized vols., 1 ft. 2 in., on open wooden shelf. Attic. (29)

5839. BILLS, FOREIGN SEAMEN AND PAY PATIENTS, Feb. 4, 1917 - July 22, 1933. Form 1928, for relief services rendered. Filed chronologically. (Never.) 9 x 11 vols., 2½ in., on open wooden shelf. Attic. (54)

5840. LETTER COPYBOOK OF MEDICAL ADVISORY BOARD 53, Dec. 2, 1917 - Feb. 26, 1918. Letters relating to the physical fitness of applicants for military and other service. Arranged chronologically. (Never.) 10 x 12 vols., 1 in., on open wooden shelf. Attic. (66)

5841. BUREAU LETTERS CONCERNING QUARANTINE, Feb. 13, 1918 - Sept. 22, 1925. General correspondence and circular letters relating to places quarantined, reasons for quarantine, instructions, etc. Entered chronologically. (Never.) 9 x 11 vols., 2½ in., on open wooden shelf. Attic. (40)

5842. PERSONNEL RECORD, 1919 - 1935. Name, age, birthplace, nationality, position, salary, and previous employment; also a brief history of employees. Filed alphabetically. (Never.) 9 x 11 vols., 9 in., on open wooden shelf. Attic. (46)

5843. COST ACCOUNT, May 1, 1921 - June 30, 1932. Itemized account for maintenance of various hospital departments, showing disbursements, receipts, and the average daily ration cost per patient; also the present value of buildings and equipment. Entered chronologically. (Occasionally, official.) 16 x 18 packages, 4½ in., on open wooden shelf. Attic. (43)

5844. REPORT OF ENCUMBRANCES, June 1, 1921 - Aug. 31, 1927. Form 8998-J, stating outstanding indebtedness. Filed chronologically. (Never.) 9 x 12 vols., 3 in., on open wooden shelf. Brittle. Attic. (45)

5845. SHIPPING AND PACKING ORDERS, Feb. 2, 1922 - May 1, 1927. Record of supplies and equipment, as shown by invoices. Arranged chronologically. (Never.) 9½ x 15 vols., 3 in., on open wooden shelf. Bindings broken. Attic. (5)

5846. DAY BOOK, 1924 - 1934. Form 7167, record of vaccinations, whiskey and narcotics dispensed, etc.; this data was used as basis of Bureau reports. Filed chronologically. (Never.) 5 x 8 vols., 9 in., on open wooden shelf. Attic. (47)

5847. REQUISITIONS, June 1, 1925 - Sept. 30, 1927. Form 1905, for supplies and equipment, with pertinent correspondence. Arranged chronologically. (Never.) 9 x 11 vols., 3½ in., on open wooden shelf. Attic. (50)

5848. GENERAL CORRESPONDENCE, July 1, 1926 to date. Miscellaneous correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 9 in., in drawer of wooden filing case. Office of Clerk. (33)

5849. VOUCHERS, Oct. 1, 1926 - Dec. 31, 1933. Copies of vouchers for services rendered, etc., indicating to whom and for what purpose drawn. Filed chronologically. (Occasionally, official.) 9 x 13½ vols., 7½ in., on open wooden shelves. Attic. (37)

5850. OUT-PATIENT RECORD, CURRENT AND PERMANENT, July 1, 1927 to date. Forms 1971-E and 1971-EL, indicating name and address of patient, classification of, and authority for treatment, result of physical, medical and dental examinations, diagnosis, kind of treatment, and progress notes containing clinical information. Filed chronologically. (Occasionally, official.) 6 x 8 cards, 2 ft. 3½ in., in 4 drawers of card cabinet. Office of Clerk. (34)

5851. DRUG INVENTORY, Sept. 30, 1929 to date. Inventory of drugs in the pharmacy of this agency, specifying name of drug, when received, from whom, and quantity. Arranged alphabetically. (Rarely, official.) 3 x 5 cards, 2 in., in 4 drawers of card cabinet. Office of Clerk. (30)

5852. WEEKLY CENSUS REPORT, Oct. 12, 1929 - June 16, 1934. Stating the number of patients (including admission and discharges) and medical and surgical cases. Filed chronologically. (Occasionally, official.) 9½ x 14 vols., 2 in., on open wooden shelf. Attic. (41)

5853. QUARTERLY PROPOSAL FOR SUBSISTENCE, 1929 - 1933. Copies of proposal for subsistence supplies, listing items, quantities, brands of goods, and unit price. Filed chronologically. (Never.) 10 x 13 vols., 2 in., on open wooden shelf. Bindings broken. Attic. (51)

5854. ADMISSIONS, July 1, 1930 to date. Form 1971-D, listing name and address of patients; Form 1791-G, noting registration number of patients who are certified by the Veterans' Bureau; also a small amount of correspondence relating to patients. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 10 in., in 4 drawers of card cabinet. Office of Clerk. (73)

5855. BUREAU AND DEPARTMENT LETTERS AND CIRCULARS, July 1, 1930 to date. Correspondence between this hospital, the Bureau, and Department headquarters. Filed alphabetically. (Daily, official.) 9½ x 12 folders, 1 ft., in drawer of wooden filing case. Office of Clerk. (74)

5856. DIAGNOSIS RECORD AND INDEX, July 1, 1930 to date. Record of each patient seeking hospitalization; name of patient and the index number for locating clinical records. (Frequently, official.) 3 x 5 cards, 4 in., in 4 drawers of wooden card cabinet. Office of Clerk. (81)

5857. IN-PATIENT RECORD, CURRENT AND PERMANENT, July 1, 1930 to date. Form 1971-F, specifying name of patient, residence, occupation, name of vessel or service, classification, register number, parents or next to kin, diagnosis, and nature of treatment. Filed alphabetically, and chronologically. (Frequently, official.) 5 x 8 cards, 2 ft., in 2 drawers of card cabinet. Office of Clerk. (31)

5858. MASTERS' CERTIFICATES FOR RELIEF OF SEAMEN, July 1, 1930 to date. Listing names of persons eligible for hospitalization. Filed alphabetically, and chronologically. (Occasionally, official.) 3 x 5 cards, 4 in., in 4 drawers of wooden card cabinet. Office of Clerk. (44)

5859. PAY ROLLS, July 1, 1930 to date. Form 1013D; also ERA pay rolls, applications for refunds, and pay roll instructions. Entered chronologically. (Weekly, official.) 9½ x 12 vols., 1 ft. 1½ in., in drawer of wooden filing case. Office of Clerk. (60)

5860. PROPERTY RETURN, July 1, 1930 to date. Form 1903-A, record of all property, including expendable property and all equipment not ordered sold or destroyed. Filed chronologically. (Yearly, official.) 9 x 12 folders, 3 in., in drawer of wooden filing case. Office of Clerk. (82)

5861. REPORT ON COAST GUARD PATIENTS, July 1, 1930 to date. Also reports of medical officer; Form 2522, applications for relief, etc. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 4½ in., in drawer of wooden filing case. Office of Clerk. (79)

5862. REPORTS AND LETTERS RELATING TO QUARANTINE, July 1, 1930 to date. Form 1965, reports, correspondence, and circular letters noting restrictions, etc. Filed chronologically. (Occasionally, official.) 9 x 12 folders, 3½ in., in drawer of wooden filing case. Office of Clerk. (35)

5863. LETTERS AND REQUISITIONS, July 1, 1930 to date. Copies of letters and requisitions for subsistence and equipment. Filed alphabetically and chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. Office of Clerk. (75)

5864. VOUCHER REGISTER AND REGISTER OF STORES, July 1, 1930 to date. Forms 1982-A, B, C, and D, tabulated analyses of all expenditures and receipts, used as a basis for determining cost of operation per diem and per patient. Filed chronologically. (Occasionally, official.) 14 x 17 loose-leaf books, 2½ in., on desk. Office of Clerk. (32)

5865. COST ACCOUNT AND ENCUMBRANCES, July 1, 1932 to date. Form 1982-B, tabulation of accounts, used as a basis for estimates of each year's budget; also a voucher register of encumbrances. Filed alphabetically and chronologically. (Weekly, official.) 9 x 12 folders, 2 in., in drawer of wooden filing case. Office of Clerk. (36)

SECRET SERVICE DIVISION

BOSTON

OFFICE OF SUPERVISING AGENT
Post Office Bldg., Post Office Sq.

The Boston office was set up in the old Federal Building during the 1880's, when the agency was reorganized, approximately in its present form. As is cutomary, the Secret Service occupied space in Federal buildings in various parts of Boston until it moved to its present quarters on the 18th floor of the new Post Office and Court House Building in 1933. The staff consists of a small group of agents who are primarily concerned with the investigation, detection, and apprehension of counterfeiters of currency, banknotes, bonds, etc. The records, some of which are intact apparently from the 1890's, consist of reports from agents (formerly called operatives) on cases of forgery, counterfeiting, etc. All records are accessibly and safely maintained in modern filing equipment. No information is to be had on missing records.

5866. AGENTS' DAILY REPORTS, Jan. 1, 1890 to date. Filed chronologically. (Frequently, official.) Variously sized vols., folders, and bundles, 24 ft., in 2 wooden and 3 steel filing cases, and on 5 metal shelves. Dirty. Rs. 1800, 1802, and 1804. (639)

5867. TELEGRAMS, LETTERS, AND RECEIPTS, Jan. 1, 1903 - Jan. 1, 1920. Largely concerning court cases of persons arrested for counterfeiting currency, altering government obligations, etc. Filed chronologically. (Rarely, official.) 4 x 10 envelopes, 6 ft., in drawer of wooden filing case. Dirty. R. 1804. (704)

5868. INVESTIGATIONS OF BOND AND CHECK CASES, Jan. 1, 1904 - Jan. 1, 1920. Reports, correspondence, etc., on completed investigations of bond and check counterfeiting. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 6 ft., in 3 drawers of wooden filing case. Papers dirty. R. 1804. (679)

5869. INVENTORY OF PROPERTY SEIZED, CERTIFIED, Jan. 1, 1904 - Dec. 31, 1920. Reports, etc., on seized property, such as plants and equipment used for making counterfeit notes. Filed alphabetically. (Rarely, official.) 4 x 10 folders, 2 ft., in drawer of wooden filing case. Dirty. R. 1804. (680)

5870. CORRESPONDENCE, Jan. 1, 1904 to date. Filed alphabetically. (Daily, official.) 9 x 12 folders, 7 ft., in drawer of wooden and 5 drawers of metal filing cases. Dirty. R. 1802. (645)

5871. INVESTIGATIONS OF CHECK CASES, Jan. 1, 1905 to date. Operatives' reports, correspondence, etc., on their investigations concerning checks lost, forged, etc. Filed alphabetically. Indexed. (Frequently, official.) 9 x 12 folders, 4 ft., in 3 drawers of steel filing case. R. 1802. (636)

5872. CASES PENDING, Jan. 1, 1920 to date. Complete information on suspects in pending cases, including reports, correspondence, fingerprint records, etc., concerning persons prosecuted for violations of counterfeiting, forgery, and narcotic laws. Filed alphabetically. (Frequently, official.) 9 x 12 folders and envelopes, 5 ft. 6 in., in 4 drawers of steel filing case. R. 1802. (644, 637)

5873. INVESTIGATIONS OF BOND CASES, Jan. 1, 1920 to date. Operatives' reports and correspondence on their investigations concerning bonds lost, stolen, or forged. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 ft., in 3 drawers of wooden filing case. Dirty. R. 1802. (638)

5874. SPECIAL MISCELLANEOUS REPORTS, Jan. 1, 1920 to date. Correspondence on investigations of special cases covering all offenses. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of steel filing case. R. 1802. (635)

5875. COUNTERFEIT CASES COMPLETED, June 1, 1920 to date. Records of convictions in completed cases involving counterfeit government checks, paper currency, coins, and liberty bonds. Filed alphabetically. Indexed. (Daily, official.) 9 x 12 envelopes, 13 ft., in 8 drawers of steel filing cases. R. 1802. (634)

5876. COUNTERFEIT NOTES, Jan. 1, 1934 to date. Mostly correspondence, with attached counterfeit notes forwarded from banks. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft. 3 in., in 2 drawers of steel filing case. R. 1802. (648)

5877. EXPENSE REPORT ON GOVERNMENT AUTOMOBILES, Jan. 1, 1934 to date. Report of incidental and regular expenses for use of government automobiles. Filed alphabetically. (Daily, official.) 9 x 12 envelopes, 1 ft., in 2 drawers of steel filing case. R. 1802. (678)

Photographs

5878. PHOTOGRAPHS OF SUSPECTED CRIMINALS. This collection concerns defendants accused of breaking laws of the department or of attempts against the person of the President. See addenda for additional description of photographs. Photographic prints (600), in jackets. Indexed. R. 1802. (2820)

5879. PHOTOGRAPHIC NEGATIVES. Still photographic film, photographic negatives, acetate (200), in jackets in metal containers. Filed alphabetically. R. 1802. (2822)